



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

AGENDA AND NOTICE OF PUBLIC MEETING

Wednesday, February 12, 2025, at 9:00 a.m.

Video Conference and Teleconference

Via Zoom Video Conference

Zoom Meetings
at [Zoom Meeting Link](#)
Meeting ID: 253 977 5871
Passcode: 668556

Via Teleconference:

1-669-900-6833
Meeting ID: 253 977 5871
Passcode: 668556

Physical Location

3740 Lakeside Drive, Suite 201, Reno, Nevada

Please Note: The Board may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comments are welcomed by the Board. At the discretion of the Chair, Public comment may be limited to three (3) minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given to a speaker as time allows and at Chair's sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment.

At the time for public comments, if you wish to provide public comment, you will be asked to raise your hand to be recognized by the host. If you are attending the meeting via video, to raise your hand using the meeting controls, click on Reactions and then click Raise Hand. To lower your hand, click Lower Hand. When called on by the host, you will be prompted to unmute yourself and state your name.

If you are participating by telephone, dial *9 on your phone to raise or lower your hand.

NOTE: Public comment may be provided prior to the meeting via email to nvfuneralboard@fb.nv.gov

Action by the Board on an item may be to approve, deny, amend, or table.

1. **Call to order, roll call, establish quorum.**
2. **Public comment**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. NRS 241.020

3. Consent Agenda (For Possible Action)

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

- A. **Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meetings on November 20, 2024, and December 10, 2024. (For possible action.)**
- B. **Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)**
 - 1) Establishment License for Green Farewells, EST145, located at 3065 N. Rancho Drive, Ste. 176, in Las Vegas. Temporary approval pursuant to NAC 642.080 effective January 6, 2025.
 - 2) Managing Funeral Director Request for Mountain View Mortuary, EST3, proposed managing funeral director Stephanie Shapiro, FD981, effective December 2, 2024. Temporary approval pursuant to NAC 642.080 granted December 3, 2024.
 - 3) Managing Funeral Director Request for After NV1, LLC, dba After.com Cremation, DC106L, proposed managing funeral director Paula Rogers, FD1023, effective January 1, 2025. Temporary approval pursuant to NAC 642.080 granted December 17, 2024.
 - 4) Managing Funeral Director Request for Palm Downtown, EST17, proposed managing funeral director Matthew Phillips, FD890, effective February 1, 2025. Temporary approval pursuant to NAC 642.080 granted January 24, 2025.
 - 5) Managing Funeral Director Request for Palm Eastern, EST27, proposed managing funeral director Michael Roberts, FD968, effective February 1, 2025. Temporary approval pursuant to NAC 642.080 granted January 24, 2025.
- 4. **Presentation regarding preneed funeral and cemetery licensing by the Department of Business & Industry's Division of Insurance, Insurance Commissioner Scott Kipper. (For information only.)**
- 5. **Discussion, recommendation, and possible action regarding the cemetery certificate of authority for The Gardens Funeral Home, LLC, CEM73, located at 2949 Austin Highway in Fallon. Temporary approval granted December 31, 2024. (For possible action.)**
- 6. **Discussion, recommendation, and possible action regarding continuing education approval for The International Conference of Funeral Service Examining Boards, 121st Annual Meeting and Board/Administrator Training, February 27-29, 2024. Requesting approval for six (6) hours for Board Member Training, two and a half (2.5) hours for Funeral Services Administrators Forum, ten hours and fifteen minutes (10.25) CEU hours for the remainder of the sessions. (For possible action.)**
- 7. **Discussion, recommendation, and possible action regarding the funeral arranger application for Mia Guajardo. (For possible action.)**
- 8. **Financial Reports (For information only.)**
- 9. **Report from Executive Director, Stephanie Bryant McGee (For information only.)**

10. Discussion regarding future agenda items and future meeting dates (For possible action.)

Wednesday, May 14, 2025, at 9 a.m.
Wednesday, August 13, 2025, at 9 a.m.
Wednesday, November 12, 2025, at 9 a.m.
Wednesday, February 11, 2026, at 9 a.m.

11. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

12. Adjournment (For Possible Action)

Anyone desiring additional information, including meeting materials, may contact Stephanie Bryant McGee at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509. NOTE: If picking up materials, please call the office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Stephanie Bryant McGee at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested people who have requested an agenda from the Board. People who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Nevada Funeral & Cemetery Services Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Nevada Funeral & Cemetery Services Board Website https://funeral.nv.gov/Board/Meetings/Meetings/	Nevada Public Notice Website https://notice.nv.gov/
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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

DRAFT MINUTES

Wednesday, November 20, 2024, at 10:00 a.m.

The meeting was held via video conference and teleconference through Zoom Meetings and physically at the Hyatt Place in Reno.

1. Call to order, roll call, establish quorum.

Chairman Sharp called the meeting to order at 10:00 a.m. Roll call was taken and a quorum was present. Kim Kandaras was not present.

Board Members Present

Dr. Randy Sharp, Chairman
Laura Sussman, Secretary
Dr. Donald Edward Chaney
Celena DiLullo
Dr. Raymond Giddens
Jeff Long

Board Staff Present

Stephanie Bryant McGee, Executive Director

Board Counsel Present

Matt Feeley, Deputy Attorney General

2. Public comment

Chairman Sharp opened the floor for public comment. There were no comments.

3. Consent Agenda (For Possible Action)

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meetings on August 14, 2024. (For possible action.)
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)
 - 1) Crematory License for Inspired Life Cremations, CRE121, located at 3125 Ali Baba Lane, Suite 710, in Las Vegas. Temporary approval pursuant to NAC 642.080 effective August 29, 2024.
 - 2) Direct Crematory License for After.com, located at 9205 West Russell Road, Building 3, Suite 240, in Las Vegas, Managing Funeral Director Aaron Forgey,

FD877. Temporary approval pursuant to NAC 642.080 effective September 17, 2024.

- 3) Direct Crematory License for Caring Cremation, LLC, DBA Horizons Cremation, located at 1631 E. Sunset Road, Suite C104, in Las Vegas, Managing Funeral Director Brandy Hall, FD944. Temporary approval pursuant to NAC 642.080 effective September 17, 2024.
- 4) Managing Funeral Director Request for Davis Funeral Home, EST26, proposed managing funeral director Lauren Guido, FD980, effective August 19, 2024. Temporary approval pursuant to NAC 642.080 granted August 20, 2024.
- 5) Managing Funeral Director Request for Davis Funeral Home, EST28, proposed managing funeral director Lauren Guido, FD980, effective August 19, 2024. Temporary approval pursuant to NAC 642.080 granted August 20, 2024.
- 6) Managing Funeral Director Request for Green Farewells, DC102, proposed managing funeral director Alexis McCurdy, FD1024, effective August 19, 2024. Temporary approval pursuant to NAC 642.080 granted October 8, 2024.
- 7) Managing Funeral Director Request for Las Vegas Cremations, EST103, proposed managing funeral director Sean Winn, FD994, effective August 19, 2024. Temporary approval pursuant to NAC 642.080 granted August 20, 2024.
- 8) Managing Funeral Director Request for Las Vegas Cremations, EST132, proposed managing funeral director Sean Winn, FD994, effective August 19, 2024. Temporary approval pursuant to NAC 642.080 granted August 20, 2024.
- 9) New Managing Funeral Director Request for The Gardens Funeral Home, LLC, EST143, proposed managing funeral director Ted Williams, FD898, effective September 6, 2024. Temporary approval pursuant to NAC 642.080 granted September 5, 2024.

Chairman Sharp stated that the Board members each received a packet with the information for all items on the agenda and had the opportunity to review the packet.

Laura Sussman recused herself from items 3B2 and 3B3.

Action: Laura Sussman made a motion, seconded by Dr. Giddens, to approve all items on the consent agenda. Dr. Giddens seconded. The motion passed unanimously.

Chairman Sharp called for Item 4 to be heard next.

4. Discussion, recommendation, and possible action regarding a funeral arranger application for Mary Gonzales. (For possible action.)

Stephanie McGee stated that Mary Gonzales applied for a funeral arranger license on September 16, 2024, and supplied a criminal history reporting form on which she disclosed a 2012 conviction for a DUI. On September 24, 2024, a background report returned with an additional misdemeanor DWI conviction from 2003. Ms. McGee further stated that, when she asked Ms. Gonzales why she had not disclosed this crime on her initial application, Ms.

Gonzales stated that the crime was over twenty years ago and that she had been advised by her former funeral director to only disclose the most recent crime.

Ms. McGee stated that, when considering whether to license an individual, the Board must consider whether the applicant is of "good moral character" pursuant to NRS 642.362. Ms. McGee explained that Nevada Administrative Code (NAC) 642.085 provides for the initial assessment of an applicant's good moral character, including whether an applicant has committed fraud or misrepresentation on their application. If both crimes had been disclosed on the initial application, this could have been approved at staff level. Because the DWI was not disclosed in the initial application, this case has been referred to the Board regarding good moral character. In the past when applicants did not fully disclose their crimes, the Board denied the application and permitted the applicant to apply again with full, honest answers and to pay the application fee again. The new application would then be considered by either staff or the Board, based on the request of the Board.

Dr. Sharp asked what Ms. Gonzales' understanding was regarding the requirement to disclose all criminal history as opposed to disclosing only those crimes that occurred in the last seven years.

Ms. Gonzales stated that she was brand new and asked Mr. Billy Vallie if she should disclose both crimes on her application. She stated that Mr. Vallie told her to only put the most recent one on her application. She completed the application and did not think any more of it; however, in retrospect, she would not make that mistake again. She further explained that, since she moved to Nevada ten years ago, her lifestyle has changed completely and that she has not had any legal issues. Ms. Gonzales stated that she enjoys this industry and would like to continue in it.

Dr. Giddens pointed out that the application was not as clear as it could be. There has been repetition recently of crimes not being disclosed so maybe the forms need to be updated. Ms. McGee agreed that the forms need to be updated and asked the Board for permission to update the forms. The Board agreed that Ms. McGee could update the forms.

Ms. McGee stated that in this case it is not about the age of the crime as much as the crime was not disclosed. She agreed there is a pattern of nondisclosure. She wasn't sure if this was also perhaps because a previous precedent has been that if a crime was not disclosed, an applicant could immediately reapply and did not have to wait. She does not want to impact the industry's ability to hire but thought that perhaps applicants who were not as forthcoming would need to wait three or six months before reapplication.

Celena DiLullo asked the Board if they felt they had set precedence with previous applicants in this type of situation and if they needed to stick with that. Dr. Chaney said they should stick with the previous precedent until the forms are updated. Dr. Sharp thanked Ms. Gonzales and noted that a pattern was emerging. He stated that the precedent should be held until forms are updated.

Action: Laura Sussman made a motion, seconded by Dr. Chaney, to deny the current application and ask Ms. Gonzales to reapply with truthful and complete answers. The motion passed unanimously.

5. Discussion, recommendation, and possible action regarding a funeral arranger application for Aaronya Lee. (For possible action.)

Dr. Giddens recused himself from this agenda item.

Ms. McGee stated that Ms. Aaronya Lee submitted a Funeral Arranger application on August 22, 2024. In that application, Ms. Lee disclosed a felony conviction to assault with a deadly weapon resulting from an event in 2014. Ms. McGee further explained that the background check indicated that Ms. Lee had been convicted of five crimes: burglary first degree (felony), assault with a firearm (felony), possession of a firearm by a felon (felony), misdemeanor battery and vandalism. Ms. McGee stated that all five crimes resulted from the same event in 2014, and that Ms. Lee entered a plea agreement in 2016, the result of which was a conviction for these crimes. Ms. McGee explained that, because Ms. Lee submitted a criminal history reporting form listing only the assault with a firearm, Ms. McGee asked Ms. Lee to submit a criminal history report form for each charge and include a statement as to why the other convictions were not initially disclosed.

Ms. McGee stated that, pursuant to NRS.642.362 and NAC 642.085, the Board must consider whether an applicant is of good moral character and may consider criminal history in making that determination. The Board's operating procedures provide that staff may approve applications if criminal history is older than seven years. With respect to this application, the convictions were eight years ago, and the convictions were for an event that occurred ten years ago. Ms. Lee was released from prison and placed on parole in 2020.

Ms. McGee further stated that NAC 642.085(2) provides that in making an initial determination of good moral character, the Board will consider any aggravating or mitigating circumstances. Ms. Lee has provided her release documents, three character references, and a personal statement regarding her history. Ms. Lee was sentenced to five years in state prison in addition to paying fees and fines. She was released on parole on September 11, 2020, which was an early release.

Dr. Sharp asked if there was an issue with things not being reported correctly on the application. Ms. McGee stated that Ms. Lee had told her she had listed the most egregious of the crimes, assault with a deadly weapon, and that the form did not provide enough space for the other charges. Ms. McGee stated that this may not have been intentional nondisclosure and that the concern is the recency and severity of the crimes.

Chairman Sharp recognized Aaronya Lee. Ms. Lee explained that her criminal history is not a reflection of who she is as a person and that this was an isolated incident between her and her domestic partner. Ms. Lee stated that nobody was harmed during the altercation. Ms. Lee explained that she was carrying a gun because three of her six children had been shot, one of whom passed away. Ms. Lee explained that she was living in a bad neighborhood and that she wanted to be able to protect herself and her children. Ms. Lee stated that she and her partner got into an altercation and the neighbors called the police. She explained that when the police arrived, she had a gun in her possession. Ms. Lee stated that she and her partner are still together and raising her children. She fought the case for two years and ran out of money for legal assistance, at which time she accepted the plea agreement she was offered. Ms. Lee stated that she came to Nevada to take care of her dad, and that, after he passed, she decided to pursue her lifelong dream of working the death industry. She further stated that she wants to help families during their most vulnerable times.

Dr. Chaney thanked Ms. Lee for coming to the Board and giving insight. He believes in second chances and in looking over the application, feels that Ms. Lee has taken the right steps with a good establishment.

Laura Sussman thanked Ms. Lee and asked Ms. McGee if all charges had been disclosed initially if this application would have been approved at staff level. Ms. McGee responded that had all the charges had been disclosed, this matter would still have been brought before the Board due to the severity of the charges and mitigating circumstances.

Dr. Sharp thanked Ms. Lee for her vulnerability and for appearing before the Board. He requested that, if there were no other questions or discussion, a motion be made.

Action: Dr. Chaney made a motion, seconded by Celena DiLullo, to approve the funeral arranger application submitted by Aaronya Lee. The motion passed unanimously.

6. Discussion, recommendation, and possible action regarding Consent Decree in Case No FB22-19, Kristin Anderson, FD860, former Managing Funeral Director for Desert Memorial EST46. (For possible action.)

Chairman Sharp recognized Deputy Attorney General Matthew Feeley. Attorney Feeley summarized the proposed consent decree agreed to by Kristen Anderson, a licensed funeral director who was the Managing Funeral Director of Desert Memorial in 2022. Mr. Feeley stated that the incident started on March 28, 2022 when respondents accepted cremated remains to be scattered. Respondent engaged in unprofessional conduct when she misrepresented that remains would be scattered before summer and failed to have that done. Respondent engaged in unethical practice contrary to the public interest by never having the cremated remains scattered within the seven months she was employed at Desert Memorial. Attorney Feeley explained that a consent decree was reached in which the respondent would pay a \$200 fine with no grace period. The full terms are provided in the document provided. Attorney Feeley expressed that this was only a summary and that the full terms are included in the consent decree included in the materials before the Board. Mr. Feeley recommended that the adjudication agreement be accepted and submitted it for consideration.

Action: Dr. Giddens made a motion, seconded by Laura Sussman, to accept the terms of consent decree as presented. The motion passed unanimously.

7. Discussion, recommendation, and possible action regarding Consent Decree in Case No. FB23-19, Kraft Sussman EST130. (For possible action.)

Chairman Sharp recognized Deputy Attorney General Matthew Feeley who presented a summary of the proposed consent decree entered with Kraft Sussman. Attorney Feeley stated that that respondent held a permit as a funeral establishment at 3975 S. Durango Drive, Suite 104 in Las Vegas, 89147. Respondent employed a funeral director, Brandy Hall, who met with a customer on June 29, 2023 to arrange transportation of a decedent to Los Angeles for a funeral to be held on July 3, 2023. Respondent itself and through its funeral director, engaged in unprofessional conduct when the funeral director misrepresented that she would have the decedent transported via Delta Cargo and then failed to have that done. The decedent could not be transported via Delta Cargo because he was not taken to the airport on time despite Delta sending the funeral director a confirmation email directing her to make sure that the decedent was delivered to the airport at a specific time. The respondent agreed to payment of a \$500 fine within 60 days of the Board's acceptance of the consent decree. Attorney Feeley stated that this

is a summary of the primary terms and that the full terms are provided in the document itself. Attorney Feeley submitted the terms for the Board's consideration.

Laura Sussman stated that while she is no longer affiliated with Kraft Sussman, she would recuse herself.

Action: Celena DiLullo made a motion, seconded by Jeff Long, to accept the terms of the consent decree. The motion passed unanimously.

8. Discussion, recommendation, and possible action regarding Consent Decree in Case No. FB23-19, Brandy Hall FD944, former Managing Funeral Director for Kraft Sussman EST130. (For possible action.)

Chairman Sharp recognized Deputy Attorney General Matthew Feeley who presented a summary of the consent decree and explained that this case is based on the same facts as set forth in agenda item 7, the difference being that the previous was for the establishment and this item is pertaining to the managing funeral director. Attorney Feeley stated that Brandy Hall, a licensed funeral director, was the managing funeral director for Kraft Sussman during the times relevant to this matter.

Respondent Hall made the arrangement with the complainant and ultimately engaged in unprofessional conduct when the funeral director misrepresented that she would have the decedent transported via Delta Cargo and then failed to have that done. The decedent could not be transported via Delta Cargo because he was not taken to the airport on time despite Delta sending the funeral director a confirmation email directing her to make sure that the decedent was delivered to the airport at a specific time. Based on those facts, the consent decree has been entered, subject to the Board's approval, subjecting Respondent Hall to a \$500 fine. Attorney Feeley stated that this was a summary of the primary terms of the consent decree and that the full terms are provided in the document itself. Attorney Feeley requested that the Board accept the consent decree and submitted the consent decree for the Board's consideration.

Chairman Sharp recognized that Laura Sussman recused herself regarding this matter.

Action: Dr. Giddens made a motion, seconded by Dr. Chaney, to approve the agenda item as presented. The motion passed unanimously.

9. Discussion, recommendation and possible action regarding the written plan concerning communication with customers and the public pursuant to the Order issued in Case No. FB23-10, In the Matter of McDermott's Funeral and Cremation Service, a Funeral Establishment, and Christopher M. Grant, a Funeral Director. (For possible action.)

Chairman Sharp recognized Stephanie McGee who stated that the order in Case FB23-10 was issued on July 30, 2024, and required Respondent Chris Grant to personally or virtually appear before the Board to present his written plan regarding communication with customers and the public. Mr. Grant appeared at the meeting on August 14, 2024, and presented his plan. The Board considered Mr. Grant's presentation on August 14, 2024, and requested that Mr. Grant further update his plan and return before the Board during this meeting to present the updates.

Chairman Sharp recognized Chris Grant and thanked Mr. Grant for putting in so much time and effort, as well as for working with Dr. Giddens to make the requested updates.

Mr. Grant thanked Dr. Giddens for his assistance and for sharing forms, which Mr. Grant used as templates to update the McDermott's cremation authorization regarding visitation and viewing. Mr. Grant described the changes he made to his forms and to his procedure regarding whether a family may view a decedent. Mr. Grant stated that before a viewing can be scheduled or approved, he personally assesses the condition of the body before he recommends whether a family should view the body or not. Mr. Grant explained that, he tells the family the condition and, if a family still insists on viewing against his recommendation, he has a form for them to fill out acknowledging the condition.

Dr. Sharp asked if the forms had been used and if the results were what were needed. Mr. Grant responded that the forms are in use, that there have not been any issues with the forms, and that the forms spell out for the family what to expect. Mr. Grant further stated that the forms also provide protection for him, as there is a written record of what the family requested.

Dr. Sharp noted that as a public member of the Board, he believes that it is helpful to have the family understand the condition of the body and to decide whether to view the body, especially if McDermott's does not consider the body to be in a viewable condition.

Ms. Sussman noted that this may have been a challenging experience for Mr. Grant and thanked him for preparing the documents and providing better service to the public.

Dr. Chaney thanked Mr. Grant for making the adjustments and working with Dr. Giddens. He encouraged Mr. Grant to ask for support as he needs it. Mr. Grant said that while funeral homes are competitors, they are in the same business and the service is what matters. They can all learn from each other.

Ms. McGee noted that the reason this was on the agenda is to make sure that this presentation is within compliance of the Board's request.

Action: Dr. Chaney made a motion, seconded by Dr. Giddens, to accept the necessary changes to McDermott's communication plan pursuant to the Order in case number FB23-10 and consider the Respondents in compliance. The motion passed unanimously passed.

10. Update regarding the status of the Mortuary Science Program at the College of Southern Nevada (CSN), Cassie Gentry, Department Chair – Health Related Professions, CSN Engelstad School of Health Sciences. (For information only.)

This item was heard before Item 4 of this agenda. Cassie Gentry was joined by Dean Dr. Janice Glasper, and Denita Simons, Executive Director of the CSN Foundation. Ms. Gentry presented updates regarding CSN's Funeral Services Program, an associate of applied science degree program and is a two-year degree. Ms. Gentry stated that the program is a limited entry process, meaning prerequisites are required and a student must then apply to the program. The first application deadline is June 1, 2025, for the fall 2025 semester. Position for program director/instructor is currently open, three applicants. The position should be filled by January or February 2025 to allow the director to review the curriculum, become knowledgeable with the accreditation standards, and to prepare to offer the program in the fall semester. Health program advisor met with seven students with two more scheduled. CSN plans to accept 10 students for first cohort. CSN plans to take 10 to 15 students per year in the program.

Dean Glasper added that the marketing team at CSN to market the program in various publications related to the program and that information is posted on CSN's website. She stated that CSN is looking forward to moving forward with this program to support the local employers and is excited to recruit a program director and learners interested in this discipline.

Danita Simons, CSN Foundation, stated that they are diligently working to raise funds for this program. Ms. Simons thanked Celena DiLullo and Palm for their generous gift and noted that they are seeking additional funding.

Dr. Giddens asked if any funeral laws need to be modified to align with the needs of the school. Ms. Gentry said that the laws have been reviewed, and she does not believe any laws need to be modified. Once the program director has been hired, CSN will review these laws again to ensure there are no contradictions. The school will be following the standards set by the Board of Funeral Education. Ms. Gentry noted that there is a statute regarding an apprentice statute for one year that CSN may come back to the Board to ask for a change to allow students to get to work faster coming from an accredited school.

Dr. Sharp asked if program will be accredited. Ms. Gentry stated that the program will be applying for accreditation. She stated that the accreditation program is complex. It is their number one priority for the program director upon hire. There are several steps required before the program is eligible for accreditation. Dr. Sharp asked if the first few graduating classes will be able to obtain employment in Nevada even if the program is not an accredited program at that time. Ms. Gentry stated that CSN's plan is to apply for accreditation right away, so that the program participants who would start the program in 2025 would graduate in 2027 from an accredited institution and would be eligible for licensing.

Dr. Chaney gave congratulations in advance for this program. He asked if the school has reached out to any Board members for assistance in moving forward and getting the program accredited. Ms. Gentry stated that the school has been working with Celena DiLullo and Palm Mortuaries to ensure they will be meeting community needs. They are open to working with others and the program will have a Community Advisory Committee.

Celena DiLullo thanked the staff members of CSN for their efforts. Laura Sussman agreed.

11. Financial Reports (For information only.)

Chairman Sharp recognized Stephanie McGee who presented the financial statements. Ms. McGee stated that the financial statements are included in the packet and provided an overview of the reports. Ms. McGee specifically noted that the year to date examination revenue is 36.25% of the budgeted amount and that background checks were 45% of our budget, both of which could indicate a rise in future applications. Ms. McGee further noted that legal and miscellaneous fees are up due to the hearing in Case FB23-10.

Ms. McGee presented the Sales by Customer Report, which reflects the regulatory fees through the end of September. Ms. McGee explained that blanks indicate entities that have not yet paid their fees for a given month. Ms. McGee cautioned that this report does not reflect the death rate because social service cases are not considered.

12. Report from Executive Director, Stephanie Bryant McGee (For information only.)

Chairman Sharp recognized Stephanie McGee to present the Executive Director Report. Ms. McGee noted that report is included in the materials. Ms. McGee stated that, after the packet was prepared, the Legislative Committee approved Board-adopted changes to Nevada Administrative Code Chapter 642 to require that regulatory fees are due on the last calendar day of the month following the recording month. Ms. McGee stated that the regulatory fee reporting form will be updated accordingly and shared with all entities.

Ms. McGee reported that she received a call from Mike Hixenbaugh, a national reporter with NBC, who was inquiring about the regulation of body brokers in Nevada.

Ms. McGee further reported that the legislative session will be in February. She reported that she will be monitoring legislation for impact on the Board. Ms. McGee specifically highlighted Bill Draft Request (BDR) 301, regarding reorganization boards and commissions.

13. Discussion regarding future agenda items and future meeting dates (For possible action.)

Wednesday, February 12, 2025, at 9 a.m.

Wednesday, May 14, 2025, at 9 a.m.

Wednesday, August 13, 2025, at 9 a.m.

Wednesday, November 12, 2025, at 9 a.m.

No conflicts noted at this time.

14. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

Chairman Sharp recognized Chris Grant who inquired about agenda item 6 and wanted to know why the facility was not involved in the consent decree, as they were in items 7 and 8. Deputy Attorney General Matthew Feeley responded that he is not able to fully discuss this as the question is regarding an agreement between the Board and the respondent. Attorney Feeley stated that the public comment is not the best venue for this question. Mr. Grant said that was fine, he was just wondering if he had missed information.

There were no other public comments.

15. Adjournment (For Possible Action)

Chairman Sharp adjourned the meeting at 11:20 a.m.



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DRAFT MINUTES

Tuesday, December 10, 2024, at 9:00 a.m.

The meeting was held via video conference and teleconference through Zoom Meetings and physically at the Board's office in Reno.

1. Call to order, roll call, establish quorum.

Chairman Sharp called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was present.

Board Members Present

Dr. Randy Sharp, Chairman
Laura Sussman, Secretary
Kim Kandaras, Treasurer
Dr. Donald Edward Chaney
Celena DiLullo
Dr. Raymond Giddens
Jeff Long

Board Staff Present

Stephanie Bryant McGee, Executive Director

Board Counsel Present

Matt Feeley, Deputy Attorney General
Joseph Ostunio, Deputy Attorney General

2. Public comment

Chairman Sharp opened the floor to public comment. There were no comments.

3. Discussion, recommendation, and possible action regarding disciplinary hearing on Complaint for Disciplinary Action and Notice of Hearing in the Matter of McDermott's Funeral and Cremation Service, a Funeral Establishment, and Christopher M. Grant, a Funeral Director, License No. FD920 – Case Number FB24-01. This agenda item may include review and consideration of any motions and may include review and consideration of a settlement agreement or consent decree if one is presented. (For possible action.)

Chairman Sharp asked if Chris Grant was present and if counsel represented him. Mr. Grant was present and stated that counsel did not represent him. Chairman Sharp recognized Deputy Attorney General Matt Feeley.

Mr. Feeley noted that there are two cases today and recommended that item 4 be dealt with first, as there is a proposed consent decree. Mr. Grant agreed. Chairman Sharp called for item 4.

Upon return to this matter, Mr. Grant confirmed he was present and is not represented by counsel.

Deputy Attorney General Matthew Feeley represented the Board staff in this matter.

Chairman Sharp asked if there were any preliminary matters. Attorney Feeley asked that the Index of Exhibits had been shared with the Board and Mr. Grant and asked that the Index of Exhibits be admitted into evidence.

Chairman Sharp administered an oath to Stephanie McGee and Chris Grant.

Dr. Sharp confirmed with Attorney Feeley that a complaint had been filed and that an answer had not been filed and that all Board members have copies of the complaint. He clarified the order of proceedings for the hearing.

Attorney Feeley stated that this case is procedural, and no family was involved. Attorney Feeley stated that the underlying facts have been agreed to. The case involves Mr. Grant not filing the required reports in a timely manner and not responding to the notice of an informal complaint in a timely manner.

Attorney Feeley called Stephanie McGee and asked her about her experience and duties for the Board. Attorney Feeley questioned Ms. McGee regarding the specifics of the informal complaint and the requirement and process for filing the required regulatory fee reports.

Attorney Feeley asked Ms. McGee if she oversaw an investigation relating to this matter, as conducted by Dr. Wayne Fazzino, and confirmed that the investigation report was included in the exhibits. McGee confirmed she initiated the complaint on behalf of the Board when she noticed that the regulatory fees for McDermott's were not filed in a timely manner, specifically the October, November, and December 2023 reports were filed on February 23, 2024.

Attorney Feeley asked Ms. McGee to describe the requirement to file regulatory fee reports. Ms. McGee explained that Nevada law requires each funeral establishment and direct cremation facility to pay a fee of \$10 for each signed funeral service agreement. She further stated that each entity is required to file a regulatory fee report by the 15th of the month following the reporting month and to submit the payment with the filed report. Ms. McGee noted that even if an entity has not entered any contracts for a specific month, the entity is required to file a report reflecting that no contracts were signed during the reporting period. Ms. McGee further stated that the reporting form is available on the website and includes instructions for filing the report and paying the required fees.

Attorney Feeley then questioned Ms. McGee regarding the required reports filed by Mr. Grant on behalf of McDermott's. Ms. McGee explained that while McDermott's had submitted these reports previously, the reports for October, November, and December 2023, and January 2024 reports were filed on February 23, 2024. Attorney Feeley asked Ms. McGee asked what might have prompted the payment on February 23, 2024. Ms. McGee testified that she believed Mr. Grant had filed the reports and paid the fees in response to the notice and summary of informal complaint that was sent to him via certified mail and email on February 1, 2024.

Attorney Feeley asked Ms. McGee about a letter that Mr. Grant sent to her explaining the delay and Mr. Grant's statement that he had historically received "warning" letters that reminded him to pay. Ms. McGee stated that notices of non-compliance were sent by her predecessor. Ms. McGee stated that noncompliance notices were sent to Mr. Grant in the

past, dating back to Mr. Grant's purchase of McDermott's in 2021. Ms. McGee confirmed that no such notices were sent to Mr. Grant regarding the late reports at issue. Ms. McGee stated that she verified that during those months McDermott's was conducting business. Ms. McGee testified that when she received the reports, the forms were signed by Mr. Grant and the fees matched the number of contracts reported.

Chairman Sharp recognized Chris Grant. Mr. Grant stated that he does not dispute the facts and that he did not have any questions for Ms. McGee.

Kim Kandaras asked Ms. McGee if McDermott's reports had historically been late. Ms. McGee responded that McDermott's reports were not always late. Ms. McGee clarified that Grant would file three months at a time, such that two months would be considered late, but the third (most recent) month would be on time. Ms. McGee stated that the records indicate that Mr. Grant appeared to file his reports in response to non-compliance notice. Ms. Kandaras asked if Mr. Grant had filed the McDermott's reports timely since April 2024. Ms. McGee confirmed that Mr. Grant has filed the required reports on or before the due date.

Chairman Sharp recognized Chris Grant to present evidence and witnesses. Mr. Grant said that he did not have additional evidence or witnesses. Attorney Feeley had no questions for Mr. Grant.

Chairman Sharp recognized Attorney Feeley to summarize the Board's case. Attorney Feeley stated that this was a case of Mr. Grant, as the managing funeral director for McDermott's, not filing the reports on time. Attorney Feeley stated that Mr. Grant did not respond to the notice and summary of informal complaint for over a month after it was sent and clarified that a response is due within 15 days. Attorney Feeley clarified that failure to respond may be deemed an admission of the allegations in the complaint. Attorney Feeley stated that the letter Mr. Grant sent to the Board in April was a good response but was late.

Chairman Sharp recognized Chris Grant for his case summary. Mr. Grant stated that he does not dispute the facts. Mr. Grant stated that, as soon as he was notified, he apologized and explained the situation. He filed a written response even though it was late. Mr. Grant further explained that the reports were not timely because the office manager who also worked on death certificates was supposed to file these reports. Mr. Grant said that he was not aware that the office manager was not filing these reports. He explained that this person is no longer an employee of McDermott's. Mr. Grant further explained that previous Board staff would contact him when the filings were late. Mr. Grant stated that he handles this personally now and is always on time.

Mr. Grant asked for leniency or mercy as this was a victimless crime and was an oversight of an employee. Mr. Grant said that he corrected the oversight and filed the reports. He said that he expected repercussion even though he was not aware of the Board issuing a penalty for this before. Mr. Grant stated that he would like to see a definition of timely manners and structure for fines such as for the first offence if a \$100 fine and a second offence is a \$500 fine. Mr. Grant stated that this was an honest mistake and an oversight. Mr. Grant said he was surprised by this because he was used to getting notices from the Board that a filing was late and that his office manager quitting with no notice had thrown things out of order and things got overlooked. Mr. Grant stated that he felt that family complaints are a different matter and should be treated differently than administrative complaints. He stated that, once he was notified, he corrected the situation. Mr. Grant stated that he does not dispute that this happened, that he is sorry that it happened, and that he has corrected things moving

forward. Mr. Grant stated that a consent decree was offered but the fine was more than the regulatory fees were, so he thought he should plead his case and ask for leniency and grace from the Board and gave his word that this would not happen again. He knows that by turning down the consent decree he has opened himself to whatever the Board decides and is hoping for leniency.

Chairman Sharp asked the Board if the facts have been proven.

Action: Laura Sussman made a motion, seconded by Kim Kandaras, that the facts and violations have been proven. The motion passed unanimously.

Chairman Sharp asked Attorney Feeley if he had any recommendations. Attorney Feeley stated that there are two respondents, Mr. Grant and McDermott's, both having failed in being timely with each instance of having filed the reports late. Attorney Feeley recommended a fine of \$500 for each violation noted.

Kim Kandaras agreed that these violations are not as severe as a family being impacted, but it sounds like these have habitually been filed late. This shows a disregard for rules of the industry and the fine should be harsher. Ms. Kandaras stated that she appreciates that the fees are filed timely now and noted that Mr. Grant is on probation. Ms. Kandaras recommended that the fine be \$500 for each incident for Mr. Grant and McDermott's.

Attorney Feeley clarified that this is just the fine portion, and that attorney fees and costs are separate. He stated that the attorney's fees are like the last case except for the fees for the hearing today.

Stephanie McGee asked the Board to consider when the fines would be due, so that it may be reflected in the order. Mr. Grant asked that, if possible, fines could be due in 60 days as McDermott's is a small business.

Laura Sussman stated that the standard timeframe is 30 days and recommended that the Board continue with that timeframe. Kim Kandaras agreed.

Chairman Sharp asked for a motion.

Action: Dr. Chaney made a motion that Attorney Feeley's recommendation of \$500 per violation and the attorney fees be accepted and that the amount be paid within 30 days. Jeff Long seconded the motion. The motion passed unanimously.

4. Discussion, recommendation, and possible action regarding disciplinary hearing on Complaint for Disciplinary Action and Notice of Hearing in the Matter of McDermott's Funeral and Cremation Service, a Funeral Establishment, and Christopher M. Grant, a Funeral Director, License No. FD920 – Case Number FB24-07. This agenda item may include review and consideration of any motions and may include review and consideration of a settlement agreement or consent decree if one is presented. (For possible action.)

Chairman Sharp recognized Deputy Attorney General Matthew Feeley. Attorney Feeley presented a summary of the proposed consent decree. Attorney Feeley stated that the matter arose from an informal complaint filed by Marilyn Lake on April 24, 2024, against McDermott's Funeral and Cremation Service (McDermott's) and Chris Grant, as the

managing funeral director of McDermott's. The complaint alleges that Ms. Lake's husband passed away in Las Vegas on March 13, 2024, and that the decedent's body was transferred to McDermott's on March 15, 2024. Mr. Feeley stated that McDermott's told the family that the cremation was arranged and that the cremation would occur no later than March 18, 2024. Ms. Lake's son contacted McDermott's on March 25, 2024, and was told that the cremation had not occurred because a cremator had broken down. Mr. Lake followed up, again, and was told that McDermott's was trying to catch up on cremations. On April 30, 2024, McDermott's contacted Mr. Lake to inform Mr. Lake that the cremation occurred on April 29, 2024, 48 days after date of death, despite McDermott's informing Mr. Lake that the cremation was scheduled earlier. The violation is that the cremation did not take place within a reasonable time after date of death, specifically that 48 days is not a reasonable time. Attorney Feeley further stated that Mr. Grant did not respond to the notice and summary of the informal complaint, as required. Attorney Feeley said that the terms of the agreed adjudication are that within 30 days of the acceptance of the consent decree, the respondents shall pay a \$2,000 fine to the Board, reimburse the complainant in the amount of \$1,155, and pay attorney fees and costs in the amount of \$1,633.22

Attorney Feeley stated that he submitted the consent decree for the Board's consideration.

Chairman Sharp asked if Chris Grant had anything to add. Mr. Grant said that he did not realize that he was supposed to respond to the complaint. In addition, Mr. Grant stated that he had a cremation unit that broke down. He stated that he would like to have the Board define what a reasonable time for disposition is and that he would like it to be more structured and defined.

Chairman Sharp asked for a motion on this matter.

Kim Kandaras asked Mr. Grant if his operation was backed up so severely that other families had to wait this long for cremations. Mr. Grant described his experience with the repairs to the retort and stated that his staff did what they could to keep up.

Ms. Kandaras asked Mr. Grant how he determines the priority of the cremations. Mr. Grant said that he takes cases in chronological order. Ms. Kandaras asked Mr. Grant if all his families had to wait as long as the Lake family. Mr. Grant stated that some families did wait two weeks, since the cremation unit retort was not working. Ms. Kandaras clarified that the current matter involved a 48-day delay, not a two-week delay. Ms. Kandaras stated that if other families were also waiting 40 days or more, this is an extreme issue.

Mr. Grant clarified the facility did the best they could and that they go off working days instead of calendar days. If families called in, the facility would explain and apologize for the delay. Mr. Grant stated that the facility did everything he could to accommodate families.

Ms. Kandaras explained her concern that the Board has had issues with Mr. Grant's facility and communication in the past. She stated that her concern is that the families are calling facility rather than the facility calling the families. She questioned how many other families will be filing complaints regarding the delays. Ms. Kandaras emphasized that the Board is trying to protect the public. She further stated that communication is important, and it does not seem that Mr. Grant understands that he needs to communicate with the families and not wait for the families to call him.

Mr. Grant clarified that the issue with this complaint occurred before he redid his communication plan and changed staffing. He clarified present standards of communication and updated policies.

Ms. Kandaras noted that she appreciated that fact. She further expressed that the Board placed Mr. Grant and his facility on probation in June but that he failed to respond to a letter in July that required him to respond in 15 days. Ms. Kandaras further stated that this was not the first time that he was required to respond but did not. She understands that this happened prior to communication plan but these issues seem to keep happening.

Mr. Grant stated that he thought he was responding by providing Dr. Fazzino with his files and explaining what happened. He acknowledged that he did not write a letter in response. Ms. Kandaras reiterated that a written response was required.

Laura Sussman asked if the Board's inspector checked in the logbook for other delays in other cases and how many there might have been. Ms. Sussman expressed her concern that even if this was before the Board considered McDermott's proposed communication plan, there had been no calls to these families waiting for their loved ones' remains to be returned. Ms. Sussman explained that, as we look to protect the public, it is concerning that families are being treated in this way. Ms. Sussman stated that the consent decree seems lenient.

Mr. Grant said that he submitted the logbooks for 2023 through August 2024 to Dr. Fazzino.

Ms. Sussman wanted to know if those were available to consider for this case. Mr. Feeley shares this concern. He does not want to get into other cases at this point, but there are other investigations based on the facts in this case. As far as this case, he recommends approval of this consent decree for this family, who would receive a refund. He has been in contact with Mr. Lake. Attorney Feeley said that there are larger problems, and that he could dispute some of the things that Mr. Grant has said; he urges the Board to accept this consent decree to provide closure for the Lake family.

Celena DiLullo asked Mr. Grant what average time he projects for families to complete cremation. Mr. Grant stated it depends on the weight of the decedent. Mr. Grant estimated that if the decedent is under 200 pounds, it would take 7 to 10 working days and, if in excess of 200 pounds, he would inform the family that it could be 7 to 21 working days. Mr. Grant stated that this is on the paperwork given to the family.

Ms. Kandaras asked if the \$2,000 fine is against the funeral director or the facility. Attorney Feeley clarified that the fine is combined, and the respondents are jointly liable. Ms. Kandaras inquired about whether the fines could be increased to \$2,000 against the funeral director and the funeral establishment, as these would be consistent with previous fines.

Attorney Feeley stated that, if the Board wanted to impose a higher fine, he would need to present a new consent decree to Mr. Grant and, if not accepted, the case would go to hearing.

Dr. Chaney said that he understands that closure is needed for the family, but that he agrees with Ms. Sussman and Ms. Kandaras. He stated that if the Board is not careful, this could appear to simply be a slap on the wrist. Dr. Chaney expressed that he is not getting a feeling of contrition or accountability from Mr. Grant. Dr. Chaney stated that this is a pattern

that must be broken. He stated that he did not feel that the current terms were in the spirit of helping the public.

Ms. DiLullo asked Mr. Feeley if Mr. Grant could refund the family, regardless of whether the Board proceeded with a hearing or different terms of the consent decree.

Mr. Ostunio wanted to hear from Ms. McGee regarding her thoughts on the consent decree. Ms. McGee explained that she makes recommendations to Attorney Feeley when she refers cases. Ms. McGee further explained that she recommended the current amounts based on this instance having occurred prior to the Board hearing the previous case, that entering a consent decree avoids the cost of a hearing and keeps the complaint documents confidential. Ms. McGee stated that she proposed a fine of \$500 for the facility, a fine of \$1,500 for Mr. Grant, as the managing funeral director, and the refund to the family, the total of which was close to \$4,000, the amount of fines in the previous case. Ms. McGee stated that the Board is not bound by the terms of the proposed consent decree.

Chairman Sharp asked Kim Kandaras to clarify the fines in the previous case. Ms. Kandaras said that the prior case was in 2023, fined \$2,000 to both the facility and person, totaling \$4,000.

Kim Kandaras asked if the Lake family was satisfied with the consent decree. Attorney Feeley said that Mr. Lake was not present. Attorney Feeley said that the Lake family did not expect a refund and seemed happy with the refund, as well as the closure of this matter.

Kim Kandaras asked Attorney Feeley if this went to hearing would the Lake family need to be involved. Attorney Feeley said it is likely and that he would need to contact the Lake family to tell them that they are not getting a refund and would need to appear at a hearing.

Dr. D. Edward Chaney said a refund should not be predicated on the consent decree and one should not be linked to the other.

Chairman Sharp recognized Chris Grant. Mr. Grant explained that he tried to contact Mr. Lake, but Mr. Lake did not take the calls.

Chairman Sharp stated that he appreciates the input from the Board and Mr. Grant. Dr. Sharp stated that he wants to bring focus back to the consent decree and what is the best resolution for the family to be satisfied.

Celena DiLullo asked for clarification on how the refund would be paid to the family. Attorney Feeley said Mr. Grant would pay the refund directly to the family and provide proof of payment within 30 days.

Laura Sussman asked if consent decree were rejected could a separate motion be made for an increased fine. Attorney Feeley said that it only works if Mr. Grant agrees to the updated terms.

Chairman Sharp asked for a motion.

Action: Ms. Sussman made a motion that the Board reject the consent decree as written and rewrite the terms to include a fine of \$4,000 to the Board with all other terms as

currently in the consent decree. Dr. Chaney seconded the motion. The motion passed, one opposed.

Attorney Feeley stated he will submit a new consent decree with an additional \$2,000 fine. Attorney Feeley asked Mr. Grant if he would accept the updated terms. Mr. Grant replied that he would accept the terms to avoid opening wounds for the family and prevent a hearing.

Stephanie McGee asked if the motion also included approving the consent decree with the higher amount, which would allow the Board to consider it at this meeting rather than at a future meeting. Attorney Feeley suggested a recess so that he could update the documents and have everything signed today. Attorney Ostunio agreed this was acceptable.

Chairman Sharp called a recess until 10:20 a.m.

The Board reconvened at 10:20 a.m. Roll call was taken and confirmed that a quorum was present.

Chairman Sharp confirmed that the updated consent decree has been provided to the Board members. Attorney Feeley summarized the updated terms in the consent decree and recommended the Board's acceptance.

Action: Kim Kandaras made a motion, seconded by Laura Sussman, to accept the revised consent decree as written. The motion passed unanimously.

Chairman Sharp then moved on to Agenda Item 3.

5. Public comment

Chairman Sharp opened the floor for public comment. There were no comments.

6. Adjournment

Chairman Sharp adjourned the meeting at 11:15 a.m.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Funeral Establishment Permit Application

Eligibility and Information

Any individual or entity wishing to obtain a funeral establishment permit in the State of Nevada must complete this application and submit all required documentation with a \$375.00 application fee. Once the Board receives all required documentation, a background check will be completed for all relevant individuals and the application will be reviewed by the Board during a public meeting.

Required Documents

- ☒ **Completed Application:** Applications are required to be completed in full and must be signed.
- ☒ **Criminal History Form:** This document must be completed by anyone subject to disclosure requirements if there are any criminal events to report. Form may be found on the Board website or mailed upon request.
- ☒ **Business Entity: List of Principals:** This form must be completed for any corporations, LLC's or partnerships.
- ☒ **Nevada Business License:** Applicants are required to comply with Nevada business licensing requirements and must include a current copy of State of Nevada business license.
- ☒ **Zoning:** A copy of the Zoning Permit issued by the City or County must be attached to this application.
- ☒ **DBA – Fictitious Name Filing:** Applicants are required to comply with NRS 602.010 and must submit a copy of their fictitious name filing.
- ☒ **Fee:** A non-refundable payment in the amount of \$375 must be submitted at time of application. Acceptable forms of payment include, check, money order or credit card and payable to the "Nevada Funeral and Cemetery Services Board."

Applicant Details

Name under which the location will conduct business:

Green Farewells

Physical address of proposed location:

3065 N. Rancho Dr. Ste. 176

City:

Las Vegas

State:

NV

Zip Code:

89130

Phone Number:

7024831127

E-mail Address:

hello@greenfarewells.com

Owner Information

Owner of Location:

Green Farewells LLC

Type of Ownership:

☐

Sole Proprietorship

☐

Corporation

☒

Limited Liability Company (LLC)

☐

Partnership

Managing Funeral Director Information

Name of Funeral Director who will manage this location:

Lennette Smith Replace with Alexis McCurdy FD1024 per attached email 01.03.2025 SBM

FD License #:

FD-893

Funeral Establishment Permit Application

Location Inspection

Anticipated date location will be ready for inspection: 01/15/2024

Applicant Preferred Mailing Address

Enter the preferred mailing address of the applicant that the Board should use for routine correspondence and notices, after the permit is issued (e.g. renewal notices).

Mailing Address: (All Board correspondence will be sent to this address.)

3065 N. Rancho Dr. Ste. 176

City:

Las Vegas

State:

NV

Zip Code:

89130

Preferred Phone Number:

7024831127

Preferred E-mail Address:

hello@greenfarewells.com

Applicant Information – Natural Person

Complete this section if applicant is a sole proprietor and not incorporated.

Full Legal Name:

Alexis McCurdy

Mailing Address:

City:

Las Vegas

State:

NV

Zip Code:

89130

Phone Number:

E-mail Address:

hello@greenfarewells.com

Social Security Number:

Date of Birth:

Sex:

☐ Male☒ FemaleCitizenship ☒ US Citizen ☐ Authorized to Work in the US Place of Birth: Riverside, CA

List all prior names used by applicant: Alexis Davis

Applicant Information – Limited Liability Company (LLC), Corporation or Partnership

Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership.

Under the laws of which state was the applicant organized?

Nevada

In which state is the applicant currently domiciled?

Nevada

Date applicant was organized (e.g. date articles of incorporation filed):

01/01/2023

Have you attached the List of Principals?

☒ Yes☐ No

Contact Information Concerning Application

Enter the name and contact information of the person the Board should contact concerning this application.

Name:

Alexis McCurdy

Address:

3065 N. Rancho Dr. Ste 176

City:

Las Vegas

State:

NV

Zip Code:

89130

Phone Number:

7024831127

E-mail Address:

hello@greenfarewells.com

Funeral Establishment Permit Application

Legal Information and Criminal History

For the purpose of these next sections, the phrase "person subject to disclosure requirements" should be understood to refer to and include the following persons.

1. If the applicant is a natural person, only the natural person making the application;
2. If the applicant is a corporation, all officers and directors of that corporation;
3. If the applicant is a limited liability company, all managers and members of the limited liability company;
4. If the applicant is a partnership, all partners.

Has any person subject to disclosure requirements had any legal action taken against any professional license held for any reason?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there any pending legal actions, complaints, investigations or hearings concerning any person subject to disclosure requirements in process?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has any person subject to disclosure requirements ever had a professional license, certification or registration denied, restricted, suspended, or revoked?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has any person subject to disclosure requirements ever relinquished responsibilities, resigned a position or been fired while a complaint was pending?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)</i>		
Has any person subject to disclosure requirements ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) <i>(If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

General Questions

NRS 642.016 defines a funeral establishment as a place of business conducted at a specific street address or location devoted to the care and preparation for burial or transportation of dead human bodies, consisting of a preparation room equipped with a sanitary floor, necessary drainage and ventilation, having access to necessary instruments and supplies for the preparation and embalming of dead human bodies for burial or transportation and having a display room containing an inventory of funeral caskets. (Partial caskets, photographs or internet displays may fulfill the inventory requirement.) Does this establishment meet this definition? <i>If no, you may not use this form and must contact the Board office for further instructions.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you understand that pursuant to NRS 642.465, this permit, issued, must be conspicuously displayed in the establishment?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you understand that pursuant to NRS 642.110, 642.280, and 642.460 all funeral directors, embalmers and apprentice embalmers employed at the establishment must conspicuously display their licenses at the establishment?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you understand that pursuant to NRS 642.0696, the Board shall collect a \$10 regulatory fee for each written and signed agreement for funeral services in the State?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
In accordance with NRS 642.435, do you understand that an inspection must be conducted prior to issuing and renewing a permit?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Nevada Business License Information

Name on State Business License:

Green Farewells LLC

Business License #:

NV20232661470

Employer Identification Number:

92-1387984

Funeral Establishment Permit Application

Other Licensure Information

Does the applicant now hold, or has the applicant ever in the past held a license, permit, or certificate in the State of Nevada or any other state or jurisdiction as a funeral establishment, direct cremation facility, cemetery, or crematory?



Yes



No

If yes, please list all licenses below:

State/Jurisdiction	License Type	License #	Date of Issue
Nevada	Direct Cremation Facility	DC102L	09/20/2023
Nevada	Crematory	CRE117	09/20/2023

Certification and Signature

All applications shall be signed by the applicant. Signatures shall be as follows:

- 1) If the applicant is a natural person, the application shall be signed by that person.
- 2) If the applicant is a corporation, the application shall be signed by the corporation's president.
- 3) If the applicant is a partnership, the application shall be signed by a partner who has authority to sign on behalf of the partnership.
- 4) If the applicant is a limited liability company, the application shall be signed by a member of the company who has authority to sign on behalf of the company.

I hereby apply for a permit, under the laws and regulations governing funeral and cemetery services and certify that all statements and documents contained herein are true and correct to the best of my knowledge and belief and understand that if any responses on this application are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied. Applicant further understands that if a permit is issued and it is later determined that false or misleading information was provided, the permit may be revoked.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this application, and understand that any information submitted, including this application, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.

I authorize any court, law enforcement agency, or licensing authority to release or make available to the Nevada Funeral and Cemetery Services Board any and all information they may have concerning applicant.

I declare that I will comply with all requirements under Nevada Revised Statutes relating to the permit for which I have applied.

I declare that I have authority to sign this application in accordance with the requirements stated.



Signature of Applicant and/or Authorized Agent

12/11/2023

Date

Alexis McCurdy

Print Name

Managing Partner

Title

For Board Use Only:

<input type="checkbox"/> Date Received:	12.26.2023	<input type="checkbox"/> Fee Paid:	\$ 375	<input type="checkbox"/> Ref. No.:	120196822293
<input type="checkbox"/> Ex Dir Rev.:		<input type="checkbox"/> Chairman Rev.:		<input type="checkbox"/> Permit/Lic No:	
<input type="checkbox"/> Temp Approval:		<input type="checkbox"/> Temp Permit Mailed:			
<input type="checkbox"/> Board Approved:		<input type="checkbox"/> Board Denied:		<input type="checkbox"/> Board Mtg:	
<input type="checkbox"/> Formal Approval:		<input type="checkbox"/> Formal Permit Mailed:		<input type="checkbox"/> Withdrawn:	

Funeral Establishment Permit Application

Credit Card Payment Information

Payment Method

Applicant Name

Alexis McCurdy



Amount:

\$

Name on Credit Card:

Alexis McCurdy

Credit Card Number:

[REDACTED] 6677

Expiration Month/Year

03/28

Billing Address

[REDACTED]

Billing City, State & Zip

Email for Receipt:

Hello@greenfarewells.com

Authorization

Signature:

Alexis McCurdy

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

02/2024--Application placed on hold.

10/8/2024: Application released
from hold. SBM

Merchant: BOARD OF FUNERAL CEMETERY

3740 Lakeside Drive
 Suite 201
 RENO, NV 89509
 US

775-825-5535

Order Information

Description: Green Farewells ES App 375

Order Number

.O. Number

Customer ID

Invoice Number

Billing Information

Alexis of Curdy

e sa, AZ 85212

hello@greenfarewells.com

Shipping Information

Shipping 0.00

Tax 0.00

Total: USD 375.00

Payment Information

Date/Time: 28-Dec-2023 13:27 S

Transaction ID: 12019822293

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/ Pending Settlement

Authorization Code: 08844G

Payment Method: Visa XXXX 77

From: [Green Farewells](#)
To: [Nevada Funeral and Cemetery Services Board](#)
Subject: Re: Application Follow up
Date: Friday, January 3, 2025 12:04:16 PM

Woohoo!

That is correct. It will be myself, Alexis McCurdy, as the Managing Funeral Director.

I hope you had a great holiday!



Alexis McCurdy | FD#1024

Managing Partner

Direct: (702) 706-2180 | Office: (702) 483-1127

3065 N Rancho Dr. Suite 176 | Las Vegas, NV 89130

www.greenfarewells.com

On Fri, Jan 3, 2025 at 11:49AM Nevada Funeral and Cemetery Services Board
<nvfuneralboard@fb.nv.gov> wrote:

Hi, Alexis—

Good timing--I received the inspection report from Wayne this morning (attached). I'm compiling the application to send to Chairman Sharp for temporary approval. As you know, the application was submitted in December 2023 and lists Lennette Smith as the managing funeral director. Will you please confirm that her name should be removed from that section of the application and yours inserted?

I usually receive the temporary approval within a day or two. I will send you the permit as soon as I have approval from Chairman Sharp.

The application will be on the agenda for the meeting on February 12, 2025. In a few days, I will send you information about the meeting and an open meeting notice for your signature.

Kind regards,

Stephanie

Stephanie Bryant McGee

Executive Director

Nevada Funeral & Cemetery Services Board

[3740 Lakeside Drive, Suite 201](#)

[Reno, NV 89509](#)

(775)825-5535

<https://funeral.nv.gov>

From: Green Farewells <hello@greenfarewells.com>

Sent: Friday, January 3, 2025 7:09 AM

To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>

Subject: Application Follow up

Hello,

I am following up on the status of our application to elevate to a funeral home for our Director cremation facility at [3065 N Rancho Dr. Ste 176. Las Vegas, NV](#)

[89130](#)

Thank you for your help.



Alexis McCurdy | FD#1024

Managing Partner

Direct: (702) 706-2180 | Office: (702) 483-1127

[3065 N Rancho Dr. Suite 176](#) | Las Vegas, NV 89130

www.greenfarewells.com



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Business Entity – List of Principals

This form is used in conjunction with various application forms and must be completed for each principal if the applicant is a corporation, limited liability company or partnership.

Business Information

Name under which the location will conduct business:

Green Farewells LLC

Identification of Principals

Identify below all persons involved in the entity subject to disclosure requirements (e.g. all officers and directors of a corporation, all managers and members of a limited liability company, and all partners of a partnership).

Full Legal Name:

Martin McCurdy

Title:

Managing Partner

Mailing Address:

[REDACTED]

City:

Mesa

State:

AZ

Zip Code:

85212

Phone Number:

[REDACTED]

E-mail Address:

mmccurdy@greenfarewells.com

Social Security Number:

[REDACTED]

Date of Birth:

[REDACTED]

This person is (check all that are applicable):

☐ Corporate Officer ☐ Corporate Director ☐ LLC Member ☒ LLC Manager ☒ Partner ☐ Stockholder controlling more than 10% of the voting stock

Legal Information and Criminal History

Has this principal had any legal action taken against any professional license held for any reason?

☐ Yes ☒ No

Are there any pending legal actions, complaints, investigations or hearings concerning this principal in process?

☐ Yes ☒ No

Has this principal ever had a professional license, certification or registration denied, restricted, suspended, or revoked?

☐ Yes ☒ No

Has this principal ever relinquished responsibilities, resigned a position or been fired while a complaint was pending?

☐ Yes ☒ No

(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)

Has this principal ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) *(If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)*

☐ Yes ☒ No

Child Support Information – Please Check ONE appropriate answer. An answer is mandatory.

- ☒ I am not subject to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Signature of Principal:

Date:

06/11/2023



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Business Entity – List of Principals

This form is used in conjunction with various application forms and must be completed for each principal if the applicant is a corporation, limited liability company or partnership.

Business Information

Name under which the location will conduct business:

Green Farewells Cremation and Memorials

Identification of Principals

Identify below all persons involved in the entity subject to disclosure requirements (e.g. all officers and directors of a corporation, all managers and members of a limited liability company, and all partners of a partnership).

Full Legal Name:

Alexis McCurdy

Title:

Managing Partner

Mailing Address:

City:

North Las Vegas

State:

NV

Zip Code:

89084

Phone Number:

E-mail Address:

hello@greenfarewells.com

Social Security Number:

Date of Birth:

This person is (check all that are applicable):

☐ Corporate Officer ☐ Corporate Director ☐ LLC Member ☒ LLC Manager ☒ Partner ☐ Stockholder controlling more than 10% of the voting stock

Legal Information and Criminal History

Has this principal had any legal action taken against any professional license held for any reason?

☐ Yes ☒ No

Are there any pending legal actions, complaints, investigations or hearings concerning this principal in process?

☐ Yes ☒ No

Has this principal ever had a professional license, certification or registration denied, restricted, suspended, or revoked?

☐ Yes ☒ No

Has this principal ever relinquished responsibilities, resigned a position or been fired while a complaint was pending?

☐ Yes ☒ No

(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)

Has this principal ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) *(If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)*

☐ Yes ☒ No

Child Support Information – Please Check ONE appropriate answer. An answer is mandatory.

- ☒ I am not subject to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Signature of Principal:

Alexis McCurdy



Date:

09/23/2024

BUSINESS LICENSE

CITY OF LAS VEGAS | LAS VEGAS, NEVADA

IN ACCORDANCE WITH THE PROVISIONS OF THE LAS VEGAS MUNICIPAL CODE, AS AMENDED, LICENSE IS HEREBY GRANTED TO OPERATE THE BUSINESS REFERENCED BELOW. FAILURE TO MAINTAIN AN ACTIVE STATE LICENSE OR SNHD HEALTH PERMIT, IF REQUIRED, RENDERS THIS LICENSE INVALID.

LICENSE #: G71-00333

RENEWAL: 8/1/2024

TYPE: F05-FUNERAL HOME & CREMATORY

EXPIRATION DATE: 2/1/2025

BUSINESS LOCATION: 3065 N RANCHO DR 176

ISSUED TO: GREEN FAREWELLS LLC
3065 NORTH RANCHO DRIVE, SUITE 176
LAS VEGAS, NV 89130



Darcy Adelbai-Hurd
Business Licensing Manager

POST IN A CONSPICUOUS PLACE



Please fold or cut along perforated line

This space intentionally left blank

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

Green Farewells LLC

Nevada Business Identification # NV20232661470

Expiration Date: 01/31/2025

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202401284301742

You may verify this certificate
online at <http://www.nvsos.gov>

IN WITNESS WHEREOF, I have hereunto set my
hand and affixed the Great Seal of State, at my
office on 01/28/2024.

FRANCISCO V. AGUILAR
Secretary of State



FUNERAL AND CEMETERY SERVICES BOARD
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Funeral Establishment Inspection Checklist

AUTHORITY

In accordance with NRS 642.067, NRS 642.365 and NRS 642.435, the Nevada Board of Funeral and Cemetery services has authority to inspect any premises where funeral directing is conducted or embalming practiced, and is required to make unannounced inspections of each establishment issued a permit by the Board.

GENERAL INFORMATION

Name under which the location conducts business:	Green Farewells, LLC
Permit #:	NEW
Physical address:	3065 North Rancho Drive, Suite 176, Las Vegas, Nevada 89130
Mailing address:	3065 North Rancho Drive, Suite 176, Las Vegas, Nevada 89130
Phone number:	702-483-1127
Owner of location:	Green Farewells LLC
Type of ownership:	LLC
Name of funeral director approved to manage this establishment:	Alexis McCurdy
Does the establishment have an on-site crematory?	Yes
Is the crematory under the same ownership?	Yes
Is the area zoned for mixed, commercial, or industrial, and at least 1500 feet from a residential parcel? (NRS 451.635)	Yes
Photo of Outside of Building:	





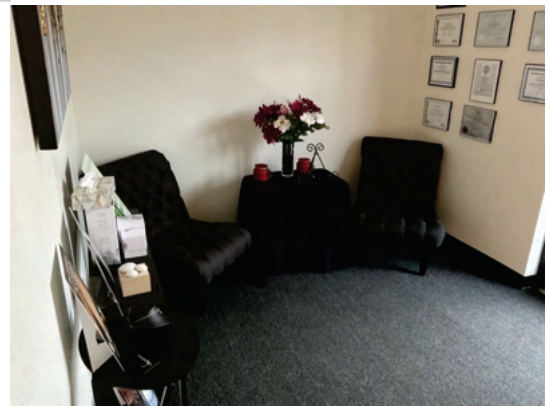
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Funeral Establishment Inspection Checklist

Photo of Signage



Photo of Lobby



LICENSES

Establishment permit with name of owner displayed conspicuously? (NRS 642.465)	Yes
Funeral directors' licenses displayed conspicuously? (NRS 642.460)	Yes
Funeral arrangers' licenses displayed conspicuously? (NRS 642.460)	Yes
Are all individuals meeting with families to make arrangements properly licensed? (NRS 642.361)	Yes
Does the location employ or contract with a licensed embalmer? (NAC 642.161)	Yes
Embalmers' licenses displayed conspicuously? (NRS 642.110)	Yes
Apprentice embalmer certificates of registration displayed conspicuously? (NRS 642.280)	N/A
Does the establishment sell, solicit, negotiate or is party to any pre-need contract or provide pre-need services?	Yes



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Funeral Establishment Inspection Checklist

Is a valid pre-need license available? (NRS 689)

Yes

Notes

Pictures of licenses are also on the iPad.

Photo of Displayed Licenses



New Photo



New Photo





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Funeral Establishment Inspection Checklist

New Photo



LIST NAMES AND LICENSE NUMBERS OF ALL LICENSEES:

Name	Heather Yonke
License Number	EMB701
Name	Alexis McCurdy
License Number	FD1024
Name	Erika Johnson
License Number	FA353
Name	Martin McCurdy
License Number	FA356

CREMATORY LICENSES

Is the crematory license issued by the Board displayed conspicuously?	Yes
Are city and county permits or license displayed?	Yes
Have all individuals who operate the crematory equipment completed a crematory certification program approved by the Board? (NRS 451.635)	Yes
List names of all individuals who currently operate the crematory equipment:	

Alexis McCurdy,
Martin McCurdy,
Ericka Johnson

Notes

Lennette Smith is no longer employed at this location. Her certificates have been removed from the wall.



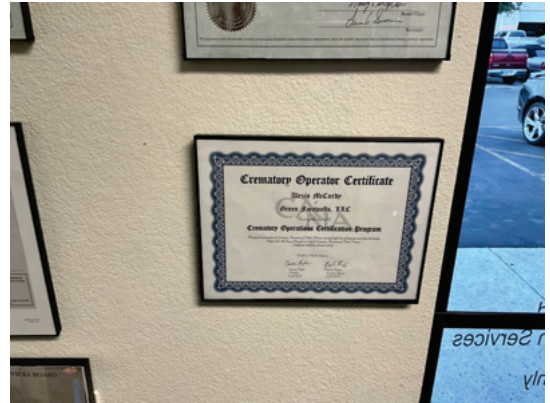
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Funeral Establishment Inspection Checklist

Photo of Displayed Licenses



Photo of Crematory Training Certificates



New Photo





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Funeral Establishment Inspection Checklist

New Photo



New Photo

PREPARATION ROOM

Does the establishment have a preparation room? (NRS 642.016)	Yes
Is there proper signage and locking doors to prevent unauthorized persons from entering preparation room? (NRS 642.560)	Yes
Is the floor sanitary? (NRS 642.016)	Yes
Is there necessary drainage? (NRS 642.016)	Yes
Is there proper ventilation in working order? (NRS 642.016)	Yes
Are fumes and odors prevented from entering other parts of the building? (NRS 642.016)	Yes
Does the location properly store and dispose of hazardous waste? (NRS 444.490)	Yes
Is this preparation room utilized by the establishment?	No
If not, where are bodies prepared/embalmed?	No preparation or embalming at this location.
Is embalming performed at this location?	No
If not, where are bodies embalmed?	To be determined
Notes	They will use Heather Yonke for any trade embalming.



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Funeral Establishment Inspection Checklist

Preparation Room Signage



Preparation Room Locking Doors:



Preparation Room Drainage:





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Funeral Establishment Inspection Checklist

Preparation Room Ventilation:



Preparation Room Overview Photo:



Hazardous Waste Container Photo:



HUMAN REMAINS

Are human remains stored at this location? Yes



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Funeral Establishment Inspection Checklist

List all areas of the establishment where human remains are being held:	Refrigerator and cremation room where aquamation machine is located.
Are remains being embalmed or refrigerated within 24 hours? (NRS 451.675)	Yes
Are all human remains refrigerated in a self-contained mechanical refrigeration unit at a temperature of not more than 42 degrees? (Temporary rise up to 48 degrees allowed) (NAC 451.015)	Yes
Are all remains in refrigeration and on-site properly identified? This includes body parts. (NAC 451.070)	Yes
Are all remains in refrigeration and on site being stored without being on top of other remains? (NAC 642.158)	Yes
Are all remains in refrigeration and on-site being stored face up? (NAC 642.158)	Yes
Are all remains in refrigeration and on-site completely covered or clothed (unless embalming)? (NAC 642.158)	Yes
Are all remains in refrigeration and on-site being kept directly off of the floor? (NAC 642.158)	Yes
Does it appear that all bodies in refrigeration and on-site are being treated with dignity and respect at all times? (NAC 642.158, NRS 451.675)	Yes
Does it appear that all bodies are being cremated or buried within a reasonable amount of time? (NRS 451.020)	Yes
Is any area where bodies are stored awaiting cremation secure from access by anyone other than employees? (NRS 451.675, NRS 451.685)	Yes
Is any area where bodies are stored awaiting cremation clean and free of any evidence of leaking bodily fluids? (NRS 451.675)	Yes
Does it appear that any area where bodies are stored awaiting cremation protects for the health and safety of crematory employees? (NRS 451.675)	Yes

Notes

Temperature was at 42 degrees during the inspection.



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Funeral Establishment Inspection Checklist

Photo of Outside of Refrigeration



Photo of Inside of Refrigeration



Photo of Temperature Gauge





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Funeral Establishment Inspection Checklist

Additional Holding Areas



Additional Photo



CREMATORY EQUIPMENT INFORMATION

Number of retorts	1
Fuel source:	Water and either 5% potassium hydroxide or sodium hydroxide
Manufacturer of retorts:	
Bio Response	
Date the retorts were last serviced?	Oct 23, 2023
Notes:	



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Funeral Establishment Inspection Checklist

Retort Photo



Retort Photo2

Retort Photo3

PROCEDURE AND SPACE FOR CREMATION

Is the space within the crematory enclosed? (NRS 451.680)	Yes
Is the crematory only used for the cremation of human remains? (NRS 451.680)	Yes
Is an identifying document or label removed from container and kept near control panel until cremation is completed? (NRS 451.680)	Unknown
Is all recoverable residue properly removed from chamber following cremation? (NRS 451.680)	Unknown
Is a pulverizer or crusher on-site? (Cremated remains must be reduced to particles no larger than 1/8 of an inch) (NRS 451.700)	Yes

Notes

No person was in the acquamation machine during the inspection. Machine was clean of any remains.
Photo of pulverizer area





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Funeral Establishment Inspection Checklist

Photo of documents near control panel

INCINERATION CONTAINERS

Do all containers used cover the human remains completely when closed? (NRS 451.675)	Yes
Do all containers used resist leaking or spilling? (NRS 451.675)	Yes
Are all containers rigid enough for easy handling? (NRS 451.675)	Yes
Notes	
Photo of Containers	



Photo of Containers

CREMATORY RECORDS

Is the crematory maintaining records for at least 7 years? (R067-15)	N/A
Does the crematory keep a record of each authorization received? (NRS 451.665)	Yes
Does the crematory keep a record of the name of each person whose human remains are received? (NRS 451.665)	Yes
Does the crematory keep a record of the date and time of receipt of remains? (NRS 451.665)	Yes
Does the crematory keep a record of the description of the container in which the remains are received? (NRS 451.665)	Yes
Does the crematory keep a record of the date of cremation? (NRS 451.665)	Yes
Does the crematory keep a record of the final disposition of the cremated remains? (NRS 451.665)	Yes
Do records generally appear to be in good order?	Yes



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Funeral Establishment Inspection Checklist

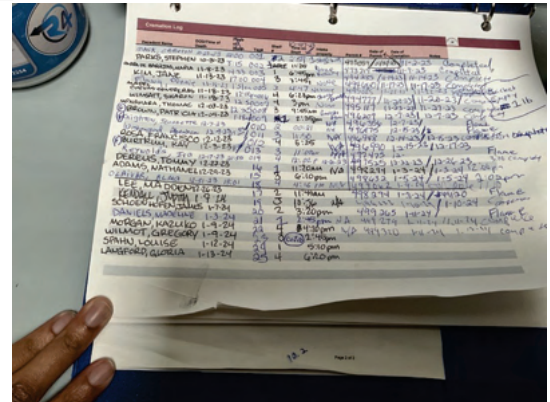
If records are not kept on-site, location where records are stored:

On-site

Notes

Records are current from the direct cremation operation of this business. Business has not been in operation seven years. They maintain records from date they were licensed by the Board.

Photo of Cremation Log



Photo

DELIVERY AND TRANSPORTATION OF CREMATED REMAINS

Does the crematory keep a record of receipts for delivery of cremated remains? (NRS 451.690) Yes

Do receipts for delivery of cremated remains contain the name of the person receiving the remains? (NRS 451.690) Yes

Do receipts for delivery of cremated remains contain the date, time, and place of receipt of the remains? (NRS 451.690) Yes

Are temporary urns used to deliver cremated remains placed in suitable containers? (NRS 451.690) Yes

Are temporary urns marked with the name of the person it contains? (NRS 451.690) Yes

Are temporary urns marked with the name of the operator of the crematory? (NRS 451.690) Yes

Notes

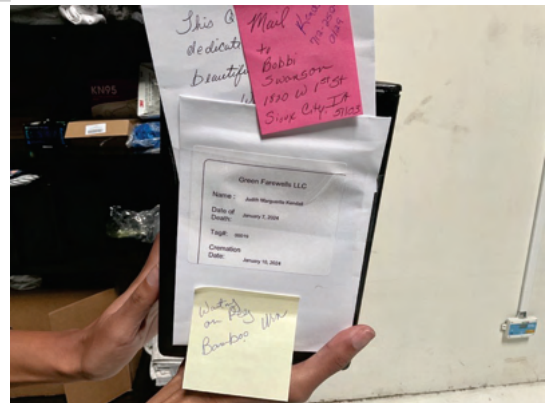


Funeral Establishment Inspection Checklist

Photo of Temporary Urn



Photo of Temporary Urn Label



GENERAL ESTABLISHMENT MANAGEMENT

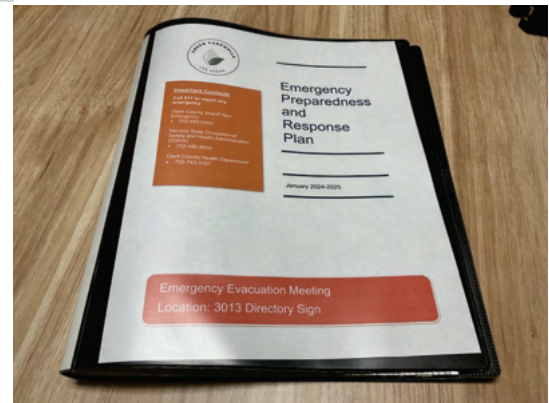
Is the approved managing funeral director on-site for inspection? (Not required)	Yes
How often is the approved managing funeral director on-site to manage establishment?	Daily
Is the managing funeral director available to staff for supervision? (NRS 642.345)	Yes
Does the managing funeral director live within 120 miles of the location? (NAC 642.116)	Yes
Does the managing funeral director manage more than 3 locations? (NAC 642.116)	No
If the managing funeral director manages more than one location are they within 120 miles of each other? (NAC 642.116)	Yes
Does it appear that the location is being maintained in a professional and sanitary manner? (NRS 642.465) (NAC 642.158)	Yes



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Funeral Establishment Inspection Checklist

Does the location have a blood borne pathogen exposure control plan and do they update the plan annually? (29 CFR 1910.1030)	Yes
Have all employees with potential exposure been provided blood borne pathogen training annually? (29 CFR 1910.1030)	Yes
Have all employees with potential exposure been offered a hepatitis B vaccination? (29 CFR 1910.1030)	Yes
Notes	
Photo of blood borne pathogen exposure control plan	



ESTABLISHMENT FORMS AND RECORDS

Is the establishment maintaining records for at least 7 years? (NAC 451.200)	N/A
Are completed statements of funeral goods and services signed by the licensee who made the arrangements? (NAC 642.152)	N/A
Do completed statements of funeral goods and services contain the license number of the individual who made the arrangements? (NAC 642.152)	N/A
Are embalming reports being completed for each decedent after embalming? (NAC 642.168)	N/A
Do the embalming reports include the time period between death and embalming? (NAC 642.168)	N/A
Do the embalming reports include the procedures used to embalm the remains? (NAC 642.168)	N/A
Do the embalming reports include the signature of the embalmer or apprentice embalmer who embalmed the remains? (NAC 642.168)	N/A
If remains are not stored or cremated at this location, do the forms advise consumer of the location where the remains will be stored or cremated? (NAC 642.154)	Yes
Do records generally appear to be in good order?	Yes



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Funeral Establishment Inspection Checklist

Notes

Establishment has not been in operation for seven years. They have records from the date they were licensed by the Board as a direct cremation facility. No embalming has been performed. Indicated they will use a trade embalmer and list the address where embalming will be performed. This inspection has applied to change from a Direct Cremation Facility to a Funeral Establishment Facility. This file contains signed documents to reflect they were in compliance for all signatures and license numbers as a Direct Cremation Facility. They provided new blank documents for license as a Funeral Establishment Facility.

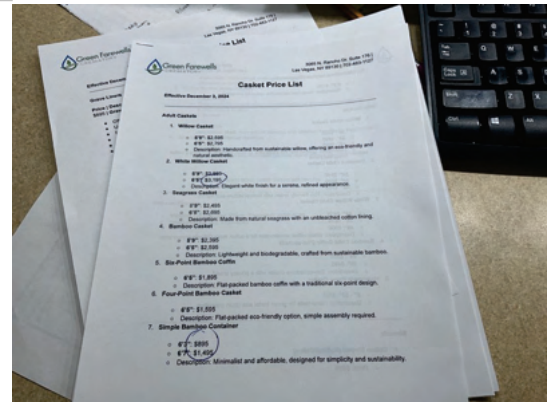
CASKET INVENTORY

Does the establishment have a display room containing an inventory of funeral caskets? Yes
(NRS 642.016, NAC 642.030) Internet or catalogue display fulfills this requirement.

Do the prices of displayed caskets conform to the casket price list? (16 CFR 453.2(a)(b)) Yes

Notes:

Photo of casket display room or catalogue



CASKET PRICE LIST

Does the establishment provide a casket price list? Yes
(NRS 642.019, 16 CFR 453.2(b)(2))
(If prices of all caskets are listed on the GPL, this item is not required)

Does the casket price list contain the name of the funeral establishment and a caption describing the list as a "casket price list"? Yes
NRS 642.019, 16 CFR 453.2(b)(2)(ii)



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Funeral Establishment Inspection Checklist

Does the casket price list contain the retail prices of all caskets and alternative containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list?
(NRS 642.019, 16 CFR 453.2(b)(2)(i))
Notes

Yes

GENERAL PRICE LIST (GPL)

Does establishment have a supply of the GPL readily available? Yes
NRS 642.019, 16 CFR 453.3(b)(4)(i)(A)
Has the establishment kept a copy of the GPL, CPL, OBCPL and SFGSS for one year after the date of their last distribution to customers? N/A
NRS 642.019, 16 CFR 453.6
Does the GPL contain the name, address, and phone number of the establishment? Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(1)
Does the GPL contain the caption "General Price List"? Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(2)
Does the GPL list the effective date? Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(3)
Does the GPL include the retail prices for all items listed below? Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(ii)
Check all included items below: Forwarding remains to another funeral home ☒
Receiving remains from another funeral home ☒
Price range for direct cremations ☒
Separate price for direct cremations; purchaser provides container ☒
Separate prices for each direct cremation offered including an alternative container ☒
Price range for immediate burials ☒
Separate price for immediate burial where purchaser provides the casket ☒
Separate price for each immediate burial offered including a casket or alternative container ☒
Price range for caskets or individual prices for caskets ☒
Funeral director and staff services fees ☒
Transfer of remains to the funeral home ☒
Embalming ☒
Other preparation of the body ☒
Use of facilities and staff for viewing ☒
Use of facilities and staff for memorial service ☒
Use of equipment and staff for graveside service ☒



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Fax (775) 507-4102
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Funeral Establishment Inspection Checklist

Hearse	<input checked="" type="checkbox"/>
Limousine	<input checked="" type="checkbox"/>
Price range for outer burial containers or the prices of individual outer burial containers	<input checked="" type="checkbox"/>
Notes	

They list a Hearse rental and a 3rd Party Limousine under Transportation.

GENERAL PRICE LIST DISCLOSURES

Is the following disclosure included in immediate conjunction with the price shown for embalming? NRS 642.019, 16 CFR 453.3(2)(ii) "[Except in certain special cases], embalming is not required by law. Embalming may be necessary, however, if you select certain funeral arrangements, such as a funeral with viewing. If you do not want embalming, you usually have the right to choose an arrangement that does not require you to pay for it, such as direct cremation or immediate burial."	Yes
---	-----

Is the following disclosure included in immediate conjunction with the price range shown for direct cremations? NRS 642.019, 16 CFR 453.3(b)(2) "If you want to arrange a direct cremation, you can use an alternative container. Alternative containers encase the body and can be made of materials like fiberboard or composition materials (with or without an outside covering). The containers we provide are (specify containers)."	Yes
--	-----

If the prices of outer burial containers are listed on the general price list, is the following disclosure included in immediate conjunction with those prices? NRS 642.019, 16 CFR 453.3(c)(2) "[In most areas of the country], [S]tate or local law does not require that you buy a container to surround the casket in the grave. However, many cemeteries require that you have such a container so that the grave will not sink in. Either a grave liner or a burial vault will satisfy these requirements."	Yes
---	-----



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Funeral Establishment Inspection Checklist

Is the following disclosure included immediately above the prices contained in the GPL? Yes

NRS 642.019, 16 CFR 453.4(b)(2)(a)

"The goods and services shown below are those we can provide to our customers. You may choose only the items you desire. However, any funeral arrangements you select will include a charge for our basic services and overhead. If legal or other requirements mean you must buy any items you did not specifically ask for, we will explain the reason in writing on the statement we provide describing the funeral goods and services you selected."

If the establishment lists a separate basic services fee that is non-declinable, is the following disclosure included together with that price? Yes

NRS 642.019 16 CFR 453.2(4)(iii)(C)(1)

"This fee for our basic services [and overhead] will be added to the total cost of the funeral arrangements you select. (This fee is already included in our charges for direct cremations, immediate burials, and forwarding or receiving remains."

If the funeral establishment only states the range of prices for the caskets on the GPL, is the following disclosure included with the price range? Yes

NRS 642.019, 16 CFR 453.2(4)(iii)(A)(1)

"A complete price list will be provided at the funeral home"

Notes

ITEMIZED STATEMENT OF FUNERAL GOODS AND SERVICES

Does the establishment provide an itemized written statement for retention to the purchaser at the conclusion of discussion of arrangements which contains the funeral goods and funeral services selected and the prices to be paid for each item? NRS 642.019, 16 CFR 453.2(b)(5) Yes

Does the statement specifically itemize cash advance items to the extent known? NRS 642.019, 16 CFR 453.2(b)(5) Yes

Does the statement contain the total cost of the goods and services selected? NRS 642.019, 16 CFR 453.2(b)(5) Yes



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Funeral Establishment Inspection Checklist

Does the statement of funeral goods and services identify and briefly describe in writing any legal, cemetery, or crematory requirement which the funeral provider represents to persons as compelling the purchase of funeral goods and services for the funeral which that person is arranging? Yes
NRS 642.019, 16 CFR 453.3(d)(2)
Notes

STATEMENT OF FUNERAL GOODS AND SERVICES DISCLOSURE

Is the following disclosure included in immediate conjunction with the list of itemized cash advances? Yes
NRS 642.019, 16 CFR 453.3(f)(2)
"We charge you for our service in obtaining: (specify cash advance items)."

Is the following disclosure included in the statement of funeral goods and services selected? Yes
NRS 642.019, 16 CFR 453.4(a)(2)(i)(A)
"Charges are only for those items that you selected or that are required. If we are required by law or by a cemetery or crematory to use any items, we will explain the reasons in writing below."

Is the following disclosure included in the statement of funeral goods and services selected? Yes
NRS 642.019, 16 CFR 453.5(b)
"If you selected a funeral that may require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as a direct cremation or immediate burial. If we charged for embalming, we will explain why below."
Notes

They provided a Statement of Funeral Goods and Services that was used under their direct cremation license. It contains the required information for this change in license to a Funeral Establishment.

OUTER BURIAL CONTAINER PRICE LIST

Does the establishment provide an outer burial container price list? Yes
NRS 642.019, 16 CFR 453.2(b)(3)
(If prices of all outer burial containers are listed on the GPL, this item is not required)



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Funeral Establishment Inspection Checklist

Does the outer burial container price list contain the name of the funeral establishment and a caption describing the list as a "outer burial container price list"? Yes

NRS 642.019, 16 CFR 453.2(b)(3)(ii)

Does the outer burial container price list contain the retail prices of all outer burial containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list? Yes

NRS 642.019, 16 CFR 453.2(b)(3)(i)

Notes

CREMATION AUTHORIZATION FORM (NRS 451.660)

This may be reviewed as part of establishment inspection and/or crematory inspection

Review written authorization form to ensure that it contains the following information:

Does the form identify the deceased person? (NRS 451.660) Yes

Does it contain a statement of whether death occurred from communicable or otherwise dangerous disease? (NRS 451.660) Yes

Does it list the name and address of agent? (NRS 451.660) Yes

Does it list agent's relationship to decedent? (NRS 451.660) Yes

Does it contain representation that agent is not aware of any objection to cremation by any person who has a right to control the disposition of remains? (NRS 451.660) Yes

Does it list the name of person authorized to claim cremated remains or the name of the cemetery or person to whom the remains are to be sent? (NRS 451.660) Yes

Notes

ADVERTISING

Does establishment advertise? N/A

Notes: This inspection is for a Funeral Establishment License.

New Photo

New Photo

BODY DONATION INFORMATION

Does the establishment work with any whole body donor organizations? No



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Funeral Establishment Inspection Checklist

Does the location cremate body parts? No
Notes
Aquamation only.

UNCLAIMED VETERANS

Has the location reviewed all stored cremated remains to determine whether they are in possession of any veterans? NRS 642.0197 N/A
Has the location reported all unclaimed remains of any veterans to the Department of Veterans Services within 1 year? This includes families who have never returned to claim the cremated remains. NRS 642.0197 N/A
Notes
This is a NEW inspection for a funeral establishment license.

REGULATORY FEES

Is the location in compliance with submission of regulatory fees pursuant to NRS 642.0696? N/A
Do the fees submitted generally correspond to the number of burial permits or death records obtained through the Office of Vital Records? NRS 642.0696 N/A
In not, request information on how those fees are reported.
Notes

INSPECTION INFORMATION

Date of Inspection: 01/17/2024
Time of Inspection: 07:50
Type of Inspection: Initial
Name of Inspector: Dr. Wayne A. Fazzino
Signature of Inspector:

Name of Establishment Representative at Time of Inspection: Lynnette Smith FD893
Name of Crematory Representative at Time of Inspection (If different from Establishment) Lynnette Smith FD893

The Funeral and Cemetery Services Board will review all violations found and issue you a formal letter after review.

Signature of Establishment or Crematory Representative at Time of Inspection:



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Funeral Establishment Inspection Checklist

Does it appear that any items may need to be reported to local or state health authorities, OSHA, or the Federal Trade Commission? No

Additional Photos _____

Additional Photo2 _____

Additional Photo3 _____

Stephanie McGee

From: Randy <randy@cccason.com>
Sent: Monday, January 6, 2025 2:59 PM
To: Stephanie McGee
Subject: Re: Green Farewells EST APP--Temporary Approval Request

Hi Stephanie. Apologies for the delay. Temporary approval granted.
Randy

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>
To "Randy Sharp" <randy@cccason.com>
Date 03-Jan-25 14:30:25
Subject Green Farewells EST APP--Temporary Approval Request

Good afternoon, Randy—

Attached, please find the establishment application for Green Farewells. As you know, Green Farewells is currently licensed as a direct cremation facility. The owners have decided to upgrade the license to a funeral establishment. The application is complete, and the fees have been paid. The application was originally submitted in December 2023. A few days before the February 2024 Board meeting, the facility placed the application on hold. In October 2024, the applicant decided to proceed. Wayne conducted the initial inspection in January 2024. Since October, Wayne has worked with the applicant to obtain the necessary information to verify and/or update the inspection conducted in January. He submitted the updated inspection report earlier today, and there are no issues noted in the report. The inspection report is included in the attachment.

Will you please consider granting temporary approval of this establishment license pending formal approval at the February Board meeting?

Thank you, in advance. Please let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
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STATE OF NEVADA
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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

RECEIVED

DEC 02 2024

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- ☐ **Completed Request Form:** Request forms are required to be completed in full.
- ☐ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Mountain View Mortuary		Permit #: EST3
Physical address: 425 Stoker Ave		
City: Reno	State: NV	Zip Code: 89503
Phone Number: 775 788 2199		E-mail Address: ZShapiro@mtum.net

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) 425 Stoker Ave		
City: Reno	State: NV	Zip Code: 89503

Proposed New Managing Funeral Director Information

Name: Stephanie Jane Shapiro	License # FD981	Proposed Start Date: 12/2/2024
Physical Home Address: [REDACTED] Less than 120 miles from facility. SBM 12.02.2024		
City: Reno	State: NV	Zip Code: 89506
Phone Number: [REDACTED]	E-mail Address: ZShapiro@M+VM.net	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	---	------------------------------	-----------------------------



Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

	<u>12/04/24</u>
Signature of Authorized Representative of Location	Date
<u>Clay Mac Donald</u>	<u>President</u>
Print Name	Title
	<u>12/2/24</u>
Signature of Proposed New Managing Funeral Director	Date
<u>Stephanie J. Shapiro</u>	
Print Name	

Credit Card Payment Information

Payment Method



Amount:

\$ 225.00

Name on Credit Card:

Commemorative Services / Tracy Spicer

Credit Card Number:

[REDACTED]

Expiration Month/Year

06/27

Billing Address

PO Box 5158

Billing City, State & Zip

Reno, NV 89513

Email for Receipt:

ZShapiro@mtum.net

Authorization

Signature:



By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:		<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:		<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	

Merchant: BOARD OF FUNERAL CEMETE

3760 Lakeside Drive
Suite 201
RENO, NV 89509
US

775-825-5535

Order Information

Description: Mountain View EST3 MFD 12.02.2024
Order Number: P.O. Number:
Customer ID: Invoice Number:

Billing Information

Paul Noel
Commem Serv of NV
PO Box 5118
Reno, NV 89513
zshapino@mtvm.net

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 225.00

Payment Information

Date/Time: 02-Dec-2024 13:01:49 PST
Transaction ID: 80762568536
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: 982792
Payment Method: Visa XXXX2475

Stephanie McGee

From: Randy Sharp <randy@cccarrson.com>
Sent: Monday, December 2, 2024 10:49 PM
To: Stephanie McGee
Subject: Re: MFD Change for Mountain View

Hi Stephanie. Temporary approval granted. Thank you!

Randy

On Mon, Dec 2, 2024, 14:29 Stephanie McGee <director@fb.nv.gov> wrote:

Good afternoon, Randy—

Attached is a request submitted by Mountain View to appoint Stephanie Shapiro, FD981, as managing funeral director. The application is complete, and the fees have been paid. Ms. Shapiro lives within 120 miles of the Mountain View Mortuary and does not currently manage any other facility.

Will you please consider granting temporary approval until the Board meeting in February, at which time the Board may consider formal approval?

Please let me know if you have any questions. Thank you, in advance!

Kind regards,

Stephanie

Stephanie Bryant McGee

Executive Director

Nevada Funeral & Cemetery Services Board

[3740 Lakeside Drive, Suite 201](#)

[Reno, NV 89509](#)

(775)825-5535

<https://funeral.nv.gov>



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FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- ☒ **Completed Request Form:** Request forms are required to be completed in full.
- ☒ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: After NV1, LLC, DBA After.com Cremation		Permit #: DC106L
Physical address: 9205 West Russell Road, Building 3, Suite 240		
City: Las Vegas	State: Nevada	Zip Code: 89148
Phone Number: 844-905-2639		E-mail Address: care@after.com

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) After.com 733 E. Technology Way Suite E3100		
City: Orem	State: Utah	Zip Code: 84097

Proposed New Managing Funeral Director Information

Name: Paula Rogers		License # FD1023	Proposed Start Date: 01/01/2025
Physical Home Address: [REDACTED] Home address less than 120 miles from facility. SBM 12.17.2024			
City: Las Vegas	State: Nevada	Zip Code: 89117	
Phone Number: [REDACTED]		E-mail Address: paula@after.com	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	---	------------------------------	-----------------------------

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Dallin Preece

12/5/2024

Signature of Authorized Representative of Location

Date

Dallin Preece

Head of Growth & Revenue

Print Name

Title

Paula Rogers

2024-12-12

Signature of Proposed New Managing Funeral Director

Date

Paula Rogers

Print Name

Credit Card Payment Information

Payment Method



Amount:

\$225

Name on Credit Card:

Dallin Preece

Credit Card Number:

6504

Expiration Month/Year

04/2027

Billing Address

560 S 100 W STE 21

Billing City, State & Zip

Provo, UT, 84601

Email for Receipt:

dallin@after.com

Authorization

Signature:

Dallin Preece

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:		<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:		<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	

Signature Certificate

Reference number: A3KTU-TFS4X-ARBNS-IUFYB

Signer

Timestamp

Signature

Dallin Preece

Email: dallin@after.com

Sent:

05 Dec 2024 20:45:28 UTC

Viewed:

05 Dec 2024 21:02:46 UTC

Signed:

05 Dec 2024 21:03:04 UTC



Recipient Verification:

✓ Email verified

05 Dec 2024 21:02:46 UTC

IP address: 199.192.164.138

Location: Orem, United States

Email: paularogers30@gmail.com

Shared via link

Sent:

05 Dec 2024 20:45:28 UTC

Viewed:

10 Dec 2024 01:46:49 UTC

Signed:

12 Dec 2024 16:31:50 UTC



Recipient Verification:

✓ Email verified

10 Dec 2024 01:46:49 UTC

IP address: 104.28.85.95

Location: Las Vegas, United States

Document completed by all parties on:

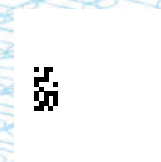
12 Dec 2024 16:31:50 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.



From: [Dallin Preece](#)
To: [Nevada Funeral and Cemetery Services Board](#)
Cc: aaron.forgey@gmail.com; [Andrew de Michaelis](#); [Paula Rogers](#); [Paula Rogers](#)
Subject: New Managing Funeral Director in NV
Date: Monday, December 16, 2024 9:08:38 AM
Attachments: [Filled RequestApprovalOfNewManagingFuneralDirectorAfter.pdf](#)

Hi there,

We are submitted a request to begin using Paula Rogers as our new Managing Funeral Director within Nevada beginning in January. Please see the attached application / request.

Is there any additional documentation you need?

Best,

Dallin Preece
Head of Revenue & Growth
801-318-9473 | dallin@after.com



Merchant: BOARD OF FUNERAL CEMETE

3740 Lakeside Drive
Suite 201
RENO, NV 89508
US

775-825-5535

Order Information

Description: After NV1 DC106L MFD P/Rogers 12.16.2024
Order Number: P.O. Number:
Customer ID: Invoice Number:

Billing Information

Dallin Preece
560 S 100 W Ste 21
Provo, UT 84601
dallin@after.com

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 225.00

Payment Information

Date/Time: 17-Dec-2024 11:08:49 PST
Transaction ID: 80788893401
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: S21104
Payment Method: Visa XXXX6504

Stephanie McGee

From: Randy <randy@cccason.com>
Sent: Tuesday, December 17, 2024 7:29 PM
To: Stephanie McGee
Subject: Re: After.com MFD Request Effective 1.1.2025

Hi Stephanie. Temporary approval granted. Thank you! Randy

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>
To "Randy Sharp" <randy@cccason.com>
Date 12/17/2024 13:21:36
Subject After.com MFD Request Effective 1.1.2025

Good afternoon, Randy—

Attached is After.com's request for a new managing funeral director, Paula Rogers (FD1023) effective January 1, 2025. The application is complete, and the fees have been paid. Ms. Rogers lives within 120 miles of the facility and is not currently serving as a managing funeral director for another entity.

Will you please consider granting temporary approval until the February Board meeting, during which the Board, as a whole, may consider final the request?

Please let me know if you have any questions. Thank you, in advance!

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- ☒ **Completed Request Form:** Request forms are required to be completed in full.
- ☒ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Palm Downtown Mortuary		P Permit #: EST17
Physical address: 1325 N. Main St.		
City: Las Vegas	State: Nevada	Zip Code: 89101
Phone Number: 702-464-8300		E-mail Address:

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) 1325 N. Main St.		
City: Las Vegas	State: Nevada	Zip Code: 89101

Proposed New Managing Funeral Director Information

Name: Matthew B Phillips		License # FD890	Proposed Start Date: 2/1/2025
Physical Home Address: Resides within 120 miles of facility. SBM 01.24.2025			
City: Henderson	State: Nevada	Zip Code: 89074	
Phone Number:		E-mail Address:	

Does the proposed new managing Funeral Director reside within _____ miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	---	------------------------------	-----------------------------

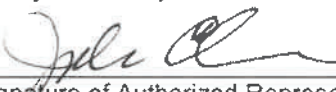
Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.



Signature of Authorized Representative of Location
John Crocker

Print Name

1/15/2025

Date
General Manager

Title



Signature of Proposed New Managing Funeral Director
Matthew B Phillips

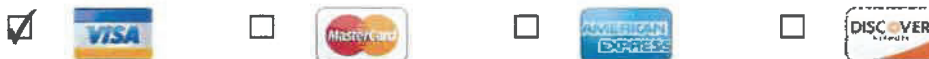
Print Name


1/15/2025

Date

Credit Card Payment Information

Payment Method



Amount: \$ 225
Name on Credit Card: Matthew B Phillips
Credit Card Number: ██████████ 9243
Expiration Month/Year: 10/28
Billing Address: 7600 S. Eastern Ave.
Billing City, State & Zip: Las Vegas, NV 89123
Email for Receipt: matthew.phillips@dignitymemorial.com
Authorization
Signature: 

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:		<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:		<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	

From: [Phillips, Matt](#)
To: [Nevada Funeral and Cemetery Services Board](#)
Cc: [Roberts, Michael](#); [DiLullo, Celena](#)
Subject: Request for Approval of Managing Funeral Director
Date: Thursday, January 16, 2025 1:57:21 PM
Attachments: [Request for Approval of Managing Funeral Director Palm Downtown.pdf](#)
[Request for Approval of Managing Funeral Director Palm Eastern.pdf](#)

Good afternoon, please see the attached two Requests for Approval of Managing Funeral Directors for Palm Downtown Mortuary and Palm Eastern Mortuary. Please let us know if you need anything else. Thank you.

Matthew B Phillips
FD890

From: [Randy Sharp](#)
To: [Stephanie McGee](#)
Subject: Re: MFD Palm Downtown--Request for Temporary Approval
Date: Friday, January 24, 2025 9:10:42 PM

Hi Stephanie. Temporary approval granted.
Thank you!

Randy

Sent from a mobile device. Please excuse typos and brevity.

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>

To "Randy Sharp" <randy@cccarrson.com>

Date 1/24/2025 5:16:42 PM

Subject MFD Palm Downtown--Request for Temporary Approval

Good evening, Randy—

Attached, please find the request submitted by Palm Downtown for Matthew Phillips (FD890) to serve as the managing funeral director effective February 1, 2025. Mr. Phillips resides within 120 miles of the facility and does not currently manage any other facilities.

I am submitting this request for your consideration for temporary approval until the next Board meeting. Please let me know if you have any questions.

Thank you, in advance!

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>

Merchant: BOARD OF FUNERAL CEMETE

3740 Lakeside Drive
Suite 201
RENO, NV 89509
US

775-825-5535

Order Information

Description: Palm Downtown EST17 MFD RQST 01.16.2025
Order Number: P.O. Number:
Customer ID: Invoice Number:

Billing Information

Matthew Phillips
7600 S. Eastern Ave
Las Vegas, NV 89123

matthew.phillips@dignitymemorial.com

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 225.00

Payment Information

Date/Time: 23-Jan-2025 11:28:42 PST
Transaction ID: 80848722788
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: 008781
Payment Method: Visa XXXX9243

Stephanie McGee

From: Randy Sharp <randy@cccarnson.com>
Sent: Friday, January 24, 2025 9:11 PM
To: Stephanie McGee
Subject: Re: MFD Palm Downtown--Request for Temporary Approval

Hi Stephanie. Temporary approval granted.
Thank you!

Randy

Sent from a mobile device. Please excuse typos and brevity.

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>
To "Randy Sharp" <randy@cccarnson.com>
Date 1/24/2025 5:16:42 PM
Subject MFD Palm Downtown--Request for Temporary Approval

Good evening, Randy—

Attached, please find the request submitted by Palm Downtown for Matthew Phillips (FD890) to serve as the managing funeral director effective February 1, 2025. Mr. Phillips resides within 120 miles of the facility and does not currently manage any other facilities.

I am submitting this request for your consideration for temporary approval until the next Board meeting. Please let me know if you have any questions.

Thank you, in advance!

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- ☒ **Completed Request Form:** Request forms are required to be completed in full.
- ☒ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Palm Eastern Mortuary		Permit #: EST27
Physical address: 7600 S. Eastern Ave.		
City: Las Vegas	State: Nevada	Zip Code: 89123
Phone Number: 702-464-8500		E-mail Address: matthew.phillips@dignitymemorial.com

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) 7600 S. Eastern Ave.		
City: Las Vegas	State: Nevada	Zip Code: 89123

Proposed New Managing Funeral Director Information

Name: Michael D. Roberts		License # FD968	Proposed Start Date: 2/1/2025
Physical Home Address: [REDACTED] Resides within 120 miles of facility. SBM 01.24.2025			
City: Las Vegas	State: Nevada	Zip Code: 89149	
Phone Number: [REDACTED]		E-mail Address: [REDACTED]	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	---	------------------------------	-----------------------------

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Signature of Authorized Representative of Location

Date

Matthew Phillips

General Manager

Print Name

Title

Signature of Proposed New Managing Funeral Director

Date

Michael D. Roberts

Print Name

Credit Card Payment Information

Payment Method



Amount:

\$ 225.00

Name on Credit Card:

Michael D. Roberts

Credit Card Number:

5761

Expiration Month/Year

04/27

Billing Address

7600 S. Eastern Ave.

Billing City, State & Zip

Las Vegas, NV 89123

Email for Receipt:

michael.roberts2@dignitymemorial.com

Authorization

Signature:

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:		<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:		<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	

From: [Phillips, Matt](#)
To: [Nevada Funeral and Cemetery Services Board](#)
Cc: [Roberts, Michael](#); [DiLullo, Celena](#)
Subject: Request for Approval of Managing Funeral Director
Date: Thursday, January 16, 2025 1:57:21 PM
Attachments: [Request for Approval of Managing Funeral Director Palm Downtown.pdf](#)
[Request for Approval of Managing Funeral Director Palm Eastern.pdf](#)

Good afternoon, please see the attached two Requests for Approval of Managing Funeral Directors for Palm Downtown Mortuary and Palm Eastern Mortuary. Please let us know if you need anything else. Thank you.

Matthew B Phillips
FD890

From: [Randy Sharp](#)
To: [Stephanie McGee](#)
Subject: Re: Palm Eastern Request for New MFD-Temporary Approval Requested
Date: Friday, January 24, 2025 9:12:36 PM

Hi Stephanie. Temporary approval granted.
Thank you!

Randy

Sent from a mobile device. Please excuse typos and brevity.

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>

To "Randy Sharp" <randy@cccarnson.com>

Date 1/24/2025 5:22:09 PM

Subject Palm Eastern Request for New MFD-Temporary Approval Requested

Good evening, Randy—

Attached, please find the request submitted by Palm Eastern (EST27) for Michael Roberts (FD968) to serve as the managing funeral director effective February 1, 2025. Mr. Roberts resides within 120 miles of the facility. Mr. Roberts currently manages Palm Downtown, which facility has recently submitted a request to change its managing funeral director. Upon that change and subject to your approval of both requests, Mr. Roberts will only manage one facility (Palm Eastern).

I am submitting this request for your consideration for temporary approval until the next Board meeting. Please let me know if you have any questions.

Thank you, in advance!

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

E-mail: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

CLEAR

Cemetery Certificate of Authority Application**Eligibility and Information**

Any individual or entity wishing to obtain a certificate of authority to operate a cemetery in the State of Nevada must complete this application and submit all required documentation with a \$1,000.00 application fee. Once the Board receives all needed documentation, a background check will be completed for all relevant individuals and the application will be reviewed by the Board during a public meeting.

Required Documents

- ☒ **Completed Application:** Applications are required to be completed in full and must be signed.
- ☒ **Criminal History Form and/or Legal Reporting Form:** These documents must be completed by anyone subject to disclosure requirements if there are any criminal history or legal information to report. Form may be found on the Board website or mailed upon request.
- ☒ **Business Entity List of Principals:** This form must be completed for any corporations, LLC's or partnerships..
- ☒ **Nevada Business License:** Applicants are required to comply with Nevada business licensing requirements, and must include a current copy of State of Nevada business license.
- ☒ **Articles of Incorporation and Bylaws of the Corporation:** A copy of the Articles of Incorporation must be attached to this application.
- ☒ **Zoning or Land Use:** A copy of the Zoning Permit or Land Use issued by the City or County must be attached to this application.
- ☒ **DBA – Fictitious Name Filing:** Applicants are required to comply with NRS 802.010 and must submit a copy of their fictitious name filing.
- ☒ **Land Deed or Title:** Applicants must attach a copy of the land title and a declaration of dedication of land to cemetery purposes.
- ☒ **Endowment Care Trust Fund Agreement:** Applicants must attach a copy of the trust fund agreement including trustee information and proof of the required endowment care deposit.
- ☒ **Financial Statements:** Applicants must provide audited financial statements showing assets, liability and reserve and itemized statement of receipts and expenditures.
- ☒ **Cemetery Map:** Applicants must attach a copy of the proposed cemetery map.
- ☒ **Plan of Operation:** Applicants must attach document detailing plan of operation for the cemetery.
- ☒ **Fee:** A non-refundable payment in the amount of \$375 must be submitted at time of application. Acceptable forms of payment include, check, money order or credit card and payable to the "Nevada Funeral and Cemetery Services Board."

Applicant Details

Name under which the location will conduct business:

The Gardens Funeral Home

Physical address of proposed location:

2949 Austin Hwy

City:

Fallon

State:

NV

Zip Code:

89406

Phone Number:

303 332 9614

E-mail Address:

amber@legacysuccessionpartners.com

Cemetery Certificate of Authority Application

Owner Information

Owner of Location:

Brennen Michael Jackson

Type of Ownership:

☐

Sole Proprietorship

☐

Corporation

☒

Limited Liability Company (LLC)

☐

Partnership

Location Inspection

Anticipated date location will be ready for inspection:

03/22/2024

Applicant Preferred Mailing Address

Enter the preferred mailing address of the applicant that the Board should use for routine correspondence and notices, after the permit is issued (e.g. renewal notices).

Mailing Address: (All Board correspondence will be sent to this address.)

4530 Desert Bloom Ct

City:

Las Vegas

State:

NV

Zip Code:

89129

Preferred Phone Number:

303 332 9614

Preferred E-mail Address:

admin@legacysuccessionpartners.com

Applicant Information – Natural Person

Complete this section if applicant is a sole proprietor and not incorporated.

Full Legal Name:

Mailing Address:

City:

State:

Zip Code:

Phone Number:

E-mail Address:

Social Security Number:

Date of Birth:

Sex:

☐ Male☐ FemaleCitizenship: ☐ US Citizen ☐ Authorized to Work in the US Place of Birth: _____

List all prior names used by applicant: _____

Applicant Information – Limited Liability Company (LLC), Corporation or Partnership

Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership.

Under the laws of which state was the applicant organized?

Nevada

In which state is the applicant currently domiciled?

Nevada

Date applicant was organized (e.g. date articles of incorporation filed):

22/12/2023

Have you attached the List of Principals?

☒

Yes

☐

No

Cemetery Certificate of Authority Application

Contact Information Concerning Application

Enter the name and contact information of the person the Board should contact concerning this application.

Name:

Amber Wesdorp

Address:

1158 Scarlet Sparrow St

City:

Henderson

State:

NV

Zip Code:

89011

Phone Number:

303 332 9614

E-mail Address:

amber@legacysuccessionpartners.com

Legal Information and Criminal History

For the purpose of these next sections, the phrase "person subject to disclosure requirements" should be understood to refer to and include the following persons.

1. If the applicant is a natural person, only the natural person making the application;
2. If the applicant is a corporation, all officers and directors of that corporation;
3. If the applicant is a limited liability company, all managers and members of the limited liability company;
4. If the applicant is a partnership, all partners.

Has any person subject to disclosure requirements had any legal action taken against any professional license held for any reason?

☐

Yes

☒

No

Are there any pending legal actions, complaints, investigations or hearings concerning any person subject to disclosure requirements in process?

☐

Yes

☒

No

Has any person subject to disclosure requirements ever had a professional license, certification or registration denied, restricted, suspended, or revoked?

☐

Yes

☒

No

Has any person subject to disclosure requirements ever relinquished responsibilities, resigned a position or been fired while a complaint was pending?

☐

Yes

☒

No

(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)

Has any person subject to disclosure requirements ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) (If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)

☐

Yes

☒

No

Nevada Business License Information

Name on State Business License:

The Gardens Funeral Home LLC

Business License #:

NV20232991723

Employer Identification Number:

99-0388977

Other Licensure Information

Does the applicant now hold, or has the applicant ever in the past held a license, permit, or certificate in the State of Nevada or any other state or jurisdiction as a funeral establishment, direct cremation facility, cemetery, or crematory?

☒

Yes

☐

No

If yes, please list all licenses below:

State/Jurisdiction	License Type	License #	Date of Issue
Montana	Funeral Home	FNR-MBF-LIC-7156	08/05/2023

Cemetery Certificate of Authority Application

Certification and Signature

All applications shall be signed by the applicant. Signatures shall be as follows:

- 1) If the applicant is a natural person, the application shall be signed by that person.
- 2) If the applicant is a corporation, the application shall be signed by the corporation's president.
- 3) If the applicant is a partnership, the application shall be signed by a partner who has authority to sign on behalf of the partnership.
- 4) If the applicant is a limited liability company, the application shall be signed by a member of the company who has authority to sign on behalf of the company.

I hereby apply for a certificate, under the laws and regulations governing funeral and cemetery services and certify that all statements and documents contained herein are true and correct to the best of my knowledge and belief and understand that if any responses on this application are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied. Applicant further understands that if a certificate is issued and it is later determined that false or misleading information was provided, the certificate may be revoked.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this application, and understand that any information submitted, including this application, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.

I authorize any court, law enforcement agency, or licensing authority to release or make available to the Nevada Funeral and Cemetery Services Board any and all information they may have concerning applicant.

I declare that I will comply with all requirements under Nevada Revised Statutes relating to the certificate for which I have applied.

I declare that I have authority to sign this application in accordance with the requirements stated.



Signature of Applicant and/or Authorized Agent

03/22/2024

Date

Brennen M Jackson

Print Name

President

Title

For Board Use Only:

<input type="checkbox"/> Date Received:		<input type="checkbox"/> Fee Paid:	\$	<input type="checkbox"/> Ref. No.:	
<input type="checkbox"/> Ex Dir Rev.:		<input type="checkbox"/> Chairman Rev.:		<input type="checkbox"/> Permit/Lic No:	
<input type="checkbox"/> Temp Approval:		<input type="checkbox"/> Temp Permit Mailed:			
<input type="checkbox"/> Board Approved:		<input type="checkbox"/> Board Denied:		<input type="checkbox"/> Board Mtg:	
<input type="checkbox"/> Formal Approval:		<input type="checkbox"/> Formal Permit Mailed:		<input type="checkbox"/> Withdrawn:	

Cemetery Certificate of Authority Application

Credit Card Payment Information

Payment Method

Applicant Name:

The Gardens Funeral Home LLC



Amount:

\$1000

Name on Credit Card:

Arendje M Wesdorp

Credit Card Number:

8835

Expiration Month/Year

01/29

Billing Address

Billing City, State & Zip

Las Vegas, Nevada, 89134

Email for Receipt:

amber@legacysuccessionpartners.com

Authorization

Signature:

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.



STATE OF NEVADA
FUNERAL AND CELESTIAL SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825- 5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Business Entity – List of Principals

This form is used in conjunction with various application forms and must be completed for each principal if the applicant is a corporation, limited liability company or partnership.

Business Information

Name under which the location will conduct business:

Identification of Principals

Identify below all persons involved in the entity subject to disclosure requirements (e.g. all officers and directors of a corporation, all managers and members of a limited liability company, and all partners of a partnership).

Full Legal Name: Brennen Michael Jackson		Title: President	
Mailing Address: 4530 Desert Bloom Ct	City: Las Vegas	State: NV	Zip Code: 89129
Phone Number: [REDACTED]	E-mail Address: Brennen@legacysuccessionpartners.com		
Social Security Number: [REDACTED]	Date of Birth: [REDACTED]		

This person is (check all that are applicable):

☒ Corporate Officer ☐ Corporate Director ☐ LLC Member ☐ LLC Manager ☐ Partner ☐ Stockholder controlling more than 10% of the voting stock

Legal Information and Criminal History

Has this principal had any legal action taken against any professional license held for any reason?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there any pending legal actions, complaints, investigations or hearings concerning this principal in process?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has this principal ever had a professional license, certification or registration denied, restricted, suspended, or revoked?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has this principal ever relinquished responsibilities, resigned a position or been fired while a complaint was pending?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)</i>		
Has this principal ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) <i>(If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Child Support Information – Please Check ONE appropriate answer. An answer is mandatory.

<input checked="" type="checkbox"/>	I am not subject to a court order for the support of a child.
<input type="checkbox"/>	I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
<input type="checkbox"/>	I am subject to a court order for the support of one or more children and am NOT in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Signature of Principal:		Date:	22/03/2024
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From: [Amber Wesdorp](#)
To: [Nevada Funeral and Cemetery Services Board](#)
Subject: Re: The Gardens Funeral Home application
Date: Tuesday, April 23, 2024 1:49:57 PM
Attachments: [image001.png](#)
[image002.png](#)
[CemeteryInitialApplication.pdf](#)

Hi Stephanie,

Please see attached a new version of the application.

Thank you,

Amber Wesdorp

Chief Innovation Officer | Co-Founder

W: + 1 (303) 332-9614



The entire content of this email message is confidential. This also applies to any files attached to it. This email is intended for an individual or entity to whom they are addressed. In case you are not the addressee of this email, and you have received it in error, immediately contact the system manager. The information in this email is very sensitive, and it is intended for the specific addressee. This email should not be disseminated, distributed or copied. If you have received this email and it was not for you, make sure to immediately notify the sender by email and afterwards delete this email from your system. Disclosing, copying, distributing, or taking any action in reliance to the email content is strictly prohibited.

From: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>

Date: Tuesday, April 23, 2024 at 1:41 PM

To: Amber Wesdorp <amber@legacysuccessionpartners.com>

Subject: RE: The Gardens Funeral Home application

Amber—

Thank you for submitting the application and supporting documents. I noticed on your application where the credit card information is needed, you authorized a charge of \$375. The application fee for a cemetery application is \$1,000. Will you please resubmit the application with the appropriate fee?

Let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee

NOTICE OF FINAL ACTION, DECISION OR ORDER
OF THE CHURCHILL COUNTY PLANNING COMMISSION

TO: Ted and Lorretta Guazzini

3525 Austin Highway

Fallon, NV 89406

Pursuant to NRS 278.265, notice is hereby given that on the 10th day of June, 1998, A.D., the Churchill County Planning Commission

(Granted) (~~Denied~~) a: 1) xx Special Use Permit to develop a cemetery, funeral home, mortuary, crematory and a columbarium, under Churchill County Code 17.21.020.E. The applicants would also like to construct and maintain a 3' by 5' sign on an 8' wide base, on the property off U.S. Highway 50 East

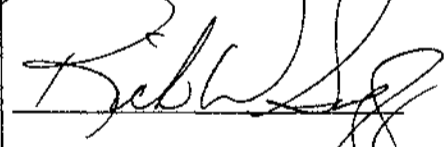
2) Variance of Area

as authorized by the provisions of NRS 278.010 to NRS 278.630, inclusive, with respect to the following described property: 2949 Austin Highway, Assessor's Parcel Number 007-611-30 & 31, consisting of 52.71 acres with 46.5 acres of water-righted property located in the A-3 land use district.

SUBJECT TO: All requirements of the State Board of Funeral Directors, the State Division of Health, Nevada Department of Transportation, and all provisions of the Churchill County Code, including sign regulations in place at time of sign construction. Also subject to acquisition of the necessary building permits and a Churchill County Business License.

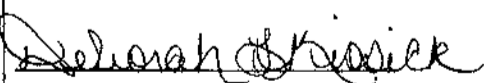
Failure to exercise privileges pursuant to this Special Use Permit within six months will terminate same. This permit is temporary in nature, therefore written annual reports on status and continuing need along with the appropriate annual fee, as set by the Churchill County Commission, must be submitted to the Planning Department on or before the anniversary date of approval of the original application. Failure to provide written annual reports demonstrating the continuing need and payment of applicable fees will result in termination of said special use permit.

DATED: This 22nd day of June, 1998, A.D.

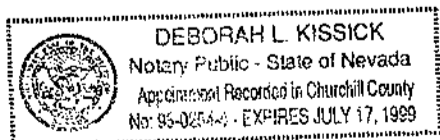

Rick W. Sugg, Director of Planning

SUBSCRIBED and SWORN to before me

this 22nd day of June, 1998, A.D.



Notary Public



Official Record

Requested by

Ticor Title - Reno (Commercial)

Churchill County - NV

Tasha Hessey - Recorder

Pg 1 of 3

Fee:\$43.00

Recorded By: LMCAFEERPTT:\$4,674.00

APN: 007-611-60 and 007-611-61

Escrow No.: TTR2400045-CD

**WHEN RECORDED MAIL TO and MAIL
TAX STATEMENTS TO:**

GRANTEE:

4530 Desert Bloom Ct.
Las Vegas, NV 89129

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT, BARGAIN, SALE DEED

R.P.T.T \$4,674.00

THIS INDENTURE WITNESSETH: That

The Gardens, LLC, a Nevada limited liability companyFOR A VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged,
do(es) hereby Grant, Bargain, Sell and Convey to**The Gardens Funeral Home, LLC, a Nevada limited liability company**all that real property situated in the County of Churchill, State of Nevada, described as
follows:FOR LEGAL DESCRIPTION OF THE REAL PROPERTY, SEE EXHIBIT "A"
ATTACHED HERETO AND MADE A PART HEREOF.

Subject to:

1. Taxes for the fiscal year;
2. Rights of Way, reservations, restrictions, easements, and conditions of record.

Together with all and singular the tenements, hereditaments and appurtenances
thereunto belonging or in anywise appertaining.

EXHIBIT "A"
LEGAL DESCRIPTION

Parcel 1

A parcel of land situate in a portion of the SW ¼ of Section 27 of Township 19 North, Range 29 East, MDB&M, Churchill County, Nevada, more particularly described as follows:

Commencing at the SW corner of Parcel "A" of that certain parcel map for Gary Imelli recorded as Document No. 379741 in the Official Records of Churchill County, on March 13, 2006, thence N 00°06'34" W 236.31 feet to the true point of beginning;

Thence N 00°06'34" W 369.17 feet;

Thence S 89°42'20" W 628.55 feet;

Thence S 64°12'47" W 22.56 feet to point "A";

Thence S 00°12'34" W 593.10 feet;

Thence N 89°56'30" E 385.26 feet;

Thence N 00°06'29" W 235.27 feet;

Thence N 89°43'06" E 266.92 feet to the true point of beginning;

Excepting therefrom all mines of gold, silver, copper, lead cinnabar, and other valuable minerals, that may exist in said tract. (for informational purposes only APN:007-611-60)

Parcel 2

A parcel of land situate in a portion of the SW ¼ of Section 27 of Township 19 North, Range 29 East, MDB&M, Churchill County, Nevada, more particularly described as follows:

Beginning at the SW corner of Parcel "A" of that certain parcel map for Gary Imelli, recorded as Document No. 379741 in the Official Records of Churchill County on March 13, 2006, and the true point of beginning;

Thence N 00°06'34" W 236.31 feet;

Thence S 89°43'06" W 266.92 feet;

Thence S 00°06'29" E 235.27 feet;

Thence N 89°56'30" E 266.93 feet to the true point of beginning.

Excepting therefrom all mines of gold, silver, copper, lead, cinnabar, and other valuable mineral, that may exist in said tract. (for informational purposes only APN:007-611-61)

Note : The above Metes and Bounds description appeared previously in that certain document recorded February 2, 2018, under Document No. 465232 and are also described as Parcel 2 and 3 in that Record of Survey for Ted & Lorretta Guazzini & The Gardens LLC, recorded February 2, 2018 as Document No. 465230.

Together with:

Parcel A

A 10 foot wide private irrigation easement the centerline of which is more particularly described as follows: Beginning at said Point "A" described above, and the true point of beginning; Thence N 89°20'00" W 823.00 feet to the end of this easement.

Parcel B

A 60 foot wide non-exclusive access easement North of and East of the following 2 courses: Beginning at the SW corner of said Parcel "A" thence S 89°56'30" W 266.93 feet and N 00°06'29" W 235.27 feet to the end of this easement.

Parcel C

A 10 foot wide private water line easement lying 10 feet West of the following described line commencing at the SW corner of Parcel "A" of that certain parcel map for Gary Imelli, recorded as Document No. 379741 in the Official Records of Churchill County on March 13, 2006, thence N 00°06'34" W 236.31 feet to the true point of beginning;

Thence N 00°06'34" W 120.00 feet to the end of this easement.

The basis of bearings for these descriptions is N 00°06'34" W along the West line of said Parcel "A".

SIGNATURE AND NOTARY ACKNOWLEDGMENT FOR
GRANT BARGAIN SALE DEED

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s)
set forth below.

Dated: March 15 2024

The Gardens, LLC, a Nevada limited liability company

BY: Loretta M. Guazzini
Loretta M. Guazzini, Manager

State of Nevada

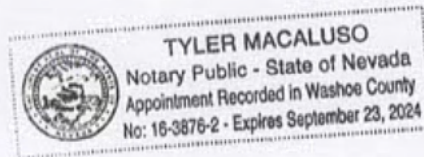
County of Washoe

This instrument was acknowledged before me on this 15 day of March, 2024,

by Loretta M. Guazzini

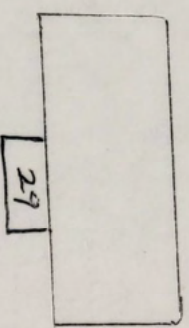
[Signature]
Notary Public

[SEAL]



Hwy 50

39 - Deep lines



29

PISTON -

22 & 24

24 #

22 #

23 #

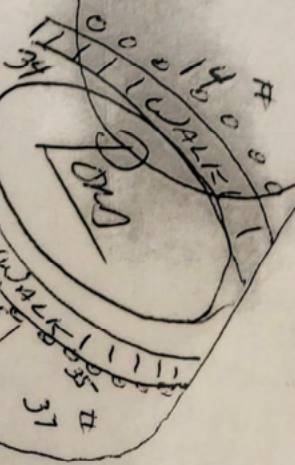
0 0 0 0 0 0
VETS

17 #

12 #

13 #

11 #



Pond

31 #

38 Trees

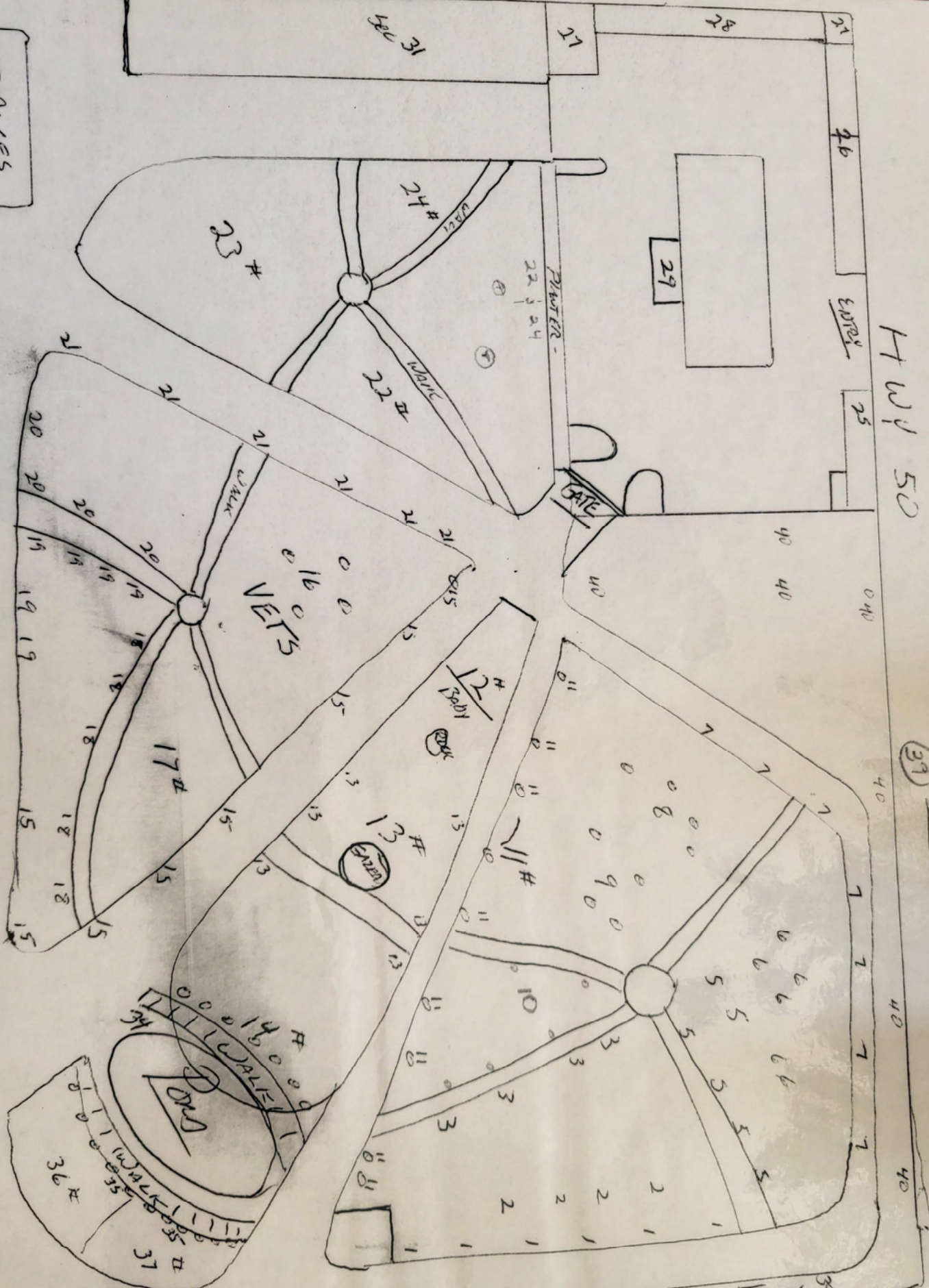
39 # Trees

GARAGES

32 #

1000s

33 #



Cemetery Owners – The Gardens Funeral Home

Brennen Jackson: New Owner of the Cemetery

1158 Scarlet Sparrow St

Henderson, 89011, Nevada

Business Profile

Brennen Jackson is the founder and principal of Legacy Succession Partners, an organization specializing in the management and operation of businesses within the death care industry. Under Brennen's leadership, Legacy Succession Partners has expanded its footprint to several states, including Montana, Minnesota, North Dakota, and Nevada. The company currently manages six locations, serving over 500 families annually with a commitment to exceptional care and service.

Character and Integrity

Brennen Jackson is well-regarded for his integrity and commitment to ethical practices. His professional demeanor and personal values reflect a deep respect for the sensitive nature of cemetery management. Brennen's approach to his work is characterized by transparency and responsibility, ensuring that he handles every aspect of the role with the highest degree of professionalism and respect for the families and community he will serve.

Experience and Expertise

In his current role at Legacy Succession Partners, Brennen Jackson specializes in financial management for multiple funeral homes. His extensive experience in this capacity has equipped him with a thorough understanding of the financial intricacies involved in managing such facilities. Brennen's responsibilities include overseeing budgeting, financial

planning, and resource allocation, all of which are critical for maintaining the operational efficiency and sustainability of the cemetery.

Business and Financial Acumen

Brennen's expertise in financial management is a cornerstone of his professional profile. At Legacy Succession Partners, he has demonstrated exceptional skill in managing complex financial portfolios, ensuring accurate reporting, and implementing strategic financial plans. His ability to balance profitability with operational needs highlights his proficiency in maintaining financial health and stability, crucial for the successful management of the cemetery.

Commitment to Proper Management

Brennen Jackson is dedicated to upholding the highest standards of care and professionalism in cemetery management. His financial acumen, combined with his understanding of the operational demands of similar facilities, positions him well to manage the cemetery with both respect and efficiency. Brennen's commitment extends to ensuring that the cemetery operates in a manner that honors the dignity of its role and meets community expectations.

Cemetery Plan of operation

The Gardens Funeral Home LLC



I. Introduction

As representatives of The Gardens Funeral Home LLC, we present this comprehensive Cemetery Operations Plan to the Nevada Funeral Directors Board. Our commitment is to uphold the highest standards of professionalism, integrity, and service excellence in managing cemetery operations. This plan outlines our strategies, procedures, and protocols to ensure regulatory compliance, preserve the dignity of burial services, and meet the needs of families and the community.

II. Regulatory Framework

We recognize the importance of adhering to Nevada state laws and regulations governing cemetery operations. Our team is fully trained and dedicated to ensuring compliance with licensing requirements, permit regulations, and all relevant statutes set forth by the Funeral Directors Board of Nevada. Regular updates and annual training sessions will be conducted to keep our staff informed and knowledgeable about any changes in regulations.

III. Management Structure

At The Gardens Funeral Home LLC, we believe in fostering a transparent and accountable organizational culture. Our management structure is designed to facilitate effective communication, decision-making, and accountability. Clear roles and responsibilities are defined for each member of our team, ensuring that every aspect of cemetery operations is managed with diligence and expertise.

Amber Wesdorp – COO

Responsible for the business operations including improvement and expansion of services, compliance, and employee training.

Ted Williams – Managing Funeral Director

Responsible for management of day-to-day operations at The Gardens Funeral Home LLC, and oversight on all aspects of the business.

Amy Scott – Office manager & Funeral arranger

Responsible for office management and assisting the Managing Funeral Director in the administrative tasks.

Lyle Gardner – Groundskeeper

Responsible for the cemetery upkeep and facility maintenance.

IV. Cemetery Maintenance

Maintaining the beauty, safety, and functionality of our cemetery grounds is of utmost importance to us. We have established rigorous groundskeeping schedules to ensure that burial plots, pathways, landscaping, and infrastructure are maintained. Our commitment to excellence extends to the care and preservation of monuments and grave markers, which are regularly inspected, cleaned, and restored as needed. We have hired a full-time groundskeeper to ensure that the cemetery grounds are in the best possible condition at all times. We will be continuously working on improving the quality of the cemetery by adding more plants that will enhance the facility.

V. Interment Procedures

We understand the sensitive nature of interment procedures and the importance of providing compassionate and respectful service to grieving families. Our team is trained to handle interment requests with empathy, efficiency, and attention to detail. We work closely with families to coordinate burial services and ensure that all aspects of the interment process are carried out according to state regulations and the wishes of the deceased and their loved ones.

VI. Records Management

Accurate and secure records management is essential for maintaining transparency, accountability, and compliance in cemetery operations. We will utilize electronic record-keeping systems to document interments, burials, plot ownership, and other relevant information. Our commitment to data security and privacy ensures that sensitive information is safeguarded at all times. Once the license is issued the cemetery will be analyzed using drones to improve the accuracy of the current plot maps.

VII. Customer Service

At The Gardens Funeral Home LLC, we will prioritize providing compassionate and responsive service to families and visitors. Our staff is trained to communicate with empathy, respect, and professionalism in all interactions. We welcome feedback from families and visitors and continuously strive to improve our services based on their input and suggestions.

Our opening hours for the cemetery will be daily from 8am till 5pm, visitors will have access to the grounds at all times. After opening hours, the gate will be closed to protect the cemetery from any potential vandalism.

VIII. Financial Management

Responsible financial management is fundamental to the sustainability of our operations. We adhere to strict budgeting and financial planning practices to allocate funds for essential operations, maintenance, and improvement projects. Our fee structures are fair, consistent, and compliant with state regulations, ensuring that our services remain accessible to all members of the community. The endowment charges are deposited in the endowment trust which will allow us to continue to operate as an endowment facility. The new entity will take over the existing trust of The Gardens LLC.

X. Continuous Improvement

We are committed to ongoing learning, innovation, and improvement in all aspects of our cemetery operations. Regular evaluations, quality assurance programs, and feedback mechanisms enable us to identify areas for enhancement and implement necessary changes. By embracing innovation and adapting to evolving needs and industry trends, we ensure that our services remain relevant and valuable to the community we serve. We would like to expand the cemetery with additional columbariums as we see the trend for cremation continuing to grow.

XI. Conclusion

The Gardens Funeral Home LLC is dedicated to upholding the highest standards of professionalism, regulatory compliance, and service excellence, and we look forward to serving the community with dignity and respect for many years to come. We see the potential in The Gardens to grow the business and improve the quality of the cemetery and make it a beautiful place that people look forward to visiting.

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

The Gardens Funeral Home, LLC

Nevada Business Identification # NV20232991723

Expiration Date: 12/31/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202312224213754

You may verify this certificate
online at <http://www.nvsos.gov>

IN WITNESS WHEREOF, I have hereunto set my
hand and affixed the Great Seal of State, at my
office on 12/22/2023.

FRANCISCO V. AGUILAR
Secretary of State



FRANCISCO V. AGUILAR
 Secretary of State
 401 North Carson Street
 Carson City, Nevada 89701-4201
 (775) 684-5708
 Website: www.nvsos.gov
www.nvsilverflume.gov

Formation - Limited-Liability Company

- ☒ NRS 86 - Articles of Organization Limited-Liability Company ☐ NRS 86.544 - Registration of Foreign Limited-Liability Company
- ☐ NRS 89 - Articles of Organization Professional Limited-Liability Company ☐ NRS 86.555 - Registration of Professional Foreign Limited-Liability Company

1. Name Being Registered in Nevada: (See instructions)	The Gardens Funeral Home, LLC		
2. Foreign Entity Name: (Name in home jurisdiction)			
3. Jurisdiction of Formation: (Foreign Limited-Liability Companies)	3a) Jurisdiction of formation: <input type="text"/> 3b) Date formed: <input type="text"/> 3c) I declare this entity is in good standing in the jurisdiction of its formation. <input type="checkbox"/>		
4. Registered Agent for Service of Process*: (check only one box)	<input type="checkbox"/> Commercial Registered Agent (name only below) <input checked="" type="checkbox"/> Noncommercial Registered Agent (name and address below) <input type="checkbox"/> Office or position with Entity (title and address below) <div style="border: 1px solid black; padding: 2px; margin: 5px 0;">Pierre Keyser</div> Name of Registered Agent OR Title of Office or Position with Entity <div style="display: flex; justify-content: space-between;"> <div>4530 Desert Bloom Court Street Address</div> <div>Las Vegas City</div> <div>Nevada 89129 Zip Code</div> </div> <div style="display: flex; justify-content: space-between;"> <div><input type="text"/> Mailing Address (If different from street address)</div> <div><input type="text"/> City</div> <div>Nevada <input type="text"/> Zip Code</div> </div>		
4a. Certificate of Acceptance of Appointment of Registered Agent:	I hereby accept appointment as Registered Agent for the above named Entity. If the registered agent is unable to sign the Articles of Incorporation, submit a separate signed Registered Agent Acceptance form. X Pierre Keyser 12/22/2023 Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity Date		

5. Management:
 (Domestic Limited-Liability Companies only)
 The company shall be managed by (check one box)

☒ Manager(s) OR ☐ Member(s)

Business Number
E37111592023-7

Filing Number **20233711158**
 Las Vegas NV 89134
 City State Zip Code

Filed On
12/22/2023 09:44:17 AM

Number of Pages
2

FVAguilar

Manager(s) and Member(s): (NRS only, see instructions)
Secretary of State
State Of Nevada
 IMPORTANT: A certificate from the regulatory board must be submitted showing that each individual is licensed at the time of filing.

7. Dissolution Date: (Domestic only)	Latest date upon which the company is to dissolve (if existence is not perpetual): <input type="text"/>
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FRANCISCO V. AGUILAR
Secretary of State
401 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov
www.nvsilverflume.gov

Formation - Limited-Liability Company

Continued, Page 2

8. Profession to be Practiced: (NRS 89 only)																
9. Series and/or Restricted Limited-Liability Company: (Optional)	Check box if a Series Limited-Liability Company <input type="checkbox"/>	Domestic Limited-Liability Company's only: The Limited-Liability Company is a Restricted Limited-Liability Company <input type="checkbox"/>														
10. Records Office: (Foreign Limited-Liability Companies)	<input type="text"/> Address	<input type="text"/> City	<input type="text"/> State	<input type="text"/> Zip code												
	Country <input type="text"/>															
11. Street Address of Principal Office: (Foreign Limited-Liability Companies)	<input type="text"/> Address	<input type="text"/> City	<input type="text"/> State	<input type="text"/> Zip code												
	Country <input type="text"/>															
12. Name, Address and Signature of the Organizer: (NRS 86, NRS 89 - Each Organizer must be a licensed professional.) Name and Signature of Manager or Member: (NRS 86.544 only) See instructions	<p>*Foreign Limited-Liability Company - In the event the designated Agent for Service of Process resigns and is not replaced or the agent's authority has been revoked or the agent cannot be found or served with exercise of reasonable diligence, then the Secretary of State is hereby appointed as the Agent for Service of Process.</p> <p>I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.</p> <table><tr><td><input type="text" value="Brennen Jackson"/></td><td><input type="text" value="United States"/></td></tr><tr><td>Name</td><td>Country</td></tr><tr><td><input type="text" value="2029 Waterbury Lane"/></td><td><input type="text" value="Las Vegas"/></td><td><input type="text" value="NV"/></td><td><input type="text" value="89134"/></td></tr><tr><td>Address</td><td>City</td><td>State</td><td>Zip/Postal Code</td></tr></table> <p>X <u>Brennen Jackson</u> (attach additional page if necessary)</p>				<input type="text" value="Brennen Jackson"/>	<input type="text" value="United States"/>	Name	Country	<input type="text" value="2029 Waterbury Lane"/>	<input type="text" value="Las Vegas"/>	<input type="text" value="NV"/>	<input type="text" value="89134"/>	Address	City	State	Zip/Postal Code
<input type="text" value="Brennen Jackson"/>	<input type="text" value="United States"/>															
Name	Country															
<input type="text" value="2029 Waterbury Lane"/>	<input type="text" value="Las Vegas"/>	<input type="text" value="NV"/>	<input type="text" value="89134"/>													
Address	City	State	Zip/Postal Code													

AN INITIAL LIST OF OFFICERS MUST ACCOMPANY THIS FILING

Please include any required or optional information in space below:

(attach additional page(s) if necessary)

**BYLAWS OF
THE GARDENS FUNERAL HOME, LLC**

**BYLAWS
OF
THE GARDENS FUNERAL HOME, LLC**

PREAMBLE

The corporation is a Limited Liability Corporation organized and operated under the laws of the State of Nevada applicable to Limited Liability corporations. The corporation is subject to the rules of the Nevada Funeral & Cemetery Services Board.

**ARTICLE I
OFFICES**

Section 1. Principal Office. The board of directors shall fix the location of the principal executive office of the corporation at any place within or outside the State of Nevada. If the principal executive office is located outside this state, and the corporation has one or more business offices in this state, the board of directors shall fix and designate a principal business office in the State of Nevada.

Section 2. Other Offices. The board of directors may at any time establish branch or subordinate offices at any place or places where the corporation is qualified to do business.

**ARTICLE II
MEETINGS OF SHAREHOLDERS**

Section 1. Place of Meetings. Meetings of shareholders shall be held at any place within or outside the State of Nevada designated by the board of directors. In the absence of any such designation, shareholders' meetings shall be held at the principal executive office of the corporation.

Section 2. Annual Meeting. The annual meeting of shareholders shall be held each year at such time and at such place as shall be determined from time to time by the board of directors of the corporation. At each annual meeting directors shall be elected, and any other proper business may be transacted.

Section 3. Special Meetings. A special meeting of the shareholders may be called at any time by the board of directors, or by the chairman of the board, or by the president, or by one or more shareholders holding shares in the aggregate entitled to cast not less than ten percent (10%) of the votes at that meeting.

If a special meeting is called by any person or persons other than the board of directors, the request shall be in writing, specifying the time of such meeting and the general nature of the business proposed to be transacted, and shall be delivered personally or sent by

registered mail or by telegraphic or other facsimile or electronic transmission to the president, any vice president or the secretary of the corporation. The officer receiving the request shall cause notice to be normally given to the shareholders entitled to vote, in accordance with the provisions of Sections 4 and 5 of this Article II, that a meeting will be held at the time requested by the person or persons calling the meeting, not less than thirty-five (35) nor more than sixty (60) days after the receipt of the request. If the notice is not given within twenty (20) days after receipt of the request, the person or persons requesting the meeting may give the notice. Nothing contained in this Section 3 shall be construed as limiting, fixing or affecting the time when a meeting of shareholders called by action of the board of directors may be held.

Section 4. Notice of Shareholders' Meetings. All notices of meetings of shareholders shall be sent or otherwise given in accordance with Section 5 of this Article II not less than ten (10) nor more than sixty (60) days before the date of the meeting. The notice shall specify the place, date and hour of the meeting and (a) in the case of a special meeting, the general nature of the business to be transacted, or (b) in the case of the annual meeting, those matters which the board of directors, at the time of giving the notice, intends to present for action by the shareholders. The notice of any meeting at which directors are to be elected shall include the name of any nominee or nominees whom, at the time of the notice, management intends to present for election.

If action is proposed to be taken at any meeting for approval of (i) a contract or transaction in which a director has a direct or indirect financial interest, pursuant to Section 78.140 of the Nevada Revised Statutes (the "*Code*"), (ii) an amendment of the articles of incorporation, pursuant to Section 78.390 of the Code (iii) a reorganization of the corporation, pursuant to Section 78.622 or 78.655 of the Code (iv) a voluntary dissolution of the corporation, pursuant to Section 78.580 of the Code, or (v) a distribution in dissolution other than in accordance with the rights of outstanding preferred shares, the notice shall also state the general nature of that proposal.

Section 5. Manner of Giving Notice; Affidavit of Notice. Notice of any meeting of shareholders shall be given either personally or by first-class mail, telegraphic, email or other written communication, charges prepaid, addressed to the shareholder at the address of that shareholder appearing on the books of the corporation or given by the shareholder to the corporation for the purpose of notice. If no such address appears on the corporation's books or is given, notice shall be deemed to have been given if sent to that shareholder by first-class mail, email, telegraphic or other written communication to the corporation's principal executive office, or if published at least once in a newspaper of general circulation in the county where that office is located. Notice shall be deemed to have been given at the time when delivered personally or deposited in the mail or sent by telegram or email or other means of written communication.

If any notice addressed to a shareholder at the address of that shareholder appearing on the books of the corporation is returned to the corporation by the United States Postal Service marked to indicate that the United States Postal Service is unable to deliver the notice to the shareholder at that address, all future notices or reports shall be deemed to have been duly given without further mailing if these shall be available to the shareholder on written demand of the shareholder at the principal executive office of the corporation for a period of one year from the date of the giving of the notice.

An affidavit of the mailing or other means of giving any notice of any shareholders' meeting shall be executed by the secretary, assistant secretary or any transfer agent of the corporation giving the notice, and shall be filed and maintained in the minute book of the corporation.

Section 6. Quorum. The presence in person or by proxy of the holders of a majority of the shares entitled to vote at any meeting of shareholders shall constitute a quorum for the transaction of business. The shareholders present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough shareholders to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the shares required to constitute a quorum.

Section 7. Adjourned Meeting; Notice. Any shareholders' meeting, annual or special, whether or not a quorum is present, may be adjourned from time to time by the vote of the majority of the shares represented at that meeting, either in person or by proxy, but in the absence of a quorum, no other business may be transacted at that meeting, except as provided in Section 6 of this Article II.

When any meeting of shareholders, either annual or special, is adjourned to another time or place, notice need not be given of the adjourned meeting if the time and place are announced at a meeting at which the adjournment is taken, unless a new record date for the adjourned meeting is fixed, or unless the adjournment is for more than forty-five (45) days from the date set for the original meeting, in which case the board of directors shall set a new record date. Notice of any such adjourned meeting shall be given to each shareholder of record entitled to vote at the adjourned meeting in accordance with the provisions of Sections 4 and 5 of this Article II. At any adjourned meeting the corporation may transact any business which might have been transacted at the original meeting.

Section 8. Voting. The shareholders entitled to vote at any meeting of shareholders shall be determined in accordance with the provisions of Section 11 of this Article II, subject to the provisions of Section 78.352 of the Code (relating to voting shares held by a fiduciary, by person whose stock is pledged, or in joint ownership). The shareholders' vote may be by voice vote or by ballot; provided, however, that any election for directors must be by ballot if demanded by any shareholder before the voting has begun. On any matter other than elections of directors, any shareholder may vote part of the shares in favor of the proposal and refrain from voting the remaining shares or vote them against the proposal, but, if the shareholder fails to specify the number of shares which the shareholder is voting affirmatively, it will be conclusively presumed that the shareholder's approving vote is with respect to all shares that the shareholder is entitled to vote. If a quorum is present, the affirmative vote of the majority of the shares represented at the meeting and entitled to vote on any matter (other than the election of directors) shall be the act of the shareholders, unless the vote of a greater number of voting by classes is required by the Code or by the articles of incorporation.

At a shareholders' meeting at which directors are to be elected, no shareholder shall be entitled to cumulate votes (*i.e.*, cast for any one or more candidates a number of votes greater than the number of the shareholder's shares) unless the candidates' names have been placed in nomination prior to commencement of the voting and a shareholder

has given notice prior to commencement of the voting of the shareholder's intention to cumulate votes. If any shareholder has given such notice, then every shareholder entitled to vote may cumulate votes for candidates in nomination and give one candidate a number of votes equal to the number of directors to be elected multiplied by the number of votes to which that shareholder's shares are entitled, or distribute the shareholder's votes on the same principle among any or all of the candidates, as the shareholder thinks fit. The candidates receiving the highest number of votes, up to the number of directors to be elected, shall be elected.

Notwithstanding anything contained in this Section 8 or these bylaws to the contrary, the actions of the shareholders are hereby controlled by and subject to that certain Continuity Agreement entered into between the corporation and the shareholders from time to time.

Section 9. Waiver of Notice or Consent by Absent Shareholders. The transactions of any meeting of shareholders, either annual or special, however called and noticed, and wherever held, shall be as valid as though had at a meeting duly held after regular call and notice, if a quorum be present either in person or by proxy, and if, either before or after the meeting, each person entitled to vote, who was not present in person or by proxy, signs a written waiver of notice or a consent to a holding of the meeting, or an approval of the minutes. The waiver of notice or consent need not specify either the business to be transacted or the purpose of any annual or special meeting of shareholders, except that if action is taken or proposed to be taken for approval of any of those matters specified in Section 4 of this Article II, the waiver of notice or consent shall state the general nature of the proposal. All such waivers, consents or approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Attendance by a person at a meeting shall also constitute a waiver of notice of that meeting, except when the person objects, at the beginning of the meeting, to the transaction of any business because the meeting is not lawfully called or convened, and except that attendance at a meeting is not a waiver of any right to object to the consideration of matters not included in the notice of the meeting if that objection is expressly made at the meeting.

Section 10. Shareholder Action by Written Consent Without a Meeting. Any action which may be taken at any annual or special meeting of shareholders may be taken without a meeting and without prior notice, if a consent in writing, setting forth the action so taken, is signed by the holders of outstanding shares having not less than the minimum number of votes that would be necessary to authorize or take that action at a meeting at which all shares entitled to vote on that action were present and voted. In the case of election of directors, such a consent shall be effective only if signed by the holders of all outstanding shares entitled to vote for the election of directors; provided, however, that a director may be elected at any time to fill a vacancy on the board of directors that has not been filled by the directors, by the written consent of the holders of a majority of the outstanding shares entitled to vote for the election of directors. All such consents shall be filed with the secretary of the corporation and shall be maintained in the corporate records. Any shareholder giving a written consent, or the shareholder's proxy holders, or a transferee of the shares or a personal representative of the shareholder or their respective proxy holders, may revoke the consent by a writing received by the secretary of the corporation before written consents of the number of shares required to authorize the proposed action have been filed with the secretary.

If the consents of all shareholders entitled to vote have been solicited in writing, and if the unanimous written consent of all such shareholders shall not have been received, the secretary shall give prompt notice of the corporate action approved by the shareholders without a meeting. This notice shall be given in the manner specified in Section 5 of this Article II. In the case of approval of (a) contracts or transactions in which a director has a direct or indirect financial interest, pursuant to Section 78.140 of the Code, (b) indemnification of agents of the corporation, pursuant to Section 78.7502 or 78.751 of the Code, (c) a reorganization of the corporation, pursuant to Section 78.622 or 78.655 of the Code, and (d) a distribution in dissolution other than in accordance with the rights of outstanding preferred shares, the notice shall be given at least ten (10) days before the consummation of any action authorized by that approval.

Section 11. Record Date for Shareholder Notice, Voting and Giving Consents. For purposes of determining the shareholders entitled to notice of any meeting or to vote or entitled to give consent to corporate action without a meeting, the board of directors may fix, in advance, a record date, which shall not be more than sixty (60) days nor less than ten (10) days before the date of any such meeting nor more than sixty (60) days before any such action without a meeting, and in this event only shareholders of record on the date so fixed are entitled to notice and to vote or to give consents, as the case may be, notwithstanding any transfer of any shares on the books of the corporation after the record date, except as otherwise provided in the Code.

If the board of directors does not so fix a record date:

(a) The record date for determining shareholders entitled to notice of or to vote at a meeting of shareholders shall be at the close of business on the business day next preceding the day on which notice is given or, if notice is waived, at the close of business on the business day next preceding the day on which the meeting is held.

(b) The record date for determining shareholders entitled to give consent to corporate action in writing without a meeting, (i) when no prior action by the board has been taken, shall be the day on which the first written consent is given, or (ii) when prior action of the board has been taken, shall be at the close of business on the day on which the board adopts the resolution relating to that action, or the sixtieth (60th) day before the date of such other action, whichever is later.

Section 12. Proxies. No shareholder of this professional corporation shall enter into a voting trust, proxy or any other arrangement vesting another person (other than another licensed person, as defined in Section 13401(d) of the Code, who is a shareholder of the corporation) with the authority to exercise the voting power of any or all of his shares, and any such purported voting trust, proxy or other arrangement shall be void.

ARTICLE III **DIRECTORS**

Section 1. Powers. Subject to the provisions of the Code and any limitations in the articles of incorporation and these bylaws relating to action required to be approved by the shareholders or by the outstanding shares, the business and affairs of the corporation shall be

managed and all corporate powers shall be exercised by or under the direction of the board of directors. The board may delegate the day-to-day operation of the business to a management company or other person provided that the business and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the board.

Section 2. Number and Qualification of Directors. The authorized number of directors shall be one (1) until changed by a duly adopted amendment to the articles of incorporation or by an amendment to this bylaw adopted by the vote or written consent of holders of a majority of the outstanding shares entitled to vote; *provided, however*, at such time, if any, that there are two (2) shareholders, there shall be two (2) directors; and *provided, further*, at such time, if any, that there are three (3) or more shareholders, there shall be three (3) directors. Each director shall be and continuously remain a shareholder of the corporation and a “licensed” person as defined in Section 89.020 of the Code. If a director ceases to be a shareholder or ceases to be a “licensed” person as defined in Section 89.020 of the Code, such person shall immediately cease to be a director on the effective date of disqualification and the office held by such person as a director shall become vacant without the necessity of corporate action.

Section 3. Election and Term of Office. Directors shall be elected at each annual meeting of the shareholders to hold office until the next annual meeting or until his or her successor is duly elected and qualified, unless he or she shall sooner die, resign or be removed. As used in this Section 3, “year” means from the period of one annual meeting of the shareholders to the close of the next annual meeting, or if a director is elected at a special meeting, the period from such special meeting until the close of the next annual election of directors and until his or her successor is elected and qualified. Directors may serve for an unlimited number of terms.

Should a director die, become disqualified, resign, be removed or fail to be reelected and qualified, the corporation shall repurchase the shares of the corporation held by such director for the amount initially paid by the director for such shares.

Section 4. Removal of Directors. Any director may be removed from office with or without cause, at a meeting called expressly for that purpose, by the vote or written consent of the holders of a majority of the outstanding shares of the corporation. No director shall be removed if the number of votes cast against his removal would be sufficient to elect him at an annual meeting of the shareholders.

Section 5. Vacancies. Vacancies in the board of directors may be filled by a majority of the remaining directors, though less than a quorum, or by a sole remaining director, except that a vacancy created by the removal of a director by the vote or written consent of the shareholders or by court order may be filled only by the vote of a majority of the shares entitled to vote represented at a duly held meeting at which a quorum is present, or by the written consent of holders of a majority of the outstanding shares entitled to vote. Each director so elected shall hold office until the next annual meeting of the shareholders and until a successor has been elected.

A vacancy or vacancies in the board of directors shall be deemed to exist in the event of the death, disqualification, resignation or removal of any director, or if the board of directors by resolution declares vacant the office of a director who has been declared of unsound mind by an order of court or convicted of a felony, or if the authorized number of directors is increased, or if the shareholders fail, at any meeting of shareholders at which any director or directors are elected, to elect the number of directors to be voted for at that meeting.

The shareholders may elect a director or directors at any time to fill any vacancy or vacancies not filled by the directors, but any such election by written consent shall require the consent of a majority of the outstanding shares entitled to vote.

Any director may resign effective on giving written notice to the chairman of the board, the president, the secretary or the board of directors, unless the notice specifies a later time for that resignation to become effective. If the resignation of a director is effective at a future time, the board of directors may elect a successor to take office when the resignation becomes effective.

No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires. Except as provided in Section 78.335 of the Code, a director may not be removed prior to the expiration of such director's term of office.

Section 6. Place of Meetings and Meetings by Telephone. Regular meetings of the board of directors may be held at any place within or outside the State of Nevada that has been designated in the notice of the meeting, or, if not stated in the notice or there is no notice, designated in these bylaws or from time to time by resolution of the board. In the absence of such a designation, regular meetings shall be held at the principal executive office of the corporation. Special meetings of the board shall be held at any place within or outside the State of Nevada that has been designated in the notice of the meeting or, if not stated in the notice or there is no notice, at the principal executive office of the corporation. Any meeting, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can hear one another, and all such directors shall be deemed to be present in person at the meeting.

Section 7. Annual Meeting. Immediately following each annual meeting of shareholders, the board of directors shall hold a regular meeting for the purpose of organization, any desired election of officers and the transaction of other business. Notice of this meeting shall not be required.

Section 8. Other Regular Meetings. Other regular meetings of the board of directors shall be held without call at such time as shall from time to time be fixed by the board of directors. Such regular meetings may be held without notice.

Section 9. Special Meetings. Special meetings of the board of directors for any purpose or purposes may be called at any time by the chairman of the board or the president or any vice president or the secretary or any director.

Notice of the time and place of special meetings shall be delivered personally or by telephone to each director or sent by first-class mail or telegram, charges prepaid, addressed to each director at that director's address as it is shown on the records of the corporation. In case the notice is mailed, it shall be deposited in the United States mail at least four (4) days before the time of the holding of the meeting. In case the notice is delivered personally, or by telephone or telegram, it shall be delivered personally or by telephone or to the telegraph company at least forty-eight (48) hours before the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the director or to a person at the office of the director who the person giving the notice has reason to believe will promptly communicate it to the director. The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at the principal executive office of the corporation.

Section 10. Quorum. A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 12 of this Article III. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors, subject to the provisions of Section 78.140 of the Code (as to approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 311 of the Code (as to appointment of committees), and Section 317(e) of the Code (as to indemnification of directors). A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

Section 11. Waiver of Notice. The transactions of any meeting of the board of directors, however called and noticed or wherever held, shall be as valid as though had at a meeting duly held after regular call and notice if a quorum is present and if, either before or after the meeting, each of the directors not present signs a written waiver of notice, a consent to holding the meeting or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting need not be or have been given to any director who attends the meeting without protesting before or at its commencement, the lack of notice to that director.

Section 12. Adjournment. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place.

Section 13. Notice of Adjournment. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the time and place shall be given before the time of the adjourned meeting, in the manner specified in Section 9 of this Article III, to the directors who were not present at the time of the adjournment.

Section 14. Action Without Meeting. Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all members of the board shall individually or collectively consent in writing to that action. Such action by written consent shall

have the same force and effect as a unanimous vote of the board of directors. Such written consent or consents shall be filed with the minutes of the proceedings of the board.

Section 15. Fees and Compensation. Directors and members of committees may receive such compensation, if any, for their services, and such reimbursements of expenses, as may be fixed or determined by resolution of the board of directors. This Section 15 shall not be construed to preclude any director from serving the corporation in any other capacity as an officer, agent, employee or otherwise, and receiving compensation for those services.

ARTICLE IV **COMMITTEES**

Section 1. Committees of Directors. Committees are of two kinds, those having legal authority to act for the corporation and advisory committees. The board of directors may, by resolution adopted by a majority of the authorized number of directors, designate one or more committees having legal authority to act for the corporation, each consisting of two or more directors, to serve at the pleasure of the board. The board may designate one or more directors as alternate members of any such committee, who may replace any absent member at any meeting of the committee. Any committee having legal authority to act for the corporation, to the extent provided in the resolution of the board, shall have all authority of the board, except with respect to:

- (a) The approval of any action which, under the Code, also requires shareholders' approval or approval of the outstanding shares;
- (b) The filling of vacancies on the board of directors or in any committee;
- (c) The fixing of compensation of the directors for serving on the board or on any committee;
- (d) The amendment or repeal of bylaws or the adoption of new bylaws;
- (e) The amendment or repeal of any resolution of the board of directors which by its express terms is not so amendable or repealable;
- (f) A distribution to the shareholders of the corporation, except at a rate or in a periodic amount or within a price range determined by the board of directors; or
- (g) The appointment of any other committees of the board of directors or the members of these committees.

Section 2. Meetings and Action of Committees with Authority. Meetings and action of committees having legal authority to act for the corporation shall be governed by, and held and taken in accordance with, the provisions of Article III of these bylaws, Section 6 (place of meetings), Section 8 (regular meetings), Section 9 (special meetings and notice), Section 10

(quorum), Section 11 (waiver of notice), Section 12 (adjournment), Section 13 (notice of adjournment), and Section 14 (action without meeting), with such changes in the context of those bylaws as are necessary to substitute the committee and its members for the board of directors and its members, except that the time of regular meetings of committees may be determined either by resolution of the board of directors or by resolution of the committee; special meetings of committees may also be called by resolution of the board of directors; and notice of special meetings of committees shall also be given to all alternate members, who shall have the right to attend all meetings of the committee. The board of directors may adopt rules for the government of any committee not inconsistent with the provisions of these bylaws.

Section 3. Advisory Committees. Advisory committees may be appointed to consist of one or more members. Advisory committee membership may consist of directors only or both directors and nondirectors or nondirectors only, and also may include nonvoting members and alternate members. Advisory committees have no legal authority to act for the corporation, but shall report their findings and recommendations to the board of directors. Members of advisory committees shall receive such compensation as may be established by resolution of the board of directors.

ARTICLE V

OFFICERS

Section 1. Officers. The officers of the corporation shall be a president, a secretary, and a treasurer. The corporation may also have, at the discretion of the board of directors, a chairman of the board, one or more vice presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in accordance with the provisions of Section 3 of this Article V. Any number of offices may be held by the same person. Pursuant to Section 89.080 of the Code, each officer shall be and continuously remain a “licensed” person as defined in Section 89.020 of the Code. If a director ceases to be a “licensed” person as defined in Section 89.020 of the Code, such person shall immediately cease to be an officer on the effective date of disqualification and the office held by such person shall become vacant without the necessity of corporate action.

Section 2. Appointment of Officers. The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article V, shall be appointed by the board of directors, and each shall serve at the pleasure of the board, subject to the rights, if any, of an officer under any contract of employment.

(a) Any officer appointed by the board of directors may be removed from office at any time by the board of directors, with or without cause or prior notice. Any officer not appointed by the board of directors may be removed from office at any time by the officer by whom such person was appointed or by the board of directors with or without cause or prior notice.

(b) When authorized by the board of directors, any officer may be appointed for a specified term under a contract of employment. Notwithstanding that such officer is appointed for a specified term or under the contract of employment, any such officer may be removed from office at any time pursuant to paragraph (a) above,

and shall have no claim against the corporation on account of such removal other than for such monetary compensation as the officer may be entitled to under the terms of the contract of employment.

Section 3. Subordinate Officers. The board of directors may appoint, and may empower the president to appoint, such other officers as the business of the corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as are provided in the bylaws or as the board of directors may from time to time determine.

Section 4. Removal and Resignation of Officers. Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, either with or without cause, by the board of directors, at any regular or special meeting of the board, or, except in the case of an officer chosen by the board of directors, by any officer upon whom such power of removal may be conferred by the board of directors.

Any officer may resign at any time by giving written notice to the corporation. Any resignation shall take effect at the date of the receipt of that notice or at any later time specified in that notice; and, unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party.

Section 5. Vacancies in Offices. A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to that office.

Section 6. Chairman of the Board. The chairman of the board, if such an office be elected, shall, if present, preside at meetings of the board of directors and exercise and perform such other powers and duties as may be assigned to him from time to time by the board of directors or prescribed by the bylaws. If there is no president, the chairman of the board shall in addition be the president of the corporation and shall have the powers and duties prescribed in Section 7 of this Article V.

Section 7. President. Subject to such supervisory powers, if any, as may be given by the board of directors to the chairman of the board, if there be such an officer, the president shall, subject to the control of the board of directors, have general supervision, direction and control of the business and the officers of the corporation. He shall preside at all meetings of the shareholders and, in the absence of the chairman of the board, or if there be none, at all meetings of the board of directors. He shall have the general powers and duties of management usually vested in the office of president of a corporation, and shall have such other powers and duties as may be prescribed by the board of directors or the bylaws.

Section 8. Vice Presidents. In the absence or disability of the president, the vice presidents, if any, in order of their rank as fixed by the board of directors or, if not ranked, a vice president designated by the board of directors, shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the

president. The vice presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the board of directors or the bylaws, and the president, or the chairman of the board.

Section 9. Secretary. The secretary shall keep or cause to be kept, at the principal executive office or such other place as the board of directors may direct, a book of minutes of all meetings and actions of directors, committees of directors, and shareholders, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present at directors' meetings or committee meetings, the number of shares present or represented at shareholders' meetings, and a summary of the proceedings.

The secretary shall keep, or cause to be kept, at the principal executive office or at the office of the corporation's transfer agent or registrar, as determined by resolution of the board of directors, a share register, or a duplicate share register, showing the names of all shareholders and their addresses, the number and classes of shares held by each, the number and date of certificates issued for the same, and the number and date of cancellation of every certificate surrendered for cancellation.

The secretary shall give, or cause to be given, notice of all meetings of the shareholders and of the board of directors required by the bylaws or by law to be given, and he shall keep the seal of the corporation if one be adopted, in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or by the bylaws.

Section 10. Treasurer. The treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings and shares. The books of account shall at all reasonable times be open to inspection by any director.

The treasurer shall deposit all moneys and other valuables in the name and to the credit of the corporation with such depositaries as may be designated by the president. He shall disburse the funds of the corporation as may be ordered by the board of directors, shall render to the president and directors, whenever they request it, an account of all of his transactions as treasurer and of the financial condition of the corporation, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

Section 11. Reimbursement of Corporation. Any payments made to an officer of the corporation such as a salary, commission, bonus, interest, or rent, or entertainment expense incurred by him, which shall be disallowed in whole or in part as a deductible expense by the Internal Revenue Service, shall be reimbursed by such officer to the corporation to the full extent of such disallowance. It shall be the duty of the board to enforce payment of each such amount disallowed. In lieu of payment by the officer, subject to the determination of the board, proportionate amounts may be withheld from his future compensation payments until the amount owed to the corporation has been received.

ARTICLE VI
INDEMNIFICATION OF DIRECTORS, OFFICERS,
EMPLOYEES AND OTHER AGENTS

The corporation shall, to the maximum extent permitted by the Code, indemnify, and advance expenses of defending any proceeding to, each of its agents against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any proceeding arising by reason of the fact any such person is or was an agent of the corporation. For purposes of this section, an “agent” of the corporation includes any person who is or was a director, officer, employee, or other agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee or agent of a corporation which was a predecessor corporation of the corporation or of another enterprise at the request of such predecessor corporation.

Section 1. Agents, Proceedings and Expenses. For the purposes of this Article, “agent” means any person who is or was a director, officer, employee or other agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee or agent of a foreign or domestic corporation which was a predecessor corporation of the corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and “expenses” includes, without limitation, attorneys’ fees and any expenses of establishing a right to indemnification under Section 4 or Section 5(c) of this Article.

Section 2. Actions other than by the Corporation. The corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by or in the right of the corporation) by reason of the fact that such person is or was an agent of the corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction or upon a plea of *nolo contendere* or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person’s conduct was unlawful.

Section 3. Actions by the Corporation. The corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by or in the right of the corporation to procure a judgment in its favor by reason of the fact that such person is or was an agent of the corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the corporation and with such care, including reasonable inquiry, as an ordinarily prudent person

in a like position would use under similar circumstances. No indemnification shall be made under this Section 3:

(a) In respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the corporation in the performance of such person's duty to the corporation, unless and only to the extent that the court in which such action was brought shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Of amounts paid in settling or otherwise disposing of a threatened or pending action without court approval; or

(c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval.

Section 4. Successful Defense by Agent. To the extent that an agent of the corporation has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this Article, or in defense of any claim, issue or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. Required Approval. Except as otherwise provided for in this Article, any indemnification under this Article shall be made by the corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this Article, by:

(a) A majority vote of a quorum consisting of directors who are not parties to such proceeding;

(b) Approval by the affirmative vote of a majority of the shares of the corporation entitled to vote represented at a duly held meeting at which a quorum is present or by the written consent of holders of a majority of the outstanding shares entitled to vote. For such purpose, the shares owned by the person to be indemnified shall not be considered outstanding or entitled to vote thereon; or

(c) The court in which such proceeding is or was pending, upon application made by the corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney or other person is opposed by the corporation.

Section 6. Advance of Expenses. Expenses incurred in defending any proceeding may be advanced by the corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article.

Section 7. Other Contractual Rights. Nothing contained in this Article shall affect any right to indemnification to which person other than directors and officers of the corporation or any subsidiary hereof may be entitled by contract or otherwise.

Section 8. Limitations. No indemnification or advance shall be made under this Article, except as provided in Section 4 or Section 5(c), in any circumstance where it appears:

(a) That it would be inconsistent with a provision of the articles, a resolution of the shareholders or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. Insurance. Upon and in the event of a determination by the board of directors of the corporation to purchase such insurance, the corporation shall purchase and maintain insurance on behalf of any agent of the corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of this section.

Section 10. Fiduciaries of Corporate Employee Benefit Plan. This Article does not apply to any proceeding against any trustee, investment manager or other fiduciary of an employee benefit plan in such person's capacity as such, even though such person may also be an agent of the corporation as defined in Section 1 of this Article. Nothing contained in this Article shall limit any right to indemnification to which such a trustee, investment manager or other fiduciary may be entitled by contract or otherwise, which shall be enforceable to the extent permitted by applicable law.

ARTICLE VII

RECORDS AND REPORTS

Section 1. Maintenance and Inspection of Share Register. The corporation shall keep at its principal executive office, or at the office of its transfer agent or registrar, if either be appointed and as determined by resolution of the board of directors, a record of its shareholders, giving the names and addresses of all shareholders and the number and class of shares held by each shareholder.

A shareholder or shareholders of the corporation holding at least five percent (5%) in the aggregate of the outstanding voting shares of the corporation may (a) inspect and copy the records of shareholders' names and addresses and shareholdings during usual business hours on five (5) days' prior written demand on the corporation, and (b) obtain from the transfer agent of the corporation, on written demand and on the tender of such transfer agent's usual charges for such list, a list of the names and addresses of the shareholders who are entitled to vote for the election of directors, and their shareholdings, as of the most recent record date for which that list has been compiled or as of a date specified by the shareholder after the date of demand. This list shall be made available to any such shareholder by the transfer agent on or before the later of five (5) days after the demand is received or the date specified in the demand as the date as of which the list is to be compiled. The record of shareholders shall also be open to inspection on the written demand of any shareholder or holder of a voting trust certificate, at

any time during usual business hours, for a purpose reasonably related to the holder's interests as a shareholder or as the holder of a voting trust certificate. Any inspection and copying under this Section 1 may be made in person or by an agent or attorney of the shareholder or holder of a voting trust certificate making the demand.

Section 2. Maintenance and Inspection of Bylaws. The corporation shall keep at its principal executive office, or if its principal executive office is not in the State of Nevada, at its principal business office in this state, the original or a copy of the bylaws as amended to date, which shall be open to inspection by the shareholders at all reasonable times during office hours. If the principal executive office of the corporation is outside the State of Nevada and the corporation has no principal business office in this state, the secretary shall, upon the written request of any shareholder, furnish to that shareholder a copy of the bylaws as amended to date.

Section 3. Maintenance and Inspection of Other Corporate Records. The accounting books and records and minutes of proceedings of the shareholders and the board of directors and any committee or committees of the board of directors shall be kept at such place or places designated by the board of directors, or, in the absence of such designation, at the principal executive office of the corporation. The minutes shall be kept in written form and the accounting books and records shall be kept either in written form or in any other form capable of being converted into written form. The minutes and accounting books and records shall be open to inspection upon the written demand of any shareholder or holder of a voting trust certificate, at any reasonable time during usual business hours, for a purpose reasonably related to the holder's interests as a shareholder or as the holder of a voting trust certificate. The inspection may be made in person or by an agent or attorney, and shall include the right to copy and make extracts. These rights of inspection shall extend to the records of any subsidiary corporation of the corporation.

Section 4. Inspection by Directors. Every director shall have the absolute right at any reasonable time to inspect all books, records and documents of every kind and the physical properties of the corporation and each of its subsidiary corporations. This inspection by a director may be made in person or by an agent or attorney and the right of inspection includes the right to copy and make extracts of documents.

Section 5. Financial Statements. A shareholder owning not less than fifteen percent (15%) of the outstanding shares of any class of stock of the corporation may make a written request to the corporation to inspect, in person or by agent or attorney, during normal business hours, the books of account and financial records of the corporation, to make copies of records or to conduct an audit of such records. Such shareholder may not use or attempt to use information, records or other data obtained from the corporation for any purpose not related to the shareholder's interest in the corporation as a shareholder.

Section 6. Annual Statement of General Information. The corporation shall file annually with the Secretary of State of the State of Nevada, on the prescribed form, a statement setting forth the authorized number of directors, the names and complete business or residence addresses of all incumbent directors, the names and complete business or residence addresses of the president, secretary, and treasurer, the street address of its principal executive office or principal business office in this state, and the general type of business constituting the principal

business activity of the corporation, together with a designation of the agent of the corporation for the purpose of service of process, all in compliance with Section 89.250 of the Code.

ARTICLE VIII

GENERAL CORPORATE MATTERS

Section 1. Record Date for Purposes Other Than Notice and Voting. For purposes of determining the shareholders entitled to receive payment of any dividend or other distribution or allotment of any rights, or entitled to exercise any rights in respect of any other lawful action (other than action by shareholders by written consent without a meeting), the board of directors may fix, in advance, a record date, which shall not be more than sixty (60) days before any such action, and in that case only shareholders of record on the date so fixed are entitled to receive the dividends, distribution or allotment of rights or to exercise the rights, as the case may be, notwithstanding any transfer of any shares on the books of the corporation after the record date so fixed, except as otherwise provided in the Code.

If the board of directors does not so fix a record date, the record date for determining shareholders for any such purpose shall be at the close of business on the day on which the board adopts the applicable resolution or the sixtieth (60th) day before the date of that action, whichever is later.

Section 2. Checks, Drafts, Evidences of Indebtedness. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the board of directors.

Section 3. Corporate Contracts and Instruments; How Executed. The board of directors, except as otherwise provided in these bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation, and this authority may be general or confined to specific instances; and, unless so authorized or ratified by the board of directors or within the agency power of an officer, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

Section 4. Certificates for Shares. A certificate or certificates for shares of the common stock of the corporation shall be issued to each shareholder when any of these shares are fully paid, and the board of directors may authorize the issuance of certificates or shares as partly paid provided that these certificates shall state the amount of the consideration to be paid for them and the amount paid. All certificates shall be signed in the name of the corporation by the chairman of the board or vice chairman of the board or the president or vice president and by the treasurer or an assistant treasurer or the secretary or any assistant secretary, certifying the number of shares and the class or series of shares owned by the shareholder. Any or all of the signatures on the certificate may be facsimile or electronic. In case any officer, transfer agent or registrar who has signed or whose facsimile or electronic signature has been placed on a certificate shall have ceased to be that officer, transfer agent, or registrar before that certificate is

issued, it may be issued by the corporation with the same effect as if that person were an officer, transfer agent or registrar at the date of issue.

Section 5. Lost Certificates. Except as provided in this Section 5, no new certificates for shares shall be issued to replace an old certificate unless the latter is surrendered to the corporation and cancelled at the same time. The board of directors may, in case any share certificate or certificate for any other security is lost, stolen or destroyed, authorize the issuance of a replacement certificate on such terms and conditions as the board may require, including provision for indemnification of the corporation secured by a bond or other adequate security sufficient to protect the corporation against any claim that may be made against it, including any expense or liability, on account of the alleged loss, theft or destruction of the certificate or the issuance of the replacement certificate.

Section 6. Representation of Shares of Other Corporations. The chairman of the board, the president, or any vice president, or any other person authorized by resolution of the board of directors or by any of the foregoing designated officers, is authorized to vote on behalf of the corporation any and all shares of any other corporation or corporations, foreign or domestic, standing in the name of the corporation. The authority granted to these officers to vote or represent on behalf of the corporation any and all shares held by the corporation in any other corporation or corporations may be exercised by any of these officers in person or by any person authorized to do so by a proxy duly executed by these officers.

Section 7. Construction and Definitions. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the Code shall govern the construction of these bylaws. Without limiting the generality of this provision, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both a corporation and a natural person.

ARTICLE IX **AMENDMENTS**

Section 1. Amendment by Shareholders. New bylaws may be adopted or these bylaws may be amended or repealed by the vote or written consent of holders of a majority of the outstanding shares entitled to vote.

Section 2. Amendment by Directors. Subject to the rights of the shareholders as provided in Section 1 of this Article IX, bylaws, other than a bylaw or an amendment of a bylaw changing the authorized number of directors, may be adopted, amended or repealed by the board of directors.

Section 3. Record of Amendments. All amendments to these bylaws shall be promptly recorded in the minute book of the corporation.

ARTICLE X **PROFESSIONAL REQUIREMENTS**

Section 1. Issuance of Shares. The shares of the corporation shall be issued only to a licensed person as defined by Section 89.070 of the Code. The board of directors of the corporation shall determine to whom shares of the corporation shall be issued.

Section 2. Transfer of Shares. Shares of the corporation may be transferred by endorsement by the signature of the owner, his agent, attorney, or legal representative, and the delivery of the certificate; but such transfer is not valid, except as to the parties thereto, until the same is so entered upon the books of the corporation so as to show the names of the parties by whom and to whom transferred, the number of the certificate, and the number or designation of the shares and the date of the transfer, and until the old certificates are surrendered and cancelled. The transferee in any transfer of shares shall be deemed to have full notice of, and to consent to, the bylaws of the corporation to the same extent as if he had signed a written assent thereto. A transfer or purported transfer of shares of the corporation to any unlicensed person is void.

Section 3. Repurchase of Shares. The corporation may repurchase its outstanding shares without regard to any restriction provided by law upon the repurchase of shares, provided only that at least one (1) share remains issued and outstanding.

Section 4. Shares of Deceased or Disqualified Shareholder. If the corporation shall have two or more shareholders and one of its shareholders dies, ceases to be an eligible shareholder, or becomes a disqualified person, his shares shall be sold and transferred to the corporation, to one or more of the other shareholders of the corporation, or to other eligible persons upon such terms as may be agreed upon. Such sale or transfer shall be consummated not later than six (6) months after any such death and not later than ninety (90) days after the date such shareholder ceases to be an eligible shareholder, or ninety (90) days after the date such shareholder becomes a disqualified person. If no such agreement shall be in effect, or if in effect, if such agreement shall be in dispute, in default, or unperformed, then upon the last day for the mandatory sale required by this Section 4, the corporation may cancel all of such shares without the necessity of the physical surrender of the certificates evidencing such shares and such deceased, ineligible, or disqualified shareholder shall upon such cancellation cease to be a shareholder of this corporation. Nothing in this Section 4 shall in any way impair any of the rights of any such disqualified or ineligible shareholder or representative of such deceased shareholder to claim just compensation for the fair value of his shares.

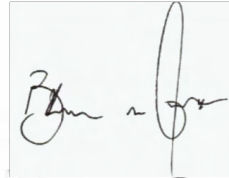
CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting secretary of The Gardens Funeral Home, LLC; and

2. That the foregoing bylaws, consisting of nineteen (19) pages, exclusive of cover sheet and this Certificate, constitute the bylaws of said corporation as duly adopted by the Unanimous Written Consent of the Sole Director dated December 22, 2023.

IN WITNESS WHEREOF, I have executed this Certificate as of December 22, 2023.

A handwritten signature in black ink, appearing to read "Brennen Jackson", is written over a light blue rectangular background.

Brennen Jackson

Secretary



**DUNHAM
TRUST COMPANY**

For You. For Them. For Generations To Come.

September 8, 2024

Amber Wesdorp
Chief Innovation Officer
Legacy Succession Partners

Via Email To amber@legacysuccessionpartners.com

Re: Garden Funeral Home (The Gardens LLC) / Cemetery Endowment

Dear Ms. Wesdorp:

Legacy Succession Partners has requested the following information from Dunham Trust Company (also herein "Dunham") in reference to the Garden Funeral Home:

1. Dunham Trust Company is the trustee of the Cemetery Endowment Care Fund Trust established August 1, 2000 (the "Trust"). A copy of the Trust is provided with this correspondence.
2. The current assigned officers for this trust are Ann Rosevear, Esq., Chief Trust Officer, and Phillip Sewell, Trust Officer, both of whom can be reached at 200 S. Virginia Street, Suite 400, Reno, Nevada 89501, Phone Number 775-826-7900. Our respective emails are ann.rosevear@dunham.com and Phillip.sewell@dunham.com.
3. While both Mr. Sewell and I are authorized signors for the Trust, any representative of Dunham identified on our corporate signing resolution(s) can execute on behalf of the Trust on behalf of Dunham Trust Company. That corporate resolution will be sent to you by separate correspondence.
4. You requested a statement regarding the Trustee's "general character, experience, and fitness to engage in the cemetery business." Dunham Trust Company is a regulated trust company now in its twenty-fifth (25th) year, administering over \$5 billion in assets, presently serving over 1,000 trust structures. Dunham is a leading private, independent trust company in Nevada with a long-standing record of regulatory compliance and high ratings. Further, Dunham has acted as trustee of several cemetery or burial plan trusts both under its Nevada and Colorado charters. Dunham has acted as trustee of this particular endowment trust for multiple years for the prior owner. We are well versed with the Nevada requirements for governance, investment and reporting. Operations, including but not limited to investment, distributions and reconciliation of the assets are subject to robust security and accountability procedures to ensure proper management of endowment assets.



5. The purpose of the Trust is and has been to act as a cemetery endowment trust pursuant to Nevada Revised Statute Chapter 452. Specifically, the Trust provides that its assets are to be utilized from time to time for the "care, maintenance, and embellishment of the cemetery" in accordance with the governing documents and instructions set forth by the operating entity, The Gardens, LLC.
6. The trust assets are presently held in a conservative position within the Insured Dunham Marketplace money market. This account yields approximately 5.00 – 5.15% annually and is fully FDIC insured. This is in accordance with the investment standards expressly stated in the Trust. You will receive an August 30, 2024 holdings statement by separate correspondence.
7. You have requested that Dunham Trust Company confirm that it is prepared and willing to serve as trustee of the endowment care fund on behalf of a new entity. With the understanding that Legacy Succession Partners is the successor in interest to The Gardens LLC by way of acquisition, I am confirming this commitment.

To my understanding, the above correspondence is responsive to your request. If further information is needed, please do not hesitate to contact our offices.

Sincerely,

*/s/ Ann Rosevear, Esq.**

Ann Rosevear, Etc.
President & Chief Trust Officer

*Original signature will be separately mailed.

DTC TTEE FBO Cemetery Endowment Care Fund Trust
Dated 8/1/00



**DUNHAM
TRUST COMPANY**

Account #4525001

Account Information On: 08/31/2024

Thank you for your business.

**P.O. 3459
Reno, NV 89505**

**Toll Free: (888) 438-6426
Direct: (775) 826-7900 Fax: (775) 826-7904**

Financial Advisor
DUNHAM & ASSOCIATES INVESTMENT COUNSEL (DTC)
PO BOX 910309
SAN DIEGO CA 92191

Administrative Officer
ANN ROSEVEAR

DTC TTEE FBO Cemetery Endowment Care Fund Trust Dated 8/1/00

Account #:4525001	Account Summary From: 08/01/2024 to 08/31/2024
-------------------	--

	7/31/2024 Valuation	%	8/31/2024 Valuation	%
Cash and Cash Equivalents	65,526.59	100.00	65,806.31	100.00
Account Activity				
Beginning Market Value			65,526.59	
Income				
Taxable Interest	279.72			
		279.72		
Receipts		0.00		
Disbursements		0.00		
Change in Market Value		0.00		
Net Change			279.72	
Ending Market Value			65,806.31	

DTC TTEE FBO Cemetery Endowment Care Fund Trust Dated 8/1/00

Account #: 4525001	Account Detail On: 08/31/2024
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Shares/ Units		Estimated Annual Yield	Price	Tax Cost Basis	Market Value	Estimated Annual Income	Maturity Date
	Cash						
	Income Cash			0.00	0.00		
	Principal Cash			0.00	0.00		
	Total Cash			0.00	0.00		
	Cash Equivalents						
	Money Market - Taxable	100.00%					
65,806.310000	Dunham Insured Deposit Mktplc	5.03%	1.0000	65,806.31	65,806.31	3,307.58	
65,806.310000	Grand Total	5.03%		65,806.31	65,806.31	3,307.58	

DTC TTEE FBO Cemetery Endowment Care Fund Trust Dated 8/1/00

Account #: 4525001	Transactions: 08/01/2024 to 08/31/2024
--------------------	--

Beginning Balance		Income Cash	Principal Cash		
Cash		\$278.53	\$0.00		
Cash Equivalents		\$4,201.97	\$61,046.09		
Posted	Account # Transaction Description	Income Cash	Principal Cash	Tax Cost Basis	Realized Gain/Loss
08/01/2024	4525001 Purchased 278.53 shares @ \$1.00 of Dunham Insured Deposit Mktplc	(\$278.53)	\$0.00	\$278.53	
08/30/2024	4525001 Interest of \$279.72 of Dunham Insured Deposit Mktplc	\$279.72	\$0.00		
Grand Total		\$1.19	\$0.00	\$278.53	
Ending Balance		Income Cash	Principal Cash		
Cash		\$279.72	\$0.00		
Cash Equivalents		\$4,480.50	\$61,046.09		

STATE OF NEVADA

JOE LOMBARDO
Governor



DR. KRISTOPHER SANCHEZ
Director

SCOTT J. KIPPER
Commissioner

DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE

December 19, 2024

Brennen Jackson
The Gardens Funeral Home
1158 Scarlet Sparrow St.
Henderson, Nevada 89011

Dear Mr. Jackson;

The purpose of this correspondence is to provide you with the State of Nevada, Department of Business and Industry, Division of Insurance ("Division")'s approval (permit) of the Cemetery Endowment Care Trust Agreement of The Gardens Funeral Home, LLC, as provided in NRS 452.050. In addition, per the requirements of NRS 452.590, pertaining to the acquisition of an existing Cemetery, the Division also grants its approval of the acquisition.

Sincerely,

A handwritten signature in blue ink that reads "Nick Stosic".

Nick J. Stosic
Deputy Commissioner of Insurance

Stephanie McGee

From: Randy Sharp <randy@cccarrson.com>
Sent: Tuesday, December 31, 2024 11:50 AM
To: Stephanie McGee
Subject: Re: The Gardens Funeral Home LLC Application for Cemetery Cert of Auth

Hi Stephanie. Temporary approval granted.

Have a safe New Years!

Randy

Sent from a mobile device. Please excuse typos and brevity.

----- Original Message -----

From "Stephanie McGee" <director@fb.nv.gov>

To "Randy Sharp" <randy@cccarrson.com>

Date 12/30/2024 1:59:32 PM

Subject The Gardens Funeral Home LLC Application for Cemetery Cert of Auth

Good afternoon, Randy.

Attached, please find the application for The Gardens Funeral Home, LLC, cemetery certificate of authority. The application form is complete, the required documents were filed, and the application fee has been paid. As you may know, NRS 452.590 provides for approval of an acquisition of control of an existing cemetery. The statutes specifically provides that a certificate may be approved if the Board is reasonably satisfied that the proposed new owners are qualified by character, experience and business and financial reputability and responsibility to control and operate the cemetery in a suitable and proper manner, and that the interest of the public generally will not be jeopardized by the proposed change in ownership and management. Included with the application is the Cemetery Plan of Operation, as well as information regarding Brennan Jackson's experience.

In addition, NRS 452.590, prohibits the Board from issuing a certificate of approval without the approval of the Administrator. The Administrator is the Nevada Insurance Commissioner. On December 19, 2024, the Division of Insurance approved the acquisition. A copy of the approval letter is included in the attachment.

Pursuant to NRS 642.515, the Board may issue temporary authorization for an applicant for a certificate issued by the Board pursuant to Chapter 452. The purpose of the temporary authorization is to allow the applicant who has satisfied the requirements of an paid the fees for the certificate to carry out the duties authorized by the certificate until the Board takes action on the application. While NAC 642.080 specifically provides for the Chair to provide temporary approval for other licensees, that section of the regulations does not address the process for temporary approval of a cemetery certificate of authority. Likewise, the Board's operating procedures do not address approval of a cemetery certificate

of authority, temporary or otherwise. I reviewed files regarding the 2019 acquisition of another cemetery and found that temporary approval was granted. However, the file lacks documentation as to how and by whom that decision was made. Because you, as chairman of the Board have authority to issue temporary approval of other facilities, and because the law allows for temporary approval of a cemetery certificate of authority, I am sending this application for your consideration.

Will you please review the application and, if acceptable, grant temporary authority until the next meeting of the Board on February 12, 2025?

Please let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Continuing Education Approval Form

General Instructions (Note: Documents submitted with this application will not be returned.)

The following form must be used to approve any continuing education which is not automatically approved by the Board. Please note that many training are automatically approved and do not require any further approval by the Board.

- Courses which are approved by the Academy of Professional Funeral Service Practice (APFSP) **do not require additional approval by the Board.**
- Courses sponsored by National or State organizations or associations that administer training relating to the funeral industry **do not require additional approval by the Board.**
- Funeral Directors and Embalmers must provide proof to the Board of completion of twelve (12) hours of continuing education within the two (2) years immediately preceding the date of application for renewal or reactivation of the license.
- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

- ☐ Completed and signed Continuing Education Approval Form.
- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

Mailing Address (all Board correspondence will be sent to this address):

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Regulatory Board Service 101

Date(s) of Presentation:

2/25/25

Time(s):

9:30-4:30

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

6 hrs (1hr lunch)

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

Dore Atkinson

ICFSEB / Regulatory Legal Counsel

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

I hereby declare under penalty of perjury, that all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this approval form. I hereby give permission to the Funeral and Cemetery Services Board to verify any information provided and obtain any additional documentation or information needed to verify my qualifications or good moral character.

Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Continuing Education Approval Form

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- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

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- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Spayman - ICFSEB

Mailing Address (all Board correspondence will be sent to this address):

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Funeral Service Administrators Forum

Date(s) of Presentation:

2/25/25

Time(s):

2:00 - 4:30

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

2.5 hrs

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

N/A - discussion forum

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

I hereby declare under penalty of perjury, that all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this approval form. I hereby give permission to the Funeral and Cemetery Services Board to verify any information provided and obtain any additional documentation or information needed to verify my qualifications or good moral character.

Allie Sparkman
Signature12/5/2024
DateAllie Sparkman
Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
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Continuing Education Approval Form

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- Funeral Directors and Embalmers must provide proof to the Board of completion of twelve (12) hours of continuing education within the two (2) years immediately preceding the date of application for renewal or reactivation of the license.
- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

- ☐ Completed and signed Continuing Education Approval Form.
- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

Mailing Address (all Board correspondence will be sent to this address):

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Colorado Regulation Panel

Date(s) of Presentation:

2/26/25

Time(s):

10:45-12:00

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

Sam Delp

CO DORA Director

Patty Salazar

CO DORA Director

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

I hereby declare under penalty of perjury, that all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this approval form. I hereby give permission to the Funeral and Cemetery Services Board to verify any information provided and obtain any additional documentation or information needed to verify my qualifications or good moral character.

Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Continuing Education Approval Form

General Instructions (Note: Documents submitted with this application will not be returned.)

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Required Documents

- ☐ Completed and signed Continuing Education Approval Form.
- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

Mailing Address (all Board correspondence will be sent to this address):

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

District Meetings

Date(s) of Presentation:

2/26/25

Time(s):

1:00-3:00

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

2 hrs

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

NA - discussion forum

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



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Required Documents

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- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

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Fayetteville

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Phone Number:

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E-mail Address:

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Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

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AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Pearson VUE

Date(s) of Presentation:

2/26/25

Time(s):

3:15-4:15

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

TBA - speaker being finalized

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



STATE OF NEVADA

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Required Documents

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- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

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Name:

ICFSEB (The Conference)

Address:

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City:

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State:

AR

Zip Code:

72704

Phone Number:

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E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Legislative Updates

Date(s) of Presentation:

2/27/25

Time(s):

8:30 - 9:30

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

Dale Atkinson

ICFSEB / Regulatory Legal Counsel

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



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Required Documents

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- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

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Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

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State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Labor Shortage & Professionalism

Date(s) of Presentation:

2/27/25

Time(s):

9:30-10:30

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

TBA - speaker being finalized

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



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Required Documents

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- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

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Continuing Education Provider:

Name:

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Address:

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City:

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AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Regulation & Mass Fatalities

Date(s) of Presentation:

2/27/25

Time(s):

10:45-11:45

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

TBA - speaker being finalized

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:



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Required Documents

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- ☐ Brief bio or resume of each presenter.
- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

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72704

Phone Number:

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E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Provider:

Name:

ICFSEB (The Conference)

Address:

1885 Shelby Ln

City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

FTC Funeral Rule

Date(s) of Presentation: Time(s): Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

2/27/25

1:00-2:00

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

Rebecca Plett

FTC

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

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CE Approval Date:

CE Approved Hours:



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- ☐ Agenda detailing dates/times and subject of each session.

Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

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Continuing Education Provider:

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Address:

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City:

Fayetteville

State:

AR

Zip Code:

72704

Phone Number:

(479) 442-7076

E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Catching up with The Conference

Date(s) of Presentation: Time(s): Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

2/27/25

2:00-3:00

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name	Title
Dustin Wardlow	Exam Program Director
Anna Scott Chesshir	Candidate Services Manager
Andrew Joseph	Communications Manager

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

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Requester: ☐ Attendee ☒ CE Provider Contact

Name:

Allie Sparkman - ICFSEB

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Phone Number:

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E-mail Address:

ALLIE@theconferenceonline.org

Continuing Education Approval Form

Course, Presentation or Activity:

Title:

Regulation of Anatomical Donations

Date(s) of Presentation:

2/27/25

Time(s):

3:15-4:15

Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minutes)

1 hr

Location of Presentation:

Riviera Resort

City:

Palm Springs

State:

CA

Zip Code:

92262

☐ Internet☒ Classroom☐ Computer-based Training☐ Video☐ Other (explain):

Presenter(s): Please attach short bio for each presenter detailing experience.

Name

Title

TBA - speaker being finalized

Outline of Course: Please provide a general outline of the course content.

Please see attached brief course summary.

Declaration

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Allie Sparkman

Signature

12/5/2024

Date

Allie Sparkman

Print Name

For Board Use Only:

CE Approval Date:

CE Approved Hours:

CEU Request

The International Conference of Funeral Service Examining Boards will host its 121st Annual Meeting in Palm Springs, California, on February 25-27, 2025, at the Riviera Resort. The meeting will feature presentations, regional district meetings, and small group discussions to discuss pertinent areas of interest for funeral service regulators. As an added bonus to meeting attendees, we would love to offer continuing education credits for the programs provided. The programs, a summary of events, suggested hours, and available speaker biographies are included for your reference.

Please check the boxes on the left for individual courses
APPROVED for continuing education credits
 (or approve all programs by checking the last check box on page 2):

Course Approved by Board for CEU	Program Title	Scheduled Time	Suggested Credit Hours
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Tuesday February 25, 2025

	Regulatory Board Service 101 (Board Member Training)	9:30 am—4:30pm <small>*1hour for lunch</small>	6
	Funeral Service Administrators' Forum	2:00 pm—4:30pm	2.5

Wednesday February 26, 2025

	Educational Session #1: Colorado Regulation Panel	10:45 am—12:00 pm	1.25
	District Meetings	1:00 pm—3:00 pm	2
	Educational Session #2: Pearson VUE	3:15 pm—4:15pm	1

Course Approved by Board for CEU			
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Thursday February 27, 2025



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I acknowledge that the selected sessions above have been approved for continuing education credits/units in the state listed below.

State/Jurisdiction

Name Title

Signature Date

Please return to:
allie@theconferenceonline.org

Questions?
Additional paperwork
required?
Please let us know at
allie@theconferenceonline.org

121ST ANNUAL MEETING		
TUESDAY FEBRUARY 25	WEDNESDAY FEBRUARY 26	THURSDAY FEBRUARY 27
7:00 – 9:00 AM Meeting Registration	7:00 – 8:30 AM Meeting Registration	7:30 – 8:30 AM Attendee Breakfast
7:00 – 8:00 AM ICFSEB Board of Directors Breakfast	7:30 – 8:30 AM Attendee Breakfast	8:30 – 9:30 AM Edu. Session #3 Legislative – Dale
8:00 AM – 2:00 PM ICFSEB Board of Directors Meeting <i>(closed meeting)</i>	8:30 – 10:30 AM 121st Annual Meeting Opening Session <i>Vote on MPA & By-Laws</i>	9:30 – 10:30 AM Edu. Session #4 Labor Shortage & Professionalism
8:00 AM – 12:00 PM ICFSEB Exam Development Team Meeting <i>(closed meeting)</i>	10:30 – 10:45 AM Break	10:30 – 10:45 AM Break
9:30AM – 4:30 PM Regulatory Board Service 101 Dale Atkinson <i>(pre-registration required)</i> <i>Lunch 11:30 AM – 12:30 PM Break 1:45 PM – 2:00 PM</i>	10:45 AM – 12:00 PM Educational Session #1 Colorado panel	10:45 – 11:45 AM Edu. Session #5 Mass Fatalities & How to Regulate John McGuire
2:00 – 4:30 PM Funeral Service Administrators Forum <i>(closed session)</i>	12:00 – 1:00 PM Lunch	11:45 AM – 1:00 PM Lunch <i>Educator Boxed Lunch</i>
4:30 – 5:30 PM Meeting Registration	1:00 – 3:00 PM District Meetings <i>4 rooms</i>	1:00 – 2:00 PM Edu. Session #6 FTC Funeral Rule
5:30 – 6:00 PM Rookie Welcome First-time meeting attendees convene for introductions!	3:00 – 3:15 PM Break	2:00 – 3:00 PM Edu Session # 7 Catching Up with The Conference Dustin Wardlow, Allie Sparkman, Anna Scott McClendon, & Andrew Joseph
6:00 – 7:00 PM Welcome Reception	3:15 – 4:15 PM Educational Session #2 Pearson VUE	3:00 – 3:15 PM Break
	4:15 – 5:15 PM Executive Session <i>(closed session)</i>	3:15 – 4:15 PM Edu. Session # 8 Anatomical Donations & How to Regulate
	5:15 – 5:30 PM ICFSEB Board of Directors Meeting <i>Headshots @ 6:00 PM</i>	4:15 – 4:30 PM Closing Remarks
	6:30 – 8:00 PM Awards Banquet <i>Dinner provided (RSVP Required)</i>	



Tuesday February 25, 2025

Regulatory Board Service 101 (Board Member Training)- Led by Dale Atkinson

This informative board member training session will familiarize attendees with the roles and responsibilities of serving on a funeral service regulatory board. Seminar topics include: the role of a regulatory board member, political realities of board service, discipline and enforcement of licensees, and other current regulatory issues.

Funeral Service Administrators Forum

This forum provides an intimate opportunity for regulatory board staff to discuss common issues amongst colleagues.

Wednesday February 24, 2025

Educational Session #1: Colorado Regulatory Panel

Sam Delp, Patty Salazar, Representative Soper and family member Danielle McCarthy from Colorado Department of Regulatory Agencies will share information on the process of bringing regulation back to Colorado over the last two years.

District Meetings

Attendees meet in small groups to discuss issues facing funeral service regulation.

Educational Session #2: Pearson VUE

Eric D'Astolfo from Pearson VUE will discuss all aspects of exams and exam security with attendees.

Thursday February 27, 2025

Educational Session #3: Legislative Updates

Conference Legal Counsel and regulatory expert Dale Atkinson will update attendees on recent court cases impacting regulation, identifying key takeaways relevant to attendees.

Educational Session #4: Labor Shortage & Professionalism

Josh Twitty will discuss the importance of professional standards in relation to labor shortages.

Educational Session #5: Regulation & Mass Fatalities

John McGuire will share insight regarding mass fatalities, best practices, and the impacts that can be seen in regards to regulation.

Educational Session #6: Federal Trade Commission

Rebecca Plett from the Federal Trade Commission will share updates pertinent to The Funeral Rule and regulation relative to the funeral service profession.

Educational Session #7: Catching Up with The Conference

Join Conference staff for updates, and learn what's on the horizon for next year.

Educational Session #8: Regulation of Anatomical Donations

Lacyn Barton and Geran Shaw will talk about regulation, or lack thereof, in regards to anatomical donations.

Dale Atkinson-

Dale J. Atkinson, who received his law degree from Northwestern School of Law, Portland, Oregon, is the sole, managing member of the Northbrook, Illinois, law firm of Atkinson & Atkinson, LLC, which represents various associations of regulatory boards. Mr. Atkinson represents associations in all matters relating to their operations as not for profit corporations, including regulatory activities, education and accreditation, disciplinary actions, model legislation and applications, and all phases of the development and administration of licensure examination programs, licensure transfer programs, licensure credentials verification and storage. He is a frequent speaker before these association clients as well as other regulatory groups and also produces numerous writings on these subjects for publications.

Sam Delp

Director, Division of Professions and Occupations, Colorado

Sam Delp is the Director for the [Division of Professions and Occupations \(DPO\)](#) at the Colorado Department of Regulatory Agencies (DORA). The Division of Professions and Occupations is one of the largest umbrella regulatory agencies in the United States, regulating nearly 60 different license types and nearly 500,000 licensees.

Sam has served within the Division since 2012 in various leadership roles, including as the Director of Licensing, Program Director for the Board of Nursing, Senior Director for Programs, and now Division Director since July 2023. Prior to coming to DORA and DPO, Sam was the Director of Implementation and Operations at ZOLL Medical Corporation and ZOLL Data Systems where he led professional teams working with states, municipalities, private agencies, and local officials to better serve their communities through the implementation of software solutions focused on public safety. Sam and his teams implemented hundreds of public safety projects, domestically and internationally, over his 10 years at ZOLL Data Systems. Sam began his career and passion for public safety and consumer protection as a paramedic, licensed for nearly 20 years.

Sam has a Ph.D. in Organizational Leadership and a master's degree in public administration. He has more than 20 years of experience in professional regulation, public safety, and consumer protection. Sam is committed to ensuring consumers in Colorado have a voice both across the state and at the national level. He is part of the Executive Committee for the Interstate Commission of the Nurse Licensure Compact and represents the Division at the Council on Licensure Enforcement and Regulation (CLEAR), among other state and national associations.

Danielle McCarthy

Danielle McCarthy, a Gold Star wife, unexpectedly lost her husband, David, a U.S. Veteran, on Father's Day 2017. David's body was brought to Sunset Mesa Funeral Directors in Montrose, Colorado to be cremated. One day, several months later, she received a call from the FBI informing her the cremains she had received were not her husband. As a result of the FBI investigation, Danielle learned David's

body had been dismembered and sold without her knowing or consent. Eventually learning it was not considered illegal in the state of Colorado.

Matt Soper

CO State Representative

Representative Soper descends from a farming family that has been continuously tilling soil in Delta County since his great-great-grandparents moved to Colorado in 1887. Soper was born and raised in Delta and handpicked Olathe Sweet Corn during the summers and worked as a clerk for a local water lawyer during the winters to pay his way through college. Soper continues to work an irrigation shovel and grows alfalfa on his small farm.

He graduated from Delta High School and earned his undergraduate degree from Colorado Mesa University, and law degrees from The University of Edinburgh School of Law and the University of New Hampshire's Franklin Pierce School of Law.

Currently, Rep. Soper serves as Ranking Member on the House Judiciary Committee and is a member of the House Agriculture, Water, & Natural Resources Committee. Additionally, Rep. Soper serves as Vice Chair on the Committee on Legal Services and as a member on the Water Resources & Agriculture Review Committee. He is Co-Chair of the Council on State Government's Health Committee for 2025-26.

Outside of the Capitol, Rep. Soper serves on the Delta County Memorial Hospital District Board of Directors, the Colorado Tourism Office Board of Directors, Colorado Wine Industry Development Board, the All-Payor Claims Database Board, the Delta County Museum Board, and the Advisory Council of the Technical College of the Rockies. Soper is a member of the Fruita, Palisade, and Delta Chambers of Commerce, Rotary, Elks, and Lions Clubs, and is a volunteer at the local homeless shelter.

Previously, Soper served as Ranking Member on the House Health & Insurance Committee, and as a member on the Energy & Environment Committee, the Finance Committee, and as a commissioner on the Seventh Judicial Nominating Commission, a councilman on the Orchard City Town Council, a trustee on the Colorado Mesa University Board of Trustees, and Chairman of the City of Delta's Historic Preservation Board.

Rep. Soper passed a series of legislation reforming Colorado's funeral industry, which culminated with the passage of SB24-173: the regulation of mortuary science occupations. Other bills included making abuse of a corpse a felony, regulating body brokers, regulation of funeral homes, granting inspectors the power to inspect funeral homes, allowing for natural organic reduction, and currently working to define transport services as being outside the pre-need contract. Rep. Soper has also worked on legislation to modernize Colorado's wills, trusts, and estate laws.

Patty Salazar

Executive Director, Colorado Department of Regulatory Agencies

Patty Salazar was appointed by [Colorado Governor Jared Polis](#) as Executive Director for the Department of Regulatory Agencies (DORA) in January 2019. As DORA's Executive Director, she leads the state's umbrella regulatory authority and consumer protection agency which has

oversight of more than 50 industries, whose work is supported by nearly 700 employees and more than 40 boards, commissions and advisory committees with more than 350 appointees.

Patty has served at the agency since 2015 in various executive leadership roles including as the State Bank and Financial Services Commissioner and as DORA's Deputy Executive Director with then-Executive Director Joe Neguse under the administration of Governor John Hickenlooper. Prior, she was an appointee in the administration of California Governor Jerry Brown at the California Department of Business Oversight (currently the Department of Financial Protection and Innovation) where she served as a deputy commissioner of external affairs. Earlier in her career, Patty has served as a consultant to various clients on community relations and strategies related to local, state and federal policy with a primary focus on consumer protection and breaking down barriers to socio-economic equality.

Patty earned a Master of Public Administration from the University of Southern California. With more than 20 years of legislative and regulatory experience, she is the recipient of the 2019 Latinas First Foundation Trailblazers Award and the 2021 Council of State Governments 20 Under 40 Leadership Award. She also serves on the Denver Library Commission and is a Trustee of the Board of Women's Foundation of Colorado.

Erik D'Astolfo

Waiting for his Bio but he is the representative from Pearson Vue Speaking.

Josh Twitty

Josh Twitty is the Advocacy and External Engagement Strategist for the National Council of Examiners for Engineering and Surveying (NCEES). Within his role, he addresses threats against licensure by supporting state engineering and land surveying boards in their legislative efforts. Prior to joining NCEES, Josh worked for the Arkansas Bureau of Legislative Research as a Legislative Analyst. Josh earned his Bachelor of Arts in Criminal Justice and Legal Studies from the University of Arkansas at Little Rock, and a Masters of Public Affairs from the University of Missouri.

John McGuire

John R. McGuire is the vice president of McGuire Funeral Service, Inc. of Washington, DC. The firm celebrates its 113th anniversary this year. He has served through several administrations on the District of Columbia Board of Funeral Directors and now serves as chairman. He became a licensed funeral director in 1978 and later, a Certified Disaster Coordinator for mortuary services in 1984 after completing an in-residence course presented by the Federal Emergency Management Agency and the National Funeral Directors Association.

John is a member of the federal Disaster Mortuary Operational Response Team and serves as the deputy commander of the Region III team. He has been deployed in different roles to many national and international incidents, including the aftermaths of the September 11th attacks in Pennsylvania and New York, Hurricane Katrina in Louisiana and the Haiti earthquake.

Rebecca Plett*Federal Trade Commission*

Rebecca Plett is an attorney in the Division of Marketing Practices of the Federal Trade Commission's Bureau of Consumer Protection. Her primary duties involve enforcement and policy matters, including serving as a co-coordinator of the FTC's Funeral Rule program. Before coming to the FTC, Rebecca worked at the Consumer Financial Protection Bureau where she focused on consumer financial protection regulations and compliance with those regulations. She received her undergraduate degree from East Carolina University and her Juris Doctor from the University of North Carolina at Chapel Hill.

Lacyn Barton

A licensed funeral director and embalmer who has dedicated herself to funeral service for more than 22 years, Lacyn Barton has been a Funeral Service Licensee in Virginia for 9 years and currently serves as President of the Virginia Board of Funeral Directors and Embalmers.

Starting out as an embalmer at 17-years-old, Ms. Barton spent her career growing into roles of ever-increasing managerial responsibility in funeral homes, care centers, and cemeteries across the country.

In addition to her degree in Mortuary Science, Ms. Barton holds a BA in Business Administration and an MBA in Health Care Management. She is a Certified Protocol Officer and a member of SCI's Ceremonial Funeral Team through which she is honored to deploy and serve at a national level. In her current role as Manager of Funeral Revenue and Merchandising at SCI, Ms. Barton supports funeral pricing and merchandising at nearly 400 SCI funeral home locations in North America and Puerto Rico.

A citizen of the Chickasaw Nation, Barton knows the importance of giving back to her community and serves on many boards with missions to advance equity for Native Americans, American service veterans, and the disabled. Barton also serves on the Board of Directors for the Virginia War Memorial Foundation.

Outside of her professional commitments, Ms. Barton is an accomplished artist with her paintings gracing homes and institutions nationwide. Her largest collection of portraits prominently hangs at the distinguished Joseph Gawler's Sons in Washington, D.C.

Garan Shaw

Burn Survivor | Founder of Research Investment Group LLC | Colorado Native | Member of the Choctaw Nation of Oklahoma | Fort Lewis College | State of Colorado Certificate of Honor Recipient

Mr. Shaw is an advocate for responsible human tissue and organ donation, with a personal journey that has shaped his commitment to these critical issues. As a burn survivor, Mr. Shaw knows firsthand the importance of life-saving donations and the profound impact they can have on individuals and families. His story of resilience and survival serves as a testament to the power of hope, community, and medical innovation.

In addition to his personal experience, Mr. Shaw is the founder of Research Investment Group LLC, a firm dedicated to supporting initiatives that advance tribal sovereignty and improve outcomes for underserved small business entrepreneurs. As a member of the Choctaw Nation of Oklahoma, Mr. Shaw

brings a unique perspective to discussions on healthcare and cultural sensitivity, working to bridge gaps in understanding and promote compassionate care across diverse communities.

As a co-presenter at the ICFSEB, Mr. Shaw will share his powerful story and offer insights into the significance of human tissue and organ donation, addressing both the ethical and emotional aspects of this vital topic. With a blend of personal experience and professional expertise, Mr. Shaw provides a compelling voice for the importance of preserving life and fostering a culture of giving in the face of loss.

Dalene Paull

Executive Director, The Conference

Dalene Paull began her career with The International Conference of Funeral Service Examining Boards in 1998 as a registrar. Ms. Paull was promoted to Assistant Executive Director and after becoming Acting Executive Director in 2001, was hired as Executive Director in 2002. She has been an active participant in the regulatory community throughout her career and has served on the Board of Directors for the Federation of Associations of Regulatory Boards (FARB) since 2008. Ms. Paull has a Bachelor of Arts in Criminal Justice from the University of Arkansas and received her Masters of Public Administration from the University of Arkansas in May 2005.

Dustin Wardlow

Exam Program Director, The Conference

Dustin has been with The Conference since 2008. He is a graduate from the University of Arkansas and holds a Bachelor of Science in Agricultural, Food and Life Sciences with a concentration in Education, Communication, and Technology. Dustin became the Exam Program Director in 2023 and is responsible for managing the exam program for The Conference, including working closely with examination committees, accredited mortuary science programs, regulatory agencies, exam candidates, and the testing vendor to continually improve the testing experience. He previously served in various information and technology roles for The Conference for 15 years. He enjoys classic movies and British sitcom and panel TV shows. Dustin lives in Fayetteville, Arkansas with his wife, Ashley, and dogs, Humphrey and Nan.

Anna Scott McClendon

Candidate Services Manager, The Conference

Anna Scott was hired by The Conference in 2019 as an administrative assistant. She then assumed the position of Candidate Services Coordinator with The Conference in January of 2023. Her current responsibilities include managing many of the daily operations of the office, working with the mortuary science programs, and communicating directly with candidates to assist them throughout their exam process. Anna Scott holds a B.A in Communications and Hospitality Management from the University of Arkansas. She lives in Fayetteville, Arkansas, and enjoys travel and reading in her free time, as well as spending time with her husband and golden retriever, Russ – who has been officially claimed as the “office dog.”

Andrew Joseph

Communications Manager, The Conference

Andrew is the newest member of The Conference staff and was hired in 2023. He graduated from The University of Arkansas in 2021 with a bachelor’s degree in journalism. He spent two years as a

sportswriter for The Northwest Arkansas Democrat-Gazette and won the 2022 Freelance Recognition Award from the Arkansas Press Association. Andrew spends most of his free time watching sports and playing with his two dogs, Mila and Lola – both boxers.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Application and Instructions for Funeral Arranger Licensure

Eligibility for Licensure

Any individual wishing to become licensed in the State of Nevada as a Funeral Arranger must be at least 18 years of age, be of good moral character, pass the Nevada Laws, Rules and Regulation (NVLRR) examination, complete this application and submit all required documentation with a \$375.00 application fee. Once the Board receives all required documentation, a background check will be completed, and the application will be reviewed.

Required Documents

- ☐ **Completed Application:** Applications are required to be completed in full and must be signed. An incomplete application will not be accepted and may be returned to the applicant. Omissions or fraudulent answers may be grounds for denial of application.
- ☐ **Testing:** Applicants for licensure as a Funeral Arranger must have passed the Nevada Law, Rules, and Regulations (NVLRR) exam provided through The International Conference of Funeral Service Examining Boards ("The Conference"). Testing authorization form can be found on Board website.
- ☐ **Nevada Business License:** Individuals who are self-employed or working as independent contractors are required to comply with Nevada business licensing requirements if applicable. Information is available through the Secretary of State's Office or www.nvsilverflume.gov.
- ☐ **Criminal History Form and/or Legal Reporting Form:** These documents must be completed if applicant has a criminal history or legal information to report. Forms can be found on Board website or mailed upon request.
- ☐ **Full Face Photograph of Applicant:** Please submit a 2" x 2" full face photograph with application.
- ☐ **Fee:** A non-refundable payment in the amount of \$375 must be submitted at time of application. Acceptable forms of payment include, check, money order or credit card and payable to the "Nevada Funeral and Cemetery Services Board."

Instructions for Completing Your Application

- Successfully pass the NVLRR examination (the Funeral Board must receive exam score report prior to licensure).
- Complete the Funeral Arranger Licensure application, and submit all required documents, including exam score reports, criminal history or legal reporting forms if required.
- Once all required information has been received by the Board, allow **ten (10) days** for processing the application. When the application process is complete, if approved, the applicant will receive an approval letter with license.
- The application may need to be reviewed by the Board at the next Board meeting depending on information submitted or obtained by the Board. If a review at a Board meeting is required, applicant will be notified of the date, time and location of the meeting.

Mail, Email or Fax Completed Application with Fees to:

Nevada Funeral and Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775) 825-5535 – Fax: (775) 507-4102
Email: nvfuneralboard@fb.nv.gov

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD
Application and Instructions for Funeral Arranger Licensure

Page 2 of 6

Applicant Information

Full Legal Name: **Mia Guajardo** Confirmed via email that middle name is "Raegine" 10.02.2024 JRG

Home Mailing Address: [REDACTED] City: **Las Vegas** State: **NV** Zip: **89031**

Phone Number: ☐ Home ☒ Cell
702-290-9585

Personal E-mail Address:

Social Security Number:

Date of Birth:

Sex:

☐ Male

☒ Female

Citizenship: ☒ US Citizen ☐ Authorized to Work in the US

Place of Birth:

List all prior names used by applicant:

Employment Information

Name of Employer:

Palm Cheyenne Mortuary

Work Mailing Address: **7400 W Cheyenne Ave** City: **Las Vegas** State: **NV** Zip: **89129**

Phone Number: ☒ Work ☐ Cell
702-464-8480

Work E-mail Address:

mia.guajardo@dignitymemorial.com

Preferred Contact Information (all Board correspondence will be sent to selected):

☐ Home

☒ Work

Address History – Please list places of residence for the last 10 years – attach additional sheets if necessary

1. Current Physical Address: [REDACTED] City: **Las Vegas** State: **NV** Zip: **89129**

Dates of Residence: From: **2012** To: **Current** ☐ Own ☒ Rent

2. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

3. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

4. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

5. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

6. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

7. Prior Physical Address: City: State: Zip:

Dates of Residence: From: To: ☐ Own ☐ Rent

Application and Instructions for Funeral Arranger Licensure

Professional Employment History (5 years) – attach additional sheets if necessary

1. Current Employer:		Dates of Employment:		From:	To:
Palm Cheyenne Mortuary				03/03/2017	
Title:	Office Manager	Duties:			
Address:		City:	State:	Zip:	
7400 W Cheyenne Ave		Las Vegas	NV	89129	
Phone Number:	702-464-8480	Fax #:			

2. Previous Employer:		Dates of Employment:		From:	To:
Title:		Duties:			
Address:		City:	State:	Zip:	
Phone Number:		Fax #:			

3. Previous Employer:		Dates of Employment:		From:	To:
Title:		Duties:			
Address:		City:	State:	Zip:	
Phone Number:		Fax #:			

4. Previous Employer:		Dates of Employment:		From:	To:
Title:		Duties:			
Address:		City:	State:	Zip:	
Phone Number:		Fax #:			

5. Previous Employer:		Dates of Employment:		From:	To:
Title:		Duties:			
Address:		City:	State:	Zip:	
Phone Number:		Fax #:			

Professional Licensing History -- attach additional sheets if necessary

Are you now or have you ever been licensed, certified or registered as an Embalmer or Funeral Director in any other jurisdiction? *If yes, please list all licenses below.*

☐

Yes

☒

No

Have you ever been licensed or are you currently licensed in this State or any other state for any profession? *If yes, please list all licenses below.*

☐

Yes

☒

No

State/Jurisdiction	License Type	License #	Date of Issue

Application and Instructions for Funeral Arranger Licensure

Examination of Applicant

Verification of successful completion of testing through The International Conference must be complete prior to issuance of license. Applicant must take and pass the Nevada Law, Rule and Regulation Exam.

Have you taken and passed the Nevada Law, Rule and Regulation Exam (NVLRR)? ☒ Yes ☐ No

Date NVLRR exam was taken:

Score:

If you have completed the required testing, please make sure an "Official Certified Score Report" is sent to the Board office directly from The Conference.

Military History Questions

Have you ever served on active duty in the Armed Forces of the United States and separated from such service under conditions other than dishonorable? ☐ Yes ☒ No

Have you ever been assigned to duty for a minimum of 6 continuous years in the National Guard or a reserve component of the Armed Forces of the United States and separated from such service under conditions other than dishonorable? ☐ Yes ☒ No

Have you ever served the Commissioned Corps of the United States Public Health Service or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States in the capacity of a commissioned officer while on active duty in defense of the United States and separated from service under conditions other than dishonorable? ☐ Yes ☒ No

Are you currently a spouse of an active military service member? ☐ Yes ☒ No

Nevada Business License Information- Please Check ONE appropriate answer.

- ☒ I do NOT have a Nevada business license number and AM NOT required to have one under the provisions of NRS Chapter 76.
- ☐ I do NOT have a Nevada Business License number and AM required to have one under the provisions of NRS Chapter 76.
- ☐ I have a Nevada business license number assigned by the Secretary of State upon compliance with the provisions of NRS Chapter 76.

Child Support Information – Please Check ONE appropriate answer.

- ☒ I am not subject to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ I am subject to a court order for the support of one or more children and am NOT in compliance with the order or plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Legal Information

- Has there ever been a complaint filed, investigation, or legal action taken against any professional license you have held for any reason? ☐ Yes ☒ No
- Are there any pending legal actions, complaints, investigations or hearings concerning you in process? ☐ Yes ☒ No
- Have you ever had any professional license, certification or registration denied, restricted, suspended, or revoked? ☐ Yes ☒ No
- Have you ever relinquished responsibilities, resigned a position or been fired while a complaint was pending against you? ☐ Yes ☒ No
- (If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)*
- Have you ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) *(If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)* ☒ Yes ☐ No

Application and Instructions for Funeral Arranger Licensure

Certification and Signature

The undersigned hereby applies for a license under the laws and regulations governing funeral and cemetery services and certifies that all statements and documents contained herein are true and correct to the best of his/her knowledge and belief, that he/she is the person named in the credentials submitted, and the same were procured in the regular course of instruction and examination, without fraud or misrepresentation; and with full knowledge that all statements made in this application may be subject to investigation, and may include a check for fingerprints, police records, and former employers. Applicant understands that if any responses on this application are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied. Applicant further understands that if a license is issued and it is later determined that false or misleading information was provided, the license may be revoked.

Applicant agrees to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this application, and understands that any information submitted, including this application, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.

Signature of Applicant

10/02/2024

Date

Mia Guajardo

Print Name



to)





For Board Use Only:

Date Received:	Amount Paid:	Ref. #:
Approved:	Issue Date:	Lic #:
Denied/Withdrawn:	Date Mailed:	

Credit Card Payment Information

Payment Method

Applicant Name: Mia Guajardo

☒  ☐  ☐  ☐ 

Amount: \$ 375

Name on Credit Card: Mia Guajardo

Credit Card Number: [REDACTED] 6453


Expiration Month/Year: 05/26

Billing Address: 7400 W. Chuyenne Ave.

Billing City, State & Zip: Las Vegas NV 89129

Email for Receipt: mia.Guajardo@dignitymemorial.com

Authorization

Signature: 

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Criminal History Reporting Form

Information

This form is required in conjunction with license application forms if applicant has prior criminal history. Each event on this form should indicate a separate event in which charges were filed.

If the crime charged was within the past seven (7) years, a copy of the police report and/or other legal documents related to the criminal charge must be attached to this criminal history form for each event.

Personal Information

Full Legal Name:

Mia Regine Guajardo

Event (Police report and or other legal documents related to the criminal charge must be attached if event was within previous 7 years)

Year charges were filed against you:

2021

Court Location:

Las Vegas Municipal Court

Case Number:

C1248011

Crime Charged:

Battery Domestic Violence

Case Outcome:

☐ Pled Guilty

☐ Found Guilty

☐ Pled no contest

☐ Pending

☒ Dismissed

Date on which you pled guilty, found guilty, pled no contest, or charges were dismissed:

12/07/2022

Penalty Imposed:

DV Classes

Type of Conviction

☐ Category A or B Felony

☐ Gross Misdemeanor

☐ Other:

☐ Category C, D or E Felony

☒ Misdemeanor

Have all penalties/sanctions imposed been satisfied?

☒ Yes

☐ No

Have you attached the police report and/or legal documents related to the criminal charge(s)?

☒ Yes

☐ No

Do you have any other criminal record items to disclose?

☐ Yes

☒ No

If yes, each item requires another copy of this form.

Explanation of Event

Please provide a detailed explanation of the circumstances surrounding the arrest and/or conviction.

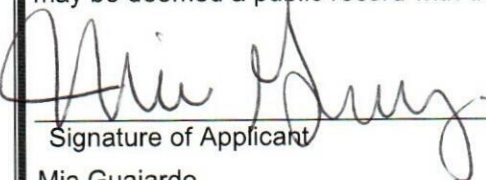
During 2021, I tragically lost my father in March. I was also in a very toxic relationship, that got worse the more I grieved. I was taken out by my (at the time) significant other for my birthday, the day prior to the arrest, and consumed too much alcohol. I became very emotional and belligerent and lashed out on my significant other. Neighbors called the police and I was arrested later that night. This was an extremely dark time in my life but, I was able to take the domestic violence classes and turn my life around.

Criminal History Form

Declaration

The undersigned hereby submits this criminal history form under the laws and regulations governing funeral and cemetery services and certifies that all statements and documents contained herein are true and correct to the best of his/her knowledge and belief, that he/she is the person named in the items submitted, without fraud or misrepresentation; and with full knowledge that all statements made in this criminal history form may be subject to investigation, and may include a check for fingerprints, police records, law enforcement agencies and court records. The applicant understands that if any responses on this criminal history form are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied.

The undersigned agrees to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this criminal history review, and understands that any information submitted, including this form, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.


Signature of Applicant

Mia Guajardo

Print Name

10/02/2024

Date

From: [Nevada Funeral and Cemetery Services Board](#)
To: [Guajardo, Mia](#)
Subject: RE: Mia Guajardo Funeral Arranger Application
Date: Wednesday, October 2, 2024 2:03:34 PM
Attachments: [image001.png](#)

Hi Mia,

Thank you for your quick response. I'll reach out if I have any other questions.

Kind regards,

Jill Gooch

Licensing Specialist and Administrative Assistant
Nevada Funeral and Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775) 825-5535

<https://funeral.nv.gov/>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Wednesday, October 2, 2024 1:53 PM
To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Subject: Re: Mia Guajardo Funeral Arranger Application

Oops. My middle name is Raegine

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary
O 702.464.8480
Palm South Jones Mortuary
O 702.464.8420
PalmMortuary.com

Every Detail Remembered™ | **Dignity**
MEMORIALS

From: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Sent: Wednesday, October 2, 2024 1:51 PM
To: Guajardo, Mia

Subject: RE: Mia Guajardo Funeral Arranger Application

Hi Mia,

Thank you for sending this application in. I wanted to double check that you do not have a middle name. Is that correct?

Kind regards,

Jill Gooch

Licensing Specialist and Administrative Assistant
Nevada Funeral and Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775) 825-5535

<https://funeral.nv.gov/>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>

Sent: Wednesday, October 2, 2024 1:04 PM

To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>

Subject: Mia Guajardo Funeral Arranger Application

Please let me know if I am missing anything or if further action is required.

Thank you,

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary

📞 702.464.8480

Palm South Jones Mortuary

📞 702.464.8420

PalmMortuary.com

Every Detail Remembered™ | **Dignity**
MEMORIALS

From: [Nevada Funeral and Cemetery Services Board](#)
To: ["Guajardo, Mia"](#)
Subject: RE: Mia Guajardo Funeral Arranger Application
Date: Wednesday, November 13, 2024 11:11:15 AM
Attachments: [image001.png](#)
[image002.png](#)

Hi Mia,

Thank you for reaching out. Currently, we are awaiting the results of your background check. We cannot guarantee when we will receive them.

Kind regards,

Jill Gooch

Licensing Specialist and Administrative Assistant
Nevada Funeral and Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775) 825-5535
<https://funeral.nv.gov/>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Wednesday, November 13, 2024 11:09 AM
To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Subject: RE: Mia Guajardo Funeral Arranger Application

Hello,

I was wondering if I would be able to get an update on my application?

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary
📞 702.464.8480
Palm South Jones Mortuary
📞 702.464.8420
PalmMortuary.com

Every Detail Remembered™ | **Dignity**
MEMORIAL

From: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Sent: Wednesday, October 2, 2024 2:04 PM
To: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Subject: RE: Mia Guajardo Funeral Arranger Application



Nevada Funeral & Cemetery Services Board

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Criminal History Reporting Form

Instructions

Complete and submit this form to report criminal action. Complete a separate form for each crime charged.

All criminal history must be reported, regardless of how much time has passed since the date of the event. Failure to report a criminal action or conviction may result in denial of an application for licensure. You are not required to report minor traffic violations. Note that a DUI or DWI must be reported.

Name of Person Reporting

Full Legal Name (First, Middle, Last):

Mia Regine Guajardo

Details of Charge/Arrest

Date of Arrest/Citation:

4/28/2020

Arrest/Citation/Indictment Charge:

Failure to appear in court

Location of Arrest/Citation (City/County/State):

Las Vegas NV

Court and Case Number:

TR005780-20

Information Regarding Conviction

Disposition Date (mm/dd/yyyy): 3/11/2021

☐ Convicted/Guilty

☐ Dismissed

☐ Diversion

Category:

☐ Felony

☒ Misdemeanor

Crime Convicted Of:

Failure to appear in court

Sentence/Fine/Penalty Imposed:

fines

Required Documents

☐ Attach a detailed explanation of the circumstances surrounding the arrest and/or conviction, including any mitigating factors.

☐ Submit a copy of the citation/charging documents, sentencing document, and documents showing that the sentence was satisfied. Documentation is not required for a misdemeanor conviction older than seven (7) years.

Attestation of Reporter

By signing below, I attest under penalty of perjury that the information I provided in this form is true and correct. I further attest that the information I provided is complete, and that I have not withheld, misrepresented, or falsely stated any information regarding the criminal action.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with the criminal history reported above. I understand that any information submitted, including this form, may be considered a public record unless otherwise deemed confidential by law.

Signature of Applicant

Date

Print Name

Case Number: TR005780-20

The initial ticket was for speeding and having expired registration during the midst of covid. I didn't appear I court because of the pandemic. I regrettably did not call or check online for other options at the time resulting in the charge.

TR005780-20 CITY OF NORTH LAS VEGAS VS. GUAJARDO, MIA R

- Case Type:
TRAFFIC NLV
- Case Status:
CLOSED
- Case Judge:
SALMON, DAVID
- Next Event:

All Information Party Charge Ticket/Citation # Event Docket Financial Receipt Additional Fields

Party Information

GUAJARDO, MIA R
- DEFENDANT

- DOB
04/18/1996
- Address
4451 CRIMSON TIDE AVE
NORTH LAS VEGAS, NV 89031
- Phone
(702)290-9585

Alias

Party Attorney

[More Party Information](#)

Party Charge Information

GUAJARDO, MIA R
- DEFENDANT

Charge # 1:

T11001M09NV - MISDEMEANOR BASIC SPEED - 11-20 MPH OVER POSTED LIMIT

- Original Charge
- T11001M09NV BASIC SPEED - 11-20 MPH OVER POSTED LIMIT (MISDEMEANOR)
- Indicted Charge
- Amended Charge
- DV Related?
- Modifiers
- Stage Date
- Ticket #
B00444078
- ATN #
- Tracking #
- Place of Offense
CITY OF NORTH LAS VEGAS
- Offense Location
- Date of Offense
04/28/2020
- Complainant
KRYSZCZUK, ROBERT #1015
RETIRED(001015)

Party Charge Disposition

Disposition Date
Disposition
03/11/2021
DO NOT USE - GUILTY

[Sentencing Information](#)

GUAJARDO, MIA R
- DEFENDANT

Charge # 2:

T01045M00NV - MISDEMEANOR NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE

- Original Charge
- T01045M00NV NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE (MISDEMEANOR)
- Indicted Charge
- Amended Charge
- DV Related?
- Modifiers
- Stage Date
- Ticket #
B00444078
- ATN #
- Tracking #
- Place of Offense
CITY OF NORTH LAS VEGAS
- Offense Location
- Date of Offense
04/28/2020
- Complainant

• KRYSZCZUK, ROBERT #1015
RETIRED(001015)

Party Charge Disposition

Disposition Date
Disposition
03/11/2021
DO NOT USE - GUILTY

Sentencing Information

• GUAJARDO, MIA R
• - DEFENDANT

Charge # 3:
T01042M00NV - MISDEMEANOR OPER UNREG VEH/TRAILER/SEMI

- Original Charge
- T01042M00NV OPER UNREG VEH/TRAILER/SEMI (MISDEMEANOR)
- Indicted Charge
- Amended Charge
- DV Related?
- Modifiers
- Stage Date

- Ticket #
- B00444078
- ATN #
- Tracking #
- Place of Offense
- CITY OF NORTH LAS VEGAS
- Offense Location
- Date of Offense
- 04/28/2020
- Complainant
- KRYSZCZUK, ROBERT #1015
- RETIRED(001015)

Party Charge Disposition

Disposition Date
Disposition
03/11/2021
DO NOT USE - GUILTY

Sentencing Information

• GUAJARDO, MIA R
• - DEFENDANT

Charge # 4:
T25001M00NL - MISDEMEANOR FAILURE TO APPEAR (OBEY CITATION)

- Original Charge
- T25001M00NL FAILURE TO APPEAR (OBEY CITATION) (MISDEMEANOR)
- Indicted Charge
- Amended Charge
- DV Related?
- Modifiers
- Stage Date

- Ticket #
- B00444078
- ATN #
- Tracking #
- Place of Offense
- CITY OF NORTH LAS VEGAS
- Offense Location
- Date of Offense
- 04/28/2020
- Complainant
- KRYSZCZUK, ROBERT #1015
- RETIRED(001015)

Party Charge Disposition

Disposition Date
Disposition
03/11/2021
DO NOT USE - GUILTY

Sentencing Information

Ticket/Citation #

Citation # : B00444078 - CITY OF NORTH LAS VEGAS

• Offense Date
• 04/28/2020

• Agency
• NORTH LAS VEGAS POLICE DEPARTMENT
• Complainant

- Speed Cited
- 50
- Speed Limit
- 35
- Location
- N 5TH ST AT E GOWAN RD
- Insured/Proof
- Accident
- N
- Work Zone
- N
- Haz Mat
- N

- Points
- Priors
- License Taken
- N
- BAC

- Plate
- 074D08
- State
- NV
- Year
- 2013
- Type
- HYUNDAI
- Style
- Color
- GRAY \ GRAY

Events

Date/Time	Location	Type	Result	Event Judge
08/26/2020 12:00 AM	NORTH LAS VEGAS MUNICIPAL COURT	CITATION APPEARANCE DATE	FAILURE TO APPEAR WARRANT ISSUED (DEPT 1)	NORTH LAS VEGAS MUNICIPAL COURT

Docket Information

Date	Description	Docket Text	Amount Owed	Amount Due	File Ref Nbr.
06/09/2020	APPEARANCE DATE SET BY OFFICER	APPEARANCE DATE SET BY OFFICER Event: CITATION APPEARANCE DATE Date: 08/26/2020 Time: 12:00 am Judge: NORTH LAS VEGAS MUNICIPAL COURT Location: NORTH LAS VEGAS MUNICIPAL COURT Result: FAILURE TO APPEAR WARRANT ISSUED			
09/29/2020	FAILURE TO APPEAR VIOLATION ADDED	FAILURE TO APPEAR VIOLATION ADDED Charge #4: FAILURE TO APPEAR (OBEY CITATION)			
09/29/2020	DMV FTA PRINTED	DMV FTA PRINTED DMV FTA NOTICE Sent on: 09/29/2020 13:26:14.31			
09/29/2020	FAILURE TO APPEAR WARRANT ORDERED (DEPT1)	FAILURE TO APPEAR WARRANT ORDERED The following event: CITATION APPEARANCE DATE scheduled for 08/26/2020 at 12:00 am has been resulted as follows: Result: FAILURE TO APPEAR WARRANT ISSUED Judge: NORTH LAS VEGAS MUNICIPAL COURT Location: NORTH LAS VEGAS MUNICIPAL COURT			
09/29/2020	ALERT ISSUED	ALERT ISSUED ACTIVE WARRANT issued on: 09/29/2020 For: GUAJARDO, MIA R Bond Amt: 929 Bond Type:			
09/29/2020	FAILURE TO APPEAR WARRANT PRINTED	FAILURE TO APPEAR WARRANT PRINTED FAILURE TO APPEAR WARRANT Sent on: 09/29/2020 13:50:27.65			
09/29/2020	IN WARRANT STATUS	IN WARRANT STATUS			
03/11/2021	QUASH FAILURE TO APPEAR WARRANT	QUASH FAILURE TO APPEAR WARRANT			
03/11/2021	CASE REACTIVATED	CASE REACTIVATED			
03/11/2021	\$203 FINE/BAIL ASSESSED	\$203 FINE/BAIL ASSESSED Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 08/09/2021 Receipt: Date: 09/04/2021 Receipt: Date: 09/17/2021	\$203.00	\$0.00	
03/11/2021	\$203 FINE/BAIL ASSESSED	\$203 FINE/BAIL ASSESSED Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: Date: 09/17/2021 Receipt: Date: 10/01/2021 Receipt: Date: 10/15/2021	\$203.00	\$0.00	
03/11/2021	\$103 FINE/BAIL ASSESSED	\$103 FINE/BAIL ASSESSED Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt:	\$103.00	\$0.00	

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
		Date: 07/24/2021 Receipt: Date: 08/09/2021			
03/11/2021	\$50 FINE/BAIL ASSESSED	\$50 FINE/BAIL ASSESSED Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: Date: 07/09/2021 Receipt: Date: 07/24/2021	\$50.00	\$0.00	
03/11/2021	\$3 GENETIC MARKER TESTING FEE	\$3 GENETIC MARKER TESTING FEE Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 06/11/2021	\$3.00	\$0.00	
03/11/2021	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: 2402713 Date: 03/11/2021	\$5.00	\$0.00	
03/11/2021	\$7 SPECIALTY COURT FEE ASSESSED	\$7 SPECIALTY COURT FEE ASSESSED Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 06/11/2021	\$7.00	\$0.00	
03/11/2021	\$10 COURT FACILITIES FEE ASSESSED	\$10 COURT FACILITIES FEE ASSESSED Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 07/09/2021	\$10.00	\$0.00	
03/11/2021	\$80 ADMINISTRATIVE ASSESSMENT	\$80 ADMINISTRATIVE ASSESSMENT Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 05/14/2021	\$80.00	\$0.00	
03/11/2021	\$3 GENETIC MARKER TESTING FEE	\$3 GENETIC MARKER TESTING FEE Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: Date: 06/11/2021	\$3.00	\$0.00	
03/11/2021	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: 2402713 Date: 03/11/2021	\$5.00	\$0.00	
03/11/2021	\$7 SPECIALTY COURT FEE ASSESSED	\$7 SPECIALTY COURT FEE ASSESSED Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: Date: 06/11/2021	\$7.00	\$0.00	
03/11/2021	\$10 COURT FACILITIES FEE ASSESSED	\$10 COURT FACILITIES FEE ASSESSED Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: Date: 07/09/2021	\$10.00	\$0.00	
03/11/2021	\$80 ADMINISTRATIVE ASSESSMENT	\$80 ADMINISTRATIVE ASSESSMENT Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE Receipt: Date: 05/14/2021 Receipt: Date: 06/11/2021	\$80.00	\$0.00	
03/11/2021	\$3 GENETIC MARKER TESTING FEE	\$3 GENETIC MARKER TESTING FEE Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt: Date: 06/11/2021	\$3.00	\$0.00	
03/11/2021	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt: 2402713 Date: 03/11/2021	\$5.00	\$0.00	
03/11/2021	\$7 SPECIALTY COURT FEE ASSESSED	\$7 SPECIALTY COURT FEE ASSESSED Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt: Date: 06/11/2021	\$7.00	\$0.00	
03/11/2021	\$10 COURT FACILITIES FEE ASSESSED	\$10 COURT FACILITIES FEE ASSESSED Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt: Date: 07/09/2021	\$10.00	\$0.00	
03/11/2021	\$70 ADMINISTRATIVE ASSESSMENT	\$70 ADMINISTRATIVE ASSESSMENT Charge #3: OPER UNREG VEH/TRAILER/SEMI Receipt: Date: 05/03/2021 Receipt: Date: 05/14/2021	\$70.00	\$0.00	
03/11/2021	\$3 GENETIC MARKER TESTING FEE	\$3 GENETIC MARKER TESTING FEE Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: Date: 06/11/2021	\$3.00	\$0.00	
03/11/2021	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: 2402713 Date: 03/11/2021	\$5.00	\$0.00	
03/11/2021	\$7 SPECIALTY COURT FEE ASSESSED	\$7 SPECIALTY COURT FEE ASSESSED Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: Date: 06/11/2021 Receipt: Date: 07/09/2021	\$7.00	\$0.00	
03/11/2021	\$10 COURT FACILITIES FEE ASSESSED	\$10 COURT FACILITIES FEE ASSESSED Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: Date: 07/09/2021	\$10.00	\$0.00	

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
03/11/2021	\$40 ADMINISTRATIVE ASSESSMENT	\$40 ADMINISTRATIVE ASSESSMENT Charge #4: FAILURE TO APPEAR (OBEY CITATION) Receipt: 2402713 Date: 03/11/2021 Receipt: Date: 05/03/2021	\$40.00	\$0.00	
03/11/2021	PLED NOLO	PLED NOLO Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT			
03/11/2021	WAIVE COURT APPEARANCE	WAIVE COURT APPEARANCE			
03/11/2021	PLED NOLO	PLED NOLO Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE			
03/11/2021	WAIVE COURT APPEARANCE	WAIVE COURT APPEARANCE			
03/11/2021	PLED NOLO	PLED NOLO Charge #3: OPER UNREG VEH/TRAILER/SEMI			
03/11/2021	WAIVE COURT APPEARANCE	WAIVE COURT APPEARANCE			
03/11/2021	PLED NOLO	PLED NOLO Charge #4: FAILURE TO APPEAR (OBEY CITATION)			
03/11/2021	WAIVE COURT APPEARANCE	WAIVE COURT APPEARANCE			
03/11/2021	DMV FTA CLEARED AND SENT TO DMV	DMV FTA CLEARED AND SENT TO DMV			
03/11/2021	AR PLAN FEE	AR PLAN FEE Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 10/15/2021	\$40.00	\$0.00	
04/28/2021	COLLECTION FEE \$25	COLLECTION FEE \$25 Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 07/09/2021	\$25.00	\$0.00	
04/28/2021	COLLECTION FIRST NOTICE SENT	COLLECTION FIRST NOTICE SENT JED COLLECTION LTR 1ST NOTICE Sent on: 04/28/2021 08:49:40.22			
05/03/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 06/11/2021	\$2.55	\$0.00	
05/13/2021	COLLECTION FEE \$25	COLLECTION FEE \$25 Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT Receipt: Date: 07/09/2021	\$25.00	\$0.00	
05/13/2021	COLLECTION FIRST NOTICE SENT	COLLECTION FIRST NOTICE SENT JED COLLECTION LTR 1ST NOTICE Sent on: 05/13/2021 14:41:31.05			
05/14/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 06/11/2021	\$3.30	\$0.00	
06/11/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 06/11/2021	\$3.30	\$0.00	
07/09/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 07/09/2021	\$3.30	\$0.00	
07/24/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 07/24/2021	\$3.30	\$0.00	
08/09/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 08/09/2021	\$3.30	\$0.00	
09/04/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 09/04/2021	\$3.30	\$0.00	
09/17/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 09/17/2021	\$3.30	\$0.00	
10/01/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 10/01/2021	\$3.30	\$0.00	

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
10/15/2021	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 10/15/2021	\$3.12	\$0.00	
10/15/2021	BAIL APPLIED	BAIL APPLIED			
10/15/2021	BAIL IN LIEU OF FINE	BAIL IN LIEU OF FINE Charge #1: BASIC SPEED - 11-20 MPH OVER POSTED LIMIT			
10/15/2021	CASE CLOSED	CASE CLOSED			
10/15/2021	BAIL APPLIED	BAIL APPLIED			
10/15/2021	BAIL IN LIEU OF FINE	BAIL IN LIEU OF FINE Charge #2: NON-SURRENDER SUS/REV/CANX REG CARD/LIC PLATE			
10/15/2021	CASE CLOSED	CASE CLOSED			
10/15/2021	BAIL APPLIED	BAIL APPLIED			
10/15/2021	BAIL IN LIEU OF FINE	BAIL IN LIEU OF FINE Charge #3: OPER UNREG VEH/TRAILER/SEMI			
10/15/2021	CASE CLOSED	CASE CLOSED			
10/15/2021	BAIL APPLIED	BAIL APPLIED			
10/15/2021	BAIL IN LIEU OF FINE	BAIL IN LIEU OF FINE Charge #4: FAILURE TO APPEAR (OBEY CITATION)			
10/15/2021	CASE CLOSED	CASE CLOSED			

Financial Summary

<u>Cost Type</u>	<u>Amount Owed</u>	<u>Amount Paid</u>	<u>Amount Adjusted</u>	<u>Amount Outstanding</u>
AA FEE	\$290.00	\$290.00	\$0.00	\$0.00
FEE	\$162.07	\$162.07	\$0.00	\$0.00
AR FEE	\$40.00	\$40.00	\$0.00	\$0.00
FINE	\$559.00	\$559.00	\$0.00	\$0.00
	\$1,051.07	\$1,051.07	\$0.00	\$0.00

Receipts

<u>Receipt Number</u>	<u>Receipt Date</u>	<u>Received From</u>	<u>Payment Amount</u>
2402713	03/11/2021	GUAJARDO, MIA R	\$50.00
2411930	05/03/2021	MIA GUAJARDO	\$77.55
2414252	05/14/2021	MIA GUAJARDO	\$103.30
2418928	06/11/2021	MIA GUAJARDO	\$103.30
2422984	07/09/2021	MIA GUAJARDO	\$103.30
2425360	07/24/2021	MIA GUAJARDO	\$103.30
2427805	08/09/2021	MIA GUAJARDO	\$103.30
2432073	09/04/2021	MIA GUAJARDO	\$103.30
2434249	09/17/2021	Guajardo Mia	\$103.30
2436456	10/01/2021	Guajardo Mia	\$103.30
2438675	10/15/2021	Guajardo Mia	\$97.12
			\$1,051.07

Additional Fields

• TR HISTORY NUMBER TR005780-20



Nevada Funeral & Cemetery Services Board

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Criminal History Reporting Form

Instructions

Complete and submit this form to report criminal action. Complete a separate form for each crime charged.

All criminal history must be reported, regardless of how much time has passed since the date of the event. Failure to report a criminal action or conviction may result in denial of an application for licensure. You are not required to report minor traffic violations. Note that a DUI or DWI must be reported.

Name of Person Reporting

Full Legal Name (First, Middle, Last):
Mia Regine Guajardo

Details of Charge/Arrest

Date of Arrest/Citation:
8/5/2018

Arrest/Citation/Indictment Charge:
obstructing public officer

Location of Arrest/Citation (City/County/State):
Las Vegas NV

Court and Case Number:
CR003000-18

Information Regarding Conviction

Disposition Date (mm/dd/yyyy): 2/6/2019

☐ Convicted/Guilty

☐ Dismissed

☐ Diversion

Category:

☐ Felony

☒ Misdemeanor

Crime Convicted Of:
obstructing public officer

Sentence/Fine/Penalty Imposed:
initial jail time and fines

Required Documents

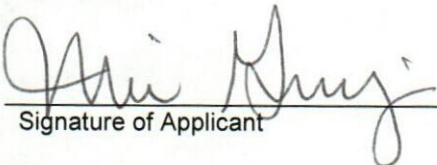
☐ Attach a detailed explanation of the circumstances surrounding the arrest and/or conviction, including any mitigating factors.

☐ Submit a copy of the citation/charging documents, sentencing document, and documents showing that the sentence was satisfied. Documentation is not required for a misdemeanor conviction older than seven (7) years.

Attestation of Reporter

By signing below, I attest under penalty of perjury that the information I provided in this form is true and correct. I further attest that the information I provided is complete, and that I have not withheld, misrepresented, or falsely stated any information regarding the criminal action.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with the criminal history reported above. I understand that any information submitted, including this form, may be considered a public record unless otherwise deemed confidential by law.


Signature of Applicant

11/15/25
Date

Mia Guajardo
Print Name

Case Number: CR003000-18

On August 5, 2018, I was arrested for obstructing a public officer because a friend was being arrested and I caused a scene. I didn't include this with my initial application because I thought the arrest had taken place in 2017.

CR003000-18 CITY OF NORTH LAS VEGAS VS. GUAJARDO, MIA R

Case Type:
CRIMINAL NLV
Case Status:
CLOSED
Case Judge:
HOEFFGEN, SEAN
Next Event:

All Information Party Charge Ticket/Citation # Event Docket Financial Receipt Additional Fields

Party Information

GUAJARDO, MIA R
- DEFENDANT

- DOB
04/18/1996
- Address
4451 CRIMSON TIDE
NORTH LAS VEGAS, NV 89031
- Phone

Alias

Party Attorney

[More Party Information](#)

Party Charge Information

GUAJARDO, MIA R
- DEFENDANT

Charge # 1:

G02019M00NV - MISDEMEANOR FALSE STMT TO/OBSTRUCT PUB OFF

- Original Charge
- G02019M00NV FALSE STMT TO/OBSTRUCT PUB OFF (MISDEMEANOR)
- Indicted Charge
- Amended Charge
- DV Related?
- Modifiers
- Stage Date
- Ticket #
B00338765
- ATN #
- Tracking #
- Place of Offense
CITY OF NORTH LAS VEGAS
- Offense Location
- Date of Offense
08/06/2018
- Complainant

Party Charge Disposition

Disposition Date
Disposition
09/06/2018
PLED NO CONTEST AT ARRAIGNMENT/SENTENCING

[Sentencing Information](#)

Ticket/Citation

Citation # : B00338765 - CITY OF NORTH LAS VEGAS

- Offense Date
08/06/2018
- Agency
NORTH LAS VEGAS POLICE DEPARTMENT
- Complainant
- Speed Cited
- Speed Limit
- 0
- Location
3010 W ANN RD
- Insured/Proof
- Accident
- N
- Work Zone

- N
- Haz Mat
- N
- Points
- Priors
- License Taken
- N
- BAC

- Plate
- State
- NV
- Year
- Type
- Style
- Color

Events

<u>Date/Time</u>	<u>Location</u>	<u>Type</u>	<u>Result</u>	<u>Event Judge</u>
08/08/2018 10:00 AM	COURTROOM 2	IN-CUSTODY	EVENT COMPLETED	HOEFFGEN, SEAN
09/06/2018 08:00 AM	COURTROOM 2	ARRAIGNMENT	EVENT COMPLETED	HOEFFGEN, SEAN

Docket Information

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
08/05/2018	DEFENDANT ARRESTED/IN-CUSTODY	DEFENDANT ARRESTED/IN-CUSTODY			
08/06/2018	PROBABLE CAUSE FOUND	PROBABLE CAUSE FOUND Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF			
08/07/2018	IN-CUSTODY BLOCK SCHEDULED	IN-CUSTODY BLOCK SCHEDULED Event: IN-CUSTODY Date: 08/08/2018 Time: 10:00 am Judge: HOEFFGEN, SEAN Location: COURTROOM 2 Result: EVENT COMPLETED			
08/07/2018	DEFENDANT RELEASED FROM DETENTION	DEFENDANT RELEASED FROM DETENTION			
08/07/2018	BOND FEE	BOND FEE Receipt: 2224134 Date: 08/08/2018	\$50.00	\$0.00	
08/08/2018	EVENT COMPLETED	EVENT COMPLETED The following event: IN-CUSTODY scheduled for 08/08/2018 at 10:00 am has been resulted as follows: Result: EVENT COMPLETED Judge: HOEFFGEN, SEAN Location: COURTROOM 2			
08/08/2018	HEARING SCHEDULED	HEARING SCHEDULED Event: ARRAIGNMENT Date: 09/06/2018 Time: 8:00 am Judge: HOEFFGEN, SEAN Location: COURTROOM 2 Result: EVENT COMPLETED			
08/08/2018	SURETY BOND FILED	SURETY BOND FILED Arrest Bond Added to Case with: Action Code: FALSE STMT TO/OBSTRUCT PUB OFF Arrest Date: 08/06/2018 Custody Location: LAS VEGAS DETENTION CENTER Arrest # Type: LAW ENFORCEMENT AGENCY NUMBER Number: 180805014626 Bond Status: ACTIVE BOND Status Date: 08/07/2018 Blanket Bond: No Okay to Apply: No Bond Type: SURETY BOND Bond Amount: 1140 Bond/Pwr No.: SV5-4919248 Bonding Co.: ALADDIN BAIL BONDS Insurance Co.: SEAVIEW INSURANCE COMPANY			
09/06/2018	FOUND GUILTY	FOUND GUILTY Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF			

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
09/06/2018	PLED NOLO	PLED NOLO Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF			
09/06/2018	\$3 GENETIC MARKER TESTING FEE	\$3 GENETIC MARKER TESTING FEE Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 11/16/2018	\$3.00	\$0.00	
09/06/2018	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND	\$5 ADMINISTRATIVE ASSESSMENT - GEN FUND Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 10/05/2018	\$5.00	\$0.00	
09/06/2018	\$7 SPECIALTY COURT FEE ASSESSED	\$7 SPECIALTY COURT FEE Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 11/16/2018	\$7.00	\$0.00	
09/06/2018	\$10 COURT FACILITIES FEE ASSESSED	\$10 COURT FACILITIES FEE ASSESSED Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 11/16/2018	\$10.00	\$0.00	
09/06/2018	AR PLAN FEE	AR PLAN FEE Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 02/06/2019	\$40.00	\$0.00	
09/06/2018	\$115 ADMINISTRATIVE ASSESSMENT	\$115 ADMINISTRATIVE ASSESSMENT Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 10/05/2018 Receipt: Date: 11/16/2018	\$115.00	\$0.00	
09/06/2018	\$500 FINE/BAIL ASSESSED	\$500 FINE ASSESSED Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 11/16/2018 Receipt: Date: 12/02/2018 Receipt: Date: 12/02/2018 Receipt: Date: 12/14/2018 Receipt: Date: 01/11/2019 Receipt: Date: 02/06/2019	\$500.00	\$0.00	
09/06/2018	CASE IN ACCOUNTS RECEIVABLE STATUS	CASE IN ACCOUNTS RECEIVABLE STATUS AR-100 STARTING 9/20/18			
09/06/2018	BOND EXONERATED	BOND EXONERATED			
09/06/2018	DEFENDANT PRESENT - PRO PER	DEFENDANT PRESENT - PRO PER			
09/06/2018	EVENT COMPLETED	EVENT COMPLETED The following event: ARRAIGNMENT scheduled for 09/06/2018 at 8:00 am has been resulted as follows: Result: EVENT COMPLETED Judge: HOEFFGEN, SEAN Location: COURTROOM 2			
09/06/2018	PRESIDING JUDGE AND STAFF ATTENDING IN-COURT	PRESIDING JUDGE AND STAFF ATTENDING IN-COURT Court Location: COURTROOM 2 Check In: Judge: HOEFFGEN, SEAN Location: COURTROOM 2 Staff: CASTERLINE, MARY ELLEN - COURT CLERK 3: Present CURIEL, LISA - COURT CLERK 3: Present PALOMO, GUILLERMO - INTERPRETER: Present PELAS, VERONICA - INTERPRETER: Present SMEDLEY ESQ, JAMES J. - DEPUTY CITY ATTORNEY: Present Prosecutors: CITY ATTORNEY: Present Parties:			
10/05/2018	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 11/16/2018	\$3.30	\$0.00	
11/14/2018	COLLECTION FEE \$25	COLLECTION FEE \$25 Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF Receipt: Date: 11/16/2018	\$25.00	\$0.00	
11/14/2018	COLLECTION FIRST NOTICE SENT	COLLECTION FIRST NOTICE SENT JED COLLECTION LTR 1ST NOTICE Sent on: 11/14/2018 12:41:23.60			
11/16/2018	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 11/16/2018	\$3.30	\$0.00	

<u>Date</u>	<u>Description</u>	<u>Docket Text</u>	<u>Amount Owed</u>	<u>Amount Due</u>	<u>File Ref Nbr.</u>
12/02/2018	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 12/02/2018	\$2.55	\$0.00	
12/02/2018	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 12/02/2018	\$1.80	\$0.00	
12/14/2018	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 12/14/2018	\$3.30	\$0.00	
01/11/2019	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 01/11/2019	\$3.30	\$0.00	
02/06/2019	CREDIT CARD PROCESSING FEE	CREDIT CARD PROCESSING FEE Receipt: Date: 02/06/2019	\$5.68	\$0.00	
02/06/2019	BAIL APPLIED	BAIL APPLIED			
02/06/2019	BAIL IN LIEU OF FINE	BAIL IN LIEU OF FINE Charge #1: FALSE STMT TO/OBSTRUCT PUB OFF			
02/06/2019	CASE CLOSED	CASE CLOSED			

Financial Summary

<u>Cost Type</u>	<u>Amount Owed</u>	<u>Amount Paid</u>	<u>Amount Adjusted</u>	<u>Amount Outstanding</u>
AA FEE	\$120.00	\$120.00	\$0.00	\$0.00
FEE	\$118.23	\$118.23	\$0.00	\$0.00
AR FEE	\$40.00	\$40.00	\$0.00	\$0.00
FINE	\$500.00	\$500.00	\$0.00	\$0.00
	\$778.23	\$778.23	\$0.00	\$0.00

Receipts

<u>Receipt Number</u>	<u>Receipt Date</u>	<u>Received From</u>	<u>Payment Amount</u>
2224134	08/08/2018	ALADDIN BAIL BONDS	\$50.00
2235329	10/05/2018	MIA GUAJARDO	\$103.30
2243816	11/16/2018	MIA GUAJARDO	\$103.30
2246530	12/02/2018	MIA GUAJARDO	\$77.55
2246531	12/02/2018	MIA GUAJARDO	\$51.80
2249252	12/14/2018	MIA GUAJARDO	\$103.30
2254491	01/11/2019	MIA GUAJARDO	\$103.30
2259869	02/06/2019	MIA GUAJARDO	\$185.68
			\$778.23

Additional Fields

SCOPE 7765829

Stephanie McGee

From: Nevada Funeral and Cemetery Services Board
Sent: Wednesday, November 27, 2024 10:58 AM
To: Guajardo, Mia
Subject: Guajardo FA Application-Criminal History
Attachments: Guajardo_Mia bkck 11.18.2024.pdf

Good morning, Mia—

In consideration of your application, I reviewed the following: 1) your application for a funeral arranger application received on October 2, 2024; 2) the attached Criminal History Reporting Forms that you submitted on November 22, 2024; and 3) the attached criminal history report the Board received on November 18, 2024. The crimes listed in the criminal history report were not reported with your application for a funeral arranger license.

The criminal history report indicates that you were found guilty of the following misdemeanors: false statement to/obstructing a public office in 2018 and failure to appear on April 28, 2020. Because the crimes occurred within the last seven years, you are required to submit copies of the police report and/or other legal documents related to the criminal charges. Include documentation from the court that indicates that the fines and court costs were paid and that any sentence was completed. Please note that this requirement to submit documentation is noted on the Criminal History Reporting Form.

In addition, the Criminal History Reporting Forms are incomplete, as they lack sufficient detail regarding the crimes, including lacking a detailed explanation of the circumstances. Please submit forms with complete information and sufficient detail for consideration.

Please include an explanation as to why these convictions were not disclosed with your initial application. Failure to disclose criminal history may be considered misrepresentation or fraud in connection with an application and may be considered by the Board in determining whether you qualify for a license. (NRS 642.362, NRS 642.512, NRS 642.513, and NAC 642.085).

Finally, with your application, you submitted a Criminal History Reporting Form in which you disclose that you were convicted of “Battery Domestic Violence” in 2021. As required on the criminal history form, you must submit the police report and other legal documents related to the charge. No such documents were included with your application. To complete your application, you must submit the legal documents regarding this conviction.

Upon receipt of the information requested above, this office will proceed with consideration of your application. Please let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535

<https://funeral.nv.gov>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Friday, November 22, 2024 10:17 AM
To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Subject: Criminal History

Please let me know what other steps I may take to move forward, if possible.

Thank you,

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary

📞 702.464.8480

Palm South Jones Mortuary

📞 702.464.8420

PalmMortuary.com

Every Detail Remembered | **Dignity**

Stephanie McGee

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Thursday, January 30, 2025 12:02 PM
To: Stephanie McGee
Subject: RE: Guajardo FA Application-Criminal History Domestic Battery
Attachments: Mia Guajardo - LVMC.pdf

Thank you.

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary
O 702.464.8480
Palm South Jones Mortuary
O 702.464.8420
PalmMortuary.com

Every Detail Remembered | **Dignity**

From: Stephanie McGee <director@fb.nv.gov>
Sent: Monday, January 27, 2025 9:35 AM
To: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Subject: RE: Guajardo FA Application-Criminal History Domestic Battery

Thank you, Mia—

Would you please send a copy of the sentencing document?

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Monday, January 27, 2025 9:33 AM
To: Stephanie McGee <director@fb.nv.gov>
Subject: RE: Guajardo FA Application-Criminal History Domestic Battery

Hello,

Please let me know if I am missing anything else.

Thank you.

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary

📞 702.464.8480

Palm South Jones Mortuary

📞 702.464.8420

PalmMortuary.com

Every Detail Remembered | **Dignity**

From: Stephanie McGee <director@fb.nv.gov>

Sent: Thursday, January 23, 2025 4:38 PM

To: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>

Subject: Guajardo FA Application-Criminal History Domestic Battery

Mia—

When you initially submitted your funeral arranger application, you submitted a Criminal History Reporting Form in which you disclose that you were convicted of “Battery Domestic Violence” in 2021. As required on the criminal history form, you must submit the police report and other legal documents related to the charge. No such documents were included with your application and to date, I have not received the legal documents. Please submit the legal documents regarding this conviction. For your application to be considered at the upcoming Board meeting, please submit this information by January 30, 2025.

In anticipation of your application being complete for consideration at the February meeting, I have attached an open meeting law notice. This is required for your application to be considered by the Board at a public meeting. Please sign and return this document no later than January 30, 2025.

Again, to be considered at the upcoming meeting, on or before January 30, 2025, you need to: 1) complete your application by submitting the legal documents regarding the 2021 domestic violence charge, and 2) return the signed open meeting law notice (attached).

Please let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director

Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509
(775)825-5535
<https://funeral.nv.gov>

From: Nevada Funeral and Cemetery Services Board
Sent: Wednesday, November 27, 2024 10:58 AM
To: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Subject: Guajardo FA Application-Criminal History

Good morning, Mia—

In consideration of your application, I reviewed the following: 1) your application for a funeral arranger application received on October 2, 2024; 2) the attached Criminal History Reporting Forms that you submitted on November 22, 2024; and 3) the attached criminal history report the Board received on November 18, 2024. The crimes listed in the criminal history report were not reported with your application for a funeral arranger license.

The criminal history report indicates that you were found guilty of the following misdemeanors: false statement to/obstructing a public office in 2018 and failure to appear on April 28, 2020. Because the crimes occurred within the last seven years, you are required to submit copies of the police report and/or other legal documents related to the criminal charges. Include documentation from the court that indicates that the fines and court costs were paid and that any sentence was completed. Please note that this requirement to submit documentation is noted on the Criminal History Reporting Form.

In addition, the Criminal History Reporting Forms are incomplete, as they lack sufficient detail regarding the crimes, including lacking a detailed explanation of the circumstances. Please submit forms with complete information and sufficient detail for consideration.

Please include an explanation as to why these convictions were not disclosed with your initial application. Failure to disclose criminal history may be considered misrepresentation or fraud in connection with an application and may be considered by the Board in determining whether you qualify for a license. (NRS 642.362, NRS 642.512, NRS 642.513, and NAC 642.085).

Finally, with your application, you submitted a Criminal History Reporting Form in which you disclose that you were convicted of “Battery Domestic Violence” in 2021. As required on the criminal history form, you must submit the police report and other legal documents related to the charge. No such documents were included with your application. To complete your application, you must submit the legal documents regarding this conviction.

Upon receipt of the information requested above, this office will proceed with consideration of your application. Please let me know if you have any questions.

Kind regards,

Stephanie

Stephanie Bryant McGee
Executive Director
Nevada Funeral & Cemetery Services Board
3740 Lakeside Drive, Suite 201
Reno, NV 89509

(775)825-5535
<https://funeral.nv.gov>

From: Guajardo, Mia <Mia.Guajardo@Dignitymemorial.com>
Sent: Friday, November 22, 2024 10:17 AM
To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Subject: Criminal History

Please let me know what other steps I may take to move forward, if possible.

Thank you,

Mia Guajardo
Office Manager

Palm Cheyenne Mortuary
📞 702.464.8480
Palm South Jones Mortuary
📞 702.464.8420
PalmMortuary.com

Every Detail Remembered | **Dignity**



Las Vegas Municipal Court
100 E. Clark Ave.
Las Vegas, NV 89101
38-COURT (702-382-6878)

Mailing Address:
P.O. Box 3920
Las Vegas, NV 89127

DOCKET

THE CITY OF LAS VEGAS

Plaintiff,

vs.

MIA GUAJARDO

Defendant

Case Number: **C1248011**

History Number: **100476857**

SCOPE: **7765829**

Violation Date: **4/19/2021**

Case Status: **CLOSED**

Status Date: **12/7/2022**

Next Court Date:

Case Proceedings

Date/Time	Proceeding
7/19/2021 1:00 PM	Dept 1 Arraignment - Translation
7/19/2021 1:00 PM	Scheduled: Dept 1 07/19/2021 13:00 - Arraignment - Arraignment
9/15/2021 8:29 AM	Scheduled: Dept 1 09/15/2021 08:29 - PreTrial - PA - Pre-Trial
9/15/2021 8:29 AM	Dept 1 PreTrial - PA - Translation
4/11/2022 8:30 AM	Scheduled: Dept 1 04/11/2022 08:30 - Status Check - Status Check
4/11/2022 8:30 AM	Dept 1 Status Check - Translation
9/14/2022 7:03 AM	ATTORNEY ASSIGNED: ROSENBLUM, MOLLY - BAR No 8242
9/19/2022 8:30 AM	Dept 1 Status Check - Translation
9/19/2022 8:30 AM	Scheduled: Dept 1 09/19/2022 08:30 - Status Check - Status Check

COUNT 1

Original Violation	Current/Final Violation	Disposition	Disposed Date
Battery/Domestic Violence (Criminal-200.485)	BATTERY DOMESTIC VIOLENCE, FIRST OFFENSE (Criminal-10.02.010)	Dismissed	12/7/2022 3:09 PM

Date/Time	Proceeding
4/19/2021 7:55 PM	Case Created
6/16/2021 3:38 PM	Complaint Filed
9/15/2021 12:00 AM	Plea Added - Submit
12/7/2022 3:09 PM	Disposition: Other: Converted Dismissed



CITY OF LAS VEGAS
MUNICIPAL COURT

Las Vegas Municipal Court

100 E. Clark Ave.
Las Vegas, NV 89101
38-COURT (702-382-6878)

Mailing Address:
P.O. Box 3920
Las Vegas, NV 89127

DOCKET

THE CITY OF LAS VEGAS

Plaintiff,

vs.

MIA GUAJARDO

Defendant

Case Number: **C1248011**

History Number: **100476857**

SCOPE: **7765829**

Violation Date: **4/19/2021**

Case Status: **CLOSED**

Status Date: **12/7/2022**

Next Court Date:

Sentencing

Sentence	Amount	Status/Paid	Balance	Status Date
Credit Time Served	2 - Days	Imposed	0	9/19/2022
Suspended Jail	179 - Days	Suspended	0	9/19/2022
Stay Out of Trouble - Broad	1 -	Imposed	0	9/19/2022
DV Level I	1 - Program	Imposed	0	9/19/2022

I HEREBY CERTIFY that this is a full,
true and correct copy of the Docket
made and entered
on the above entitled action.


MUNICIPAL COURT CLERK

Page 2 of 2

State of Nevada Funeral and Cemetery Services

Balance Sheet

As of January 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CheckingState of NV Funeral Brd	385,754.10
Total Bank Accounts	\$385,754.10
Accounts Receivable	
Accounts Receivable	10.00
Total Accounts Receivable	\$10.00
Other Current Assets	
Payroll Refunds	0.00
Prepaid expenses	-222.48
Undeposited Funds	0.00
Total Other Current Assets	\$ -222.48
Total Current Assets	\$385,541.62
Fixed Assets	
Accumulated Depreciation	-24,423.32
Machinery & Equipment	27,858.21
Total Fixed Assets	\$3,434.89
Other Assets	
Accum Depr - Right of Use Asset	-48,408.00
Deferred Outflows related to OPEB	7,614.74
Right of Use Asset	66,268.00
Security Deposits	1,500.00
Total Other Assets	\$26,974.74
TOTAL ASSETS	\$415,951.25

State of Nevada Funeral and Cemetery Services

Balance Sheet

As of January 31, 2025

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Accrued Expenses	0.00
Deferred Revenue - Current	63,994.26
Direct Deposit Payable	0.00
Lease Liability - Current	13,437.00
Payroll Liabilities	0.00
Accrued Compensation	0.00
Deferred Compensation	0.00
Federal Taxes (941/944)	0.00
Federal Unemployment (940)	0.00
NV UI Bond Obligation Assessment	0.00
NV Unemployment Tax	0.00
PEBP Adjust	0.00
PEBP Medical	82.23
Vacation Liability	22,331.33
Total Payroll Liabilities	22,413.56
Total Other Current Liabilities	\$99,844.82
Total Current Liabilities	\$99,844.82
Long-Term Liabilities	
Deferred Inflows related to OPEB	14,694.00
Deferred Revenue - Non Current	0.00
Lease Liability - Non Current	5,244.00
Net OPEB Liabilities	177,872.00
Total Long-Term Liabilities	\$197,810.00
Total Liabilities	\$297,654.82
Equity	
Fund Balance	111,487.43
Invested in Capital Assets	20,079.00
Net Income	-13,270.00
Total Equity	\$118,296.43
TOTAL LIABILITIES AND EQUITY	\$415,951.25

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - January 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Administrative Fee (Reissue or Addl Lic)	150.00	1,000.00	-850.00	15.00 %
Administrative Fine	9,200.00		9,200.00	
Approval of Managing Funeral Director	2,700.00	4,300.00	-1,600.00	62.79 %
Cemetery Renewals	1,050.00	1,900.00	-850.00	55.26 %
Crematory Renewals	2,508.31	4,000.00	-1,491.69	62.71 %
Embalmer Renewals	5,216.69	8,150.00	-2,933.31	64.01 %
Establishment Permit Renewals	3,850.00	6,500.00	-2,650.00	59.23 %
Examinations	2,700.00	4,000.00	-1,300.00	67.50 %
Funeral Arranger Renewals	7,896.91	13,000.00	-5,103.09	60.75 %
Funeral Director Renewals	8,866.69	14,300.00	-5,433.31	62.00 %
Initial Licensing	19,532.77	28,000.00	-8,467.23	69.76 %
Interest Income	23.37	140.00	-116.63	16.69 %
Legal and Miscellaneous Fees	4,024.74	500.00	3,524.74	804.95 %
NV Regulatory Fee	137,690.00	287,500.00	-149,810.00	47.89 %
Study Guide		100.00	-100.00	
Total Income	\$205,409.48	\$373,390.00	\$ -167,980.52	55.01 %
GROSS PROFIT	\$205,409.48	\$373,390.00	\$ -167,980.52	55.01 %
Expenses				
Administrative Fines	9,200.00		9,200.00	
Attorney General - Legal Fees	3,886.74	15,000.00	-11,113.26	25.91 %
Background Checks	837.90	1,100.00	-262.10	76.17 %
Bank fees	2,312.30	5,401.00	-3,088.70	42.81 %
Board Member Compensation	3,000.00	4,200.00	-1,200.00	71.43 %
Conferenc/Training Registration	1,000.00	1,500.00	-500.00	66.67 %
Contractual services				
Bookkeeping	7,020.00	9,600.00	-2,580.00	73.13 %
Dues and Tests		250.00	-250.00	
Total Contractual services	7,020.00	9,850.00	-2,830.00	71.27 %
Dues / Memberships	260.00		260.00	
Equipment and Furnishings		1,559.00	-1,559.00	
Insurance	1,777.38	4,100.00	-2,322.62	43.35 %
Meeting Expenses		2,430.00	-2,430.00	
Office Lease	12,152.00	20,632.00	-8,480.00	58.90 %
Office Supplies	3,283.45	5,000.00	-1,716.55	65.67 %
Payroll Expenses				
Administrative Wages	30,308.00	49,900.00	-19,592.00	60.74 %
Employer Taxes	10,159.55	15,622.00	-5,462.45	65.03 %
Executive Director Salary	66,182.75	110,000.00	-43,817.25	60.17 %
Health Insurance	14,372.58	23,000.00	-8,627.42	62.49 %
Inspector/Investigation Wages	20,526.70	34,300.00	-13,773.30	59.84 %
Retirement	16,967.42	28,159.00	-11,191.58	60.26 %
Vacation Expense	4,410.97		4,410.97	

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - January 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Payroll Expenses	162,927.97	260,981.00	-98,053.03	62.43 %
Postage	518.17	2,250.00	-1,731.83	23.03 %
Printing and Copying	986.72	3,500.00	-2,513.28	28.19 %
Repair and Maintenance	102.37	600.00	-497.63	17.06 %
Technical Support Web Site	120.30	1,850.00	-1,729.70	6.50 %
Telephone/Internet	2,109.48	3,600.00	-1,490.52	58.60 %
Travel	4,035.32	12,500.00	-8,464.68	32.28 %
Utilities	3,159.38	5,250.00	-2,090.62	60.18 %
Total Expenses	\$218,689.48	\$361,303.00	\$ -142,613.52	60.53 %
NET OPERATING INCOME	\$ -13,280.00	\$12,087.00	\$ -25,367.00	-109.87 %
NET INCOME	\$ -13,280.00	\$12,087.00	\$ -25,367.00	-109.87 %

State of Nevada Funeral and Cemetery Services

Regulatory Fees

July - December, 2024

	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	TOTAL
102L Green Farewells	150.00	130.00	130.00	90.00	180.00		\$680.00
104 Serenity Funeral Home	220.00	210.00	130.00	210.00			\$770.00
105L Horizons Cremation		0.00	0.00	0.00	0.00	0.00	\$0.00
108 Truckee Meadows Cremation & Burial Svcs	720.00	700.00	660.00	500.00	640.00		\$3,220.00
109 Las Vegas Islamic Cemetery	70.00	30.00	60.00	50.00	0.00	30.00	\$240.00
10 Bunker's Eden Vale Mortuary	430.00	490.00	400.00	380.00	190.00	260.00	\$2,150.00
110 McDermott Funeral Home	880.00	830.00	650.00	700.00	550.00	840.00	\$4,450.00
111 Funeraria Casa De Paz	200.00	250.00	200.00		190.00		\$840.00
113 Nevada Funeral Service	70.00	90.00	130.00	90.00	90.00		\$470.00
114 Eastside Memorial Park	110.00	60.00	70.00	80.00	40.00	80.00	\$440.00
115 Mountain Vista Chapel	60.00	80.00	0.00	70.00	60.00	80.00	\$350.00
116 Sonoma Funeral Home	150.00	130.00	100.00	120.00	140.00	110.00	\$750.00
127 Truckee Meadows Cremation - Sparks	0.00	0.00	0.00	0.00	0.00		\$0.00
129 Andres Family Mortuary & Crematory	190.00	140.00	90.00	170.00	90.00	140.00	\$820.00
134 La Eternidad Funeral	300.00	200.00	120.00	200.00	300.00	190.00	\$1,310.00
138 Care Cremation	730.00	660.00	550.00	670.00	590.00	630.00	\$3,830.00
139 Giddens Memorial Chapel	390.00	380.00	220.00	240.00	280.00	330.00	\$1,840.00
140 Beverly's Memorial Chapel	10.00	10.00	20.00	60.00			\$100.00
141 Camino AL Cielo Funeral Chapel	60.00	90.00	90.00	20.00	50.00	50.00	\$360.00
142 Pulido Funerals	0.00	0.00	0.00	10.00	0.00	0.00	\$10.00
143 The Gardens	90.00	80.00	50.00	150.00	130.00	140.00	\$640.00
144 Earth Funeral		140.00	170.00				\$310.00
15 Southern Nevada Mortuary	90.00	40.00	30.00	30.00	60.00	40.00	\$290.00
18 Gunter's Hawthorne Funeral Home	90.00	60.00	60.00	30.00	80.00	70.00	\$390.00
30 Bunker's Memory Garden	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
3 Mountain View Mortuary	280.00	390.00	350.00	350.00	230.00	390.00	\$1,990.00
56 Pahrump Family Mortuary Group	190.00	260.00	310.00	330.00	280.00	280.00	\$1,650.00
5 Smith Family Funeral Home	240.00	310.00	340.00	190.00	170.00	330.00	\$1,580.00
7 Burns Funeral Home, Inc.	270.00	370.00	340.00	250.00	240.00		\$1,470.00
85 Heritage Mortuary	210.00	250.00	180.00		160.00	220.00	\$1,020.00
8 Freitas Ruprecht Funeral Home	100.00	130.00	110.00	100.00	50.00	110.00	\$600.00
92 Smart Cremation	130.00	60.00	50.00	110.00	60.00	100.00	\$510.00
Anthem							\$0.00
101L Sunrise Cremation	400.00	500.00	390.00	440.00	250.00	310.00	\$2,290.00
133 Desert Memorial	360.00	400.00	270.00	350.00	280.00	250.00	\$1,910.00
Total Anthem	760.00	900.00	660.00	790.00	530.00	560.00	\$4,200.00
FPG Nevada							\$0.00
100L Tulip Cremation	20.00	40.00	50.00	40.00	30.00	30.00	\$210.00
130 Kraft-Sussman Funeral Services	190.00	120.00	210.00	170.00	150.00	170.00	\$1,010.00
98L Vegas Valley Cremation McLeod	170.00	290.00	310.00	220.00	250.00	180.00	\$1,420.00
Total FPG Nevada	380.00	450.00	570.00	430.00	430.00	380.00	\$2,640.00
Inspired Life Holdings							\$0.00
128 Inspired Life Memorials & Cremations	420.00	240.00	210.00	260.00	250.00	340.00	\$1,720.00
93L Inspired Life Cremations	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
99 Inspired Life Cremations	10.00	10.00	60.00	30.00	40.00	60.00	\$210.00
Total Inspired Life Holdings	430.00	250.00	270.00	290.00	290.00	400.00	\$1,930.00
Integrity Funeral Service							\$0.00
117 Walton's Funerals and Cremations - Church	150.00	60.00	170.00	140.00	80.00	120.00	\$720.00
118 Walton's Chapel of the Valley	210.00	430.00	200.00	280.00	280.00	340.00	\$1,740.00
119 O'Brien Rogers & Crosby Funeral Home	90.00	40.00	90.00	110.00	90.00	140.00	\$560.00
120 Ross, Burke & Knobel Mortuary - Reno	260.00	230.00	340.00	350.00	260.00	190.00	\$1,630.00

State of Nevada Funeral and Cemetery Services

Regulatory Fees

July - December, 2024

	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	TOTAL
121 Walton's Sierra Chapel	560.00	420.00	470.00	420.00	790.00	520.00	\$3,180.00
122 Walton's Sparks Funeral Home	200.00	170.00	160.00	130.00	110.00	120.00	\$890.00
123 Cremation Society of Nevada - Affinity	150.00	160.00	180.00	160.00	130.00	260.00	\$1,040.00
124 Cremation Society of Nevada - Capitol City	280.00	190.00	180.00	480.00	190.00	300.00	\$1,620.00
125 John Sparks Memorial Cremation	210.00	120.00	140.00	120.00	130.00	180.00	\$900.00
126 Cremation Society of Nevada - Northern Nevada	50.00	40.00	40.00	30.00	30.00	70.00	\$260.00
136 Autumn Funerals & Cremation	180.00	170.00	170.00	90.00	210.00	150.00	\$970.00
Total Integrity Funeral Service	2,340.00	2,030.00	2,140.00	2,310.00	2,300.00	2,390.00	\$13,510.00
La Paloma Funeral Services							\$0.00
131 La Paloma - West	410.00	290.00	230.00	290.00	250.00	310.00	\$1,780.00
79 La Paloma - Stephanie	720.00	590.00	670.00	700.00	530.00	600.00	\$3,810.00
88 La Paloma - Longley	190.00	260.00	220.00	400.00	320.00	350.00	\$1,740.00
Total La Paloma Funeral Services	1,320.00	1,140.00	1,120.00	1,390.00	1,100.00	1,260.00	\$7,330.00
Legacy Funeral Holdings, Inc.							\$0.00
Davis Funeral Home & Memorial Park							\$0.00
103 Las Vegas Cremations	520.00	500.00	400.00	370.00	410.00	450.00	\$2,650.00
132 Las Vegas Cremations	440.00	550.00	410.00	490.00	260.00	320.00	\$2,470.00
26 Davis South Eastern Avenue	1,440.00	1,320.00	1,150.00	1,150.00	960.00	920.00	\$6,940.00
28 Davis South Rainbow Rd	190.00	170.00	200.00	330.00	190.00	340.00	\$1,420.00
Total Davis Funeral Home & Memorial Park	2,590.00	2,540.00	2,160.00	2,340.00	1,820.00	2,030.00	\$13,480.00
Total Legacy Funeral Holdings, Inc.	2,590.00	2,540.00	2,160.00	2,340.00	1,820.00	2,030.00	\$13,480.00
Perfect Cremations							\$0.00
104L Perfect Cremations	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
Total Perfect Cremations	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
SCI							\$0.00
Alderwoods (Nevada) Inc.							\$0.00
38 Thomas and Jones Affordable Funeral Home	160.00	220.00	150.00	180.00	250.00	170.00	\$1,130.00
Total Alderwoods (Nevada) Inc.	160.00	220.00	150.00	180.00	250.00	170.00	\$1,130.00
Keystone America							\$0.00
36 FitzHenry's - Fairview	310.00	150.00	200.00	160.00	130.00	260.00	\$1,210.00
58 FitzHenry's - Highway 395	120.00	100.00	30.00	20.00	30.00	70.00	\$370.00
Total Keystone America	430.00	250.00	230.00	180.00	160.00	330.00	\$1,580.00
Neptune Management Corp.							\$0.00
64L Neptune Society - Las Vegas	810.00	910.00	960.00	950.00	770.00	920.00	\$5,320.00
81L Neptune Society - Reno	670.00	580.00	720.00	530.00	490.00	530.00	\$3,520.00
87L National Cremation Society	180.00	130.00	140.00	250.00	170.00	170.00	\$1,040.00
Total Neptune Management Corp.	1,660.00	1,620.00	1,820.00	1,730.00	1,430.00	1,620.00	\$9,880.00
Palm Mortuaries							\$0.00
105 Palm - Southwest	310.00	270.00	230.00	240.00	250.00	380.00	\$1,680.00
17 Palm - Downtown (N Main)	610.00	700.00	700.00	510.00	630.00	700.00	\$3,850.00
19 Palm - Boulder Hwy	490.00	380.00	380.00	400.00	380.00	510.00	\$2,540.00
27 Palm - Eastern	960.00	980.00	810.00	980.00	1,020.00	1,070.00	\$5,820.00
37 Palm - South Jones	200.00	220.00	240.00	230.00	190.00	240.00	\$1,320.00
54 Palm - Cheyenne	280.00	330.00	360.00	290.00	310.00	330.00	\$1,900.00
55 Affordable Cremation - Decatur	1,140.00	1,090.00	1,100.00	970.00	910.00	1,200.00	\$6,410.00
69 King David Memorial Chapel	200.00	220.00	220.00	150.00	110.00	190.00	\$1,090.00
80 Palm - Northwest	580.00	680.00	640.00	640.00	590.00	670.00	\$3,800.00
Total Palm Mortuaries	4,770.00	4,870.00	4,680.00	4,410.00	4,390.00	5,290.00	\$28,410.00
Total SCI	7,020.00	6,960.00	6,880.00	6,500.00	6,230.00	7,410.00	\$41,000.00
Simple Cremation, Inc. -							\$0.00

State of Nevada Funeral and Cemetery Services

Regulatory Fees

July - December, 2024

	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	TOTAL
103L Simple Cremation Central	410.00	250.00	220.00	350.00	310.00	300.00	\$1,840.00
53L Simple Cremation, Inc. - NW (Rancho)	440.00	370.00	330.00	450.00	330.00	370.00	\$2,290.00
77L Simple Cremation, Inc. - Reno (Kietzke)	350.00	330.00	390.00	290.00	320.00	270.00	\$1,950.00
85L Simple Cremation, Inc. - SW (Durango)	390.00	340.00	400.00	530.00	370.00	390.00	\$2,420.00
86L Simple Cremation Inc. Henderson (Lake Mead)	390.00	430.00	420.00	390.00	420.00	520.00	\$2,570.00
89L Simple Cremation Inc. - Sparks (Rock)	280.00	330.00	380.00	470.00	420.00	340.00	\$2,220.00
90L Simple Cremation - East (Sahara)	650.00	610.00	670.00	440.00	530.00	420.00	\$3,320.00
Total Simple Cremation, Inc. -	2,910.00	2,660.00	2,810.00	2,920.00	2,700.00	2,610.00	\$16,610.00
Smith E LLC							\$0.00
135 Star Mortuary	280.00	280.00	310.00	220.00	180.00	310.00	\$1,580.00
137 Star Mortuary	110.00	180.00	170.00	140.00	140.00	210.00	\$950.00
89 Star Mortuary (Funeral Smith)	70.00	50.00	70.00	40.00	100.00	70.00	\$400.00
Total Smith E LLC	460.00	510.00	550.00	400.00	420.00	590.00	\$2,930.00
Southern Nevada Funeral Services, LLC							\$0.00
2 Lee Funeral Home	180.00	120.00	90.00	170.00	140.00		\$700.00
Total Southern Nevada Funeral Services, LLC	180.00	120.00	90.00	170.00	140.00		\$700.00
The Funeral Directors Management Group							\$0.00
49 Moapa Valley & Virgin Valley Mortuaries	60.00	70.00	30.00	60.00	60.00		\$280.00
Total The Funeral Directors Management Group	60.00	70.00	30.00	60.00	60.00		\$280.00
TOTAL	\$24,880.00	\$24,200.00	\$22,890.00	\$22,800.00	\$20,870.00	\$22,050.00	\$137,690.00



State of Nevada
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201 Reno, NV 89509
Phone (775) 825-5535 * Email: nvfuneralboard@fb.nv.gov

Executive Director Report – February 7, 2025

Executive Summary

The Nevada Legislature is in session, and I am monitoring Senate Bill 78, which will impact the Board. There was an uptick in licensing applications in the past quarter and, therefore, an increase in the number of licensees. One funeral establishment, Beverly's Memorial Chapel (EST140), closed effective December 16, 2024. Complaint numbers have been down, although the number of inquiries not resulting in a complaint was higher than in previous quarters. The Board is subject to its biennial financial audit this year, which is due on December 1st. With the exception of Dr. Chaney, the terms for all Board members expire on September 30, 2025.

The following sections provide more information regarding the activities in the past three months:

Licensing

Since the November meeting, the office received 35 applications for the following licenses: 4 embalmers (2 reciprocal), 1 apprentice embalmer, 5 funeral directors, 11 funeral arrangers, 3 cemeteries, 2 crematories, 3 one funeral establishments, 1 direct cremation facility, and 5 requests for change of managing funeral director.

Since November 20, 2024, I approved the following individual licenses:

Funeral Directors

FD1030 Ramos, Michael
FD1031 Amezcua, Jose
FD1032 Ettaki, Amanda
FD1033 Mora, Manuel
FD1034 Hollingsworth, Richard

Funeral Arrangers

FA358 Lee, Aaronya
FA359 Gonzalez, Mary
FA360 McNeil, J.M.
FA361 Sandoval, Maria
FA362 Meyer, Evelyn
FA363 Candelas, Michelle
FA364 Misher, LaTara
FA365 Collins, Kayla
FA366 Cottrell, Brian
FA367 Gonzalez Ortigoza, Judith
FA368 Ruffin, LaTerra

Embalmers

EMB911 Young, Durrell
EMB912R Ramos, Michael
EMB913R Amezcua, Jose
EMB914 Aguilera, Annie

Inactivations

FD652 Heard, Jr., Perry
FD913 Dreiling, Daren

As of the date of this report, the total number of active licenses is as follows:

Individuals

Funeral Arrangers	180
Funeral Directors	178
Embalmers	90 (42 Reciprocal)
Apprentice Embalmers	4
Total	452 (Nov 20, 2024: 433)

Facilities

Funeral Establishments	67
Direct Cremation Facilities	19
Crematories	27
Cemeteries	18
Total	131

Complaints

Since the last meeting, the office has opened one complaint file. In calendar year 2024, the office opened 21 complaints. There are currently 23 open complaints in the following status: 7 pending investigation/review, 13 pending recommendation or formal complaint, and 3 being monitored for compliance with a consent decree or order.

Required Reports

- The Quarterly Report of Occupational Licensing Boards was uploaded to the Legislative Counsel Bureau on January 17, 2025. Pursuant to NRS 622.100, this Board is required to report licensing totals, disciplinary actions, license denials, and license disqualifications based on criminal history. The report is available at: [Nevada Legislative Counsel Bureau Reports of Occupational Licensing Boards \(state.nv.us\)](https://legislativecounsel.nv.us/reports).
- The State Professional and Occupational Licensee Report was submitted to the State Controller's Office on January 22, 2025.
- The Consultant Report was sent to the Legislative Counsel Bureau on January 17, 2025.

Conferences/Meetings/Education

- On January 27, 2025, I attended a Formal Agency Solicitation Refresher Course for contract managers. The Training was offered by State Purchasing and covered the process for entering contracts into EPro.
- On February 3, 2025, I participated in a Teams meeting with Director Kris Sanchez and Deputy Director Nikki Haag to discuss that Department's procedure for processing fiscal notes.

Public Record Requests/Media Contacts

None to report.

Legislative Update

- All fiscal notes are being compiled by the Department of Business and Industry (B&I). In the past, the Board has been allowed to respond to fiscal note requests from the legislature. For this session, B&I requires that all fiscal note requests be approved and submitted through that office.
- Senate Bill 78 (SB78) (was BDR 301). This legislation is currently in skeleton form and outlines the proposed consolidation and elimination of State boards. As mentioned during the November meeting, B&I is proposing that this Board remains a stand-alone board, but that fiscal, licensing, and investigations for all boards be consolidated within the Department. This bill has been referred to the Committee on Government Affairs.
- AB503 (2023) Fingerprinting for a Criminal History Report: As of the date of this report, the Board had not received FBI approval of the proposed language allowing the Board to obtain criminal history reports based on an applicant's fingerprints.

Thank you for your service on the Board and for your continued support. I appreciate each of you for your unique perspective and valuable input.